

State of Alabama)
City of Tuscaloosa)

EXECUTIVE ORDER OF THE MAYOR

To: William Snowden, Director Economic Development Office
 Brian Butler, Human Resources Director
 Doug Taylor, IT Director
 Mike Wright, Finance Director

Number: **2011 - 003**
 File No. A11-0081

Date: January 27, 2011

Regarding: Operation of the Transportation Museum

Authority:

By the authority vested in me by the applicable provisions of the laws of the State of Alabama, including but not limited to Ala. Code §11-44B-7 (1975), pursuant to which the Mayor of the City as the Chief Executive Officer has the general supervision and control of all other officers and the affairs of the City, except as otherwise provided by law, I, Walter Maddox, as Mayor do hereby order and direct as follows:

The City of Tuscaloosa's Transportation Museum (Museum) at 1901 Jack Warner Parkway is nearing completion and is anticipated to open in April of 2011. The Museum was built with grant money from the Alabama Department of Transportation (ALDOT) under the Transportation Enhancement Program with a 20% match from the City. Pursuant to the grant agreement with ALDOT, the City has agreed to pay all Museum consultant fees and to operate the Museum for 20 years. In addition the city has an agreement with the University of Alabama (University) for management, oversight, programming, and staffing for the museum. The staffing requirement includes one full time employee of the University to act as curator for the Museum. The City has budgeted approximately \$60,000 for the first year of operation for the Museum and the University has agreed to in-kind services of approximately \$22,000 for the first year of operation. The August 10, 2010 agreement with the University outlines many aspects for the

operation of the museum. This executive order is intended to further define how the museum will operate as follows:

1. The University shall be responsible for the hiring of the Museum curator who shall be a University Employee. The University has also agreed to be responsible for providing substitute staffing in the absence of the curator, to notify the Economic Development director or his designee as soon as practical of an absence or anticipated absence and to provide a computer for its employees at the Museum. The University agrees that its employees will adhere to the direction of the Facilities Maintenance Director or his designee regarding maintaining and securing the facility.

2) The budget for the Transportation Museum will be part of the Economic Development Office Budget. The curator shall be responsible for submitting a budget request for the Museum to the Director of the Office of Economic Development by the 1st day of May each year or as otherwise requested by the Director of the Office of Economic Development. The curator shall follow City policy and direction from the City's Finance Director regarding the expenditure of money from the Cities budget and accounting for money collected from the museum store and from admission fees.

3. The facility shall be open at a minimum during the hours of 9:30 a.m. to 4:30 p.m. from Tuesday through Saturday. The curator will be responsible for opening and closing of the facility and insuring that it is open during the hours of operation.

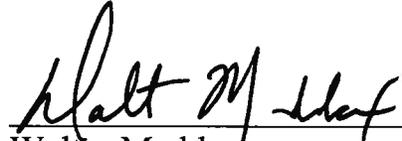
4. The Museum will remain open with the exception of recognized Holidays of the City or when City Hall is otherwise closed. In addition, the City may close the Museum by notifying the curator anytime the building or parking lot is needed for a special event at the, museum or amphitheater or for any other special event of the City.

Implementation:

All Departments of the City and their respective employees to whom this Executive Order applies shall forthwith implement the same in accordance with its terms and requirements. Nothing contained in this Order shall relieve a person

from any requirement to obtain a license or other authorization in compliance with applicable laws and regulations. This Order is not intended to conflict with, supersede, or contradict any lawful ordinance or resolution duly enacted by the City Council. This Order does not create any right, benefit, or privilege, substantive or procedural, enforceable at law or in equity by a party against the City, its departments, agencies, entities, officers, employees, or agents, or any other person.

So Ordered from City Hall on the date indicated above.



Walter Maddox
Mayor, City of Tuscaloosa