

STATE OF ALABAMA)
TUSCALOOSA COUNTY)
CITY OF TUSCALOOSA)

CITY OF TUSCALOOSA CONTRACT DOCUMENTS

**ADVERTISEMENT AND NOTICE FOR BIDS
(2016)**

Sealed bids will be received by the City of Tuscaloosa, Alabama, a Municipal Corporation, in the Council Chamber in the City Hall, 2201 University Boulevard, on the 4th day of March, 2016, until 10:00, a.m., o'clock, local time, and then publicly opened and read for the furnishing of all labor and material (where required) and equipment for performing a project according to the plans, details, specifications and Contract Documents.

Award of the contract will be made within forty-five (45) calendar days from the date of the bid opening.

1. The Project:

A. The Project shall be known as TICKET TAKERS, USHERS, AND PERSONNEL FOR CHAIR SET-UP AND SUPERVISION OF SET-UP AT THE TUSCALOOSA AMPHITHEATER, and the general character of said project shall consist of the following:

Contractor will provide the services to provide ticket takers, ushers, and personnel chair set-up and supervision for set-up personnel at the Tuscaloosa Amphitheater.

B. The approximate quantities of said Project are as follows:

See Contractor scope of services.

C. Special instructions are as follows:

Bids will be evaluated based upon hourly rates, as well as various factors that the City will use in determining which contractors are responsible, which may include consideration of the pecuniary ability of bidders to perform the contract, and also factors to ascertain which bidders, in the point of skill, ability, and integrity would be most likely to do faithful, conscientious work, and to fulfill the terms of the contract.

D. The City will furnish the following:

We provide uniforms, flashlights, stamps, ticket scanners, bibs and booklets with our maps and emergency procedures etc.

E. Contract Term: From the date stated in the Notice to Proceed, will be 365 consecutive calendar days. The City reserves the right to elect to extend the contract for up to two additional one-year terms.

2. Plans and Specifications:

Specifications and all related Contract Documents are available and open for public inspection at the office of City Attorney, 2201 University Blvd., located at Tuscaloosa, Alabama, 35401.

- A. Plans, specifications and Contract Documents may be obtained at the above location upon the deposit of \$ n/a, which amount does not exceed twice the cost of printing, reproduction, handling and distribution of each set of such documents. Deposits by prime Contractor bidders are refundable in full upon return of all documents in reusable condition within ten (10) days of bid opening. Additional sets of bid documents for prime Contractor bidders, subcontractors, vendors or dealers may be obtained upon payment of the same deposit. Such deposits will be refunded, less the cost of printing, reproduction, handling and distribution, if all the documents are returned in reusable condition within ten (10) days of bid opening.
- B. Contractors may also view bid documents on the City's website, <http://www.tuscaloosa.com>, or call 205-278-5140 to obtain bid documents (reference file no.: A14-0056).

3. Qualification of Bidders:

- A. All bidders must be responsible, meeting the criteria and requirements set forth in the Instructions to Bidders and bid proposal.
- B. Prequalification of Bidders IS _____ ; IS NOT x required.

If prequalification of bidders is indicated to be required by the preceding sentence, then written prequalification information is available for review at the same office where plans, specifications and Contract Documents are available.
- C. The City may not enter into a contract with a non-resident corporation or entity which is not qualified under State law to do business in the State of Alabama.
- D. All bidders shall possess all other licenses and/or permits required by applicable law, rule or regulation for the performance of the work.
- E. The City reserves the right to reject all bids and/or reject and rebid the Project should it determine the same is in the best interest of the City.

4. Bid Bonds: Each bidder must submit with its bid a cashier's check drawn on an Alabama bank or a fully executed bid bond on the form that is contained in the Contract Documents executed by a surety company duly authorized and qualified to make bond in the State of Alabama. All bonds, sureties and/or cashier checks will be made payable to the City for an amount not less than 5 percent of the estimated cost of the Project or of the total bid in the proposal, but in no event more than \$10,000.00.

5. Pre-Bid Conference: A Pre-Bid Conference is not required for this Project.

NOTE: All bidders are advised to carefully read the Instructions to Bidders contained in the Contract Documents, which provisions and requirements are adopted herein by reference.

**CITY OF TUSCALOOSA, ALABAMA,
A MUNICIPAL CORPORATION
Walter Maddox, Mayor**