

State of Alabama)
City of Tuscaloosa)

EXECUTIVE ORDER OF THE MAYOR

To: All Department Heads

Number: **2011 - 018**
 File No. A11-0686

Date: June 30, 2011

Regarding: Departmental Safety Manuals

Authority:

By the authority vested in me by the applicable provisions of the laws of the State of Alabama, including but not limited to Ala. Code §11-44B-7 (1975), pursuant to which the Mayor of the City as the Chief Executive Officer has the general supervision and control of all other officers and the affairs of the City, except as otherwise provided by law, I, Walter Maddox, as Mayor do hereby order and direct as follows:

Executive Order 2011-001 requires each department that has employees performing in the heavy or very heavy category of work, which shall include the Police Department, Fire and Rescue Service, Water and Sewer Department, Tuscaloosa Department of Transportation, Environmental Services Department, and Facilities Maintenance Department, each department head is directed to develop a departmental safety manual consisting of a procedural general order (PGO) for all department activity and for the operation of all departmental equipment. The City's Safety & Wellness Director is available to assist in the drafting of departmental safety manuals, but it is the full responsibility of the Department Heads and their appointed project teams to complete the Departmental Safety Manuals.

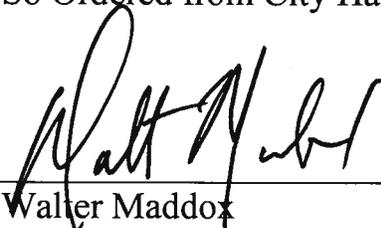
Due to the demands placed on departments from the April 15, 2011 and April 27, 2011 tornados, I am extending the time for Department Heads to complete the Departmental Safety Manuals and submit to the Mayor until October 1, 2011 and extending the time for Department Heads to submit a draft of the Departmental

Safety Manuals to the City's Safety and Wellness Director for review, editing, suggestions and approval until September 1, 2011.

Implementation:

All Departments of the City and their respective employees to whom this Executive Order applies shall forthwith implement the same in accordance with its terms and requirements. Nothing contained in this Order shall relieve a person from any requirement to obtain a license or other authorization in compliance with applicable laws and regulations. This Order is not intended to conflict with, supersede, or contradict any lawful ordinance or resolution duly enacted by the City Council. This Order does not create any right, benefit, or privilege, substantive or procedural, enforceable at law or in equity by a party against the City, its departments, agencies, entities, officers, employees, or agents, or any other person.

So Ordered from City Hall on the date indicated above.



Walter Maddox
Mayor, City of Tuscaloosa

c: Keith Reilly, Safety Director