

Case Number: _____

Historic Districts Occupancy Complaint Form

City of Tuscaloosa
Planning and Development Services
2201 University Boulevard
Tuscaloosa, AL 35401
Phone: 205-248-5131
Fax: 205-349-0136

This form is to be used to notify the City that an address may be occupied in violation of Section 20-15.34: Occupancy Restrictions in Historic Districts. Information provided will become public record if the investigation finds there is a prosecutable violation. If the case goes to a trial, the complainant/witness(es) may be subpoenaed to testify.

By signing this form the complainant swears under penalty of perjury that the information provided herein is true and correct. All complaints will be reviewed and investigated by the appropriate department. A successful prosecution may depend on your ability to testify.

Please return this form to the Office of Planning and Development Services by fax, mail, or in person. A Planner or Zoning Enforcement Officer will contact you.

Complainant Name: _____	Date: _____
Mailing Address: _____	Home Number: _____
Email Address: _____	Cell Number: _____
Signature: _____	

Address where the alleged violation has occurred: _____

Personal knowledge of alleged violation (Personal knowledge includes, but is not limited to: verbal admission by occupant or owner, observation, discussions with occupant(s). Personal knowledge does not include hearsay or other anecdotal information):

Name(s) and contact information for other possible witnesses:

In order to prosecute these types of cases, the complainant is the City's best witness; therefore, we will not investigate complaints made anonymously. **By completing this form, you will be asked to appear in court and testify as a witness.**