



Accounting & Finance, Revenue Division
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BUSINESS LICENSE & TAX APPLICATION

CLEARLY PRINT OR TYPE ALL INFORMATION

Application Type	<input type="checkbox"/>	New	<input type="checkbox"/>	Business Structure	<input type="checkbox"/>	Sole Proprietorship
		Name Change				Partnership
		Owner Change				LLC
		Physical Location Change				Corporation
		FEIN/Structure Change				LLP
		Reactivate Account				Other
Business Description/Activity (Be specific)						
Legal Business Name			Trade Name (DBA)			
Physical Address of Business (Street Name, Suite #, etc)			Mailing Address of Business (PO Box, Street Name, Suite #, etc)			
City	State	Zip Code	City	State	Zip Code	
Federal ID (FEIN)			State of Alabama Tax ID (if known)			
Phone			Email			
Contact Name			Contact Phone & Email			
Owner(s), Partners or Officers (attach a separate sheet if necessary) **Copies of Driver's Licenses Must Be Provided**						
Name		Title		Phone		
Date of Birth		Driver's License State and Number		Social Security Number		
Home Address						
City		State		Zip Code		
Name		Title		Phone		
Date of Birth		Driver's License State and Number		Social Security Number		
Home Address						
City		State		Zip Code		
Physical Location of Business <input type="checkbox"/> In City Limits of Tuscaloosa <input type="checkbox"/> In Police Jurisdiction of Tuscaloosa <input type="checkbox"/> Outside both City Limits and Police Jurisdiction						
Is the Physical Location of your business also your residence?		<input type="checkbox"/>	YES	<input type="checkbox"/>	NO	N/A
Will all of your business be conducted through the internet?		<input type="checkbox"/>	YES	<input type="checkbox"/>	NO	N/A
Will sales, repair, and/or delivery people enter into our City?		<input type="checkbox"/>	YES	<input type="checkbox"/>	NO	N/A
Are you a minority business owner?		<input type="checkbox"/>	YES	<input type="checkbox"/>	NO	N/A
Number of Employees in Tuscaloosa?				Are you enrolled in E-Verify?		<input type="checkbox"/> YES <input type="checkbox"/> NO
What date will you start conducting business in Tuscaloosa?						

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CLEARLY PRINT OR TYPE ALL INFORMATION

Land/Building Information (Only Complete if the business is physically located in the City of Tuscaloosa or its Police Jurisdiction)				
Do you own or rent the property?		<input type="checkbox"/> Own	<input type="checkbox"/> Rent (If rented, please provide copy of lease & owner info below)	
Property Owner Name			Phone	
Address				
City		State	Zip Code	Email
Tax Type	Sales Tax		Tax Filing Frequency*	
	Seller's Use Tax		*must match State of AL	
	Consumer's Use Tax			
	Rental Tangible Property Tax			
	Lodging Tax			
	Tobacco Tax			
	Wine Tax			
				Monthly
				Quarterly
				Semi-Annually
				Annually
				13-Period
				One Time Filing
				Other
Business Type		Retail		Service/Professional
		Contractor		Rental Tangible Property
		Manufacturer		Rental Property (Building/Land)
		Wholesale		Short Term Rental
		Other		

BUSINESS LICENSE FEE CALCULATION				(For help with calculation of license amount, please contact our office)
Location of Business Activity		Estimated Gross (through end of year)	Fee	Fee Schedule
City Limits of Tuscaloosa				
Police Jurisdiction of Tuscaloosa (PJ)				
Outside of Tuscaloosa City Limits and PJ				
		License Amount		
		Issue Fee	\$12.00	
NAICS CODE (OFFICE USE ONLY)		Total Amount Due		

CERTIFICATION AND SIGNATURE	
By signing this application, you certify that all information and statements provided herein are true and correct. You also certify, under penalty of perjury, that you are a US Citizen or lawfully present in the US. In addition, by signing below, you acknowledge that you cannot operate this business in the City of Tuscaloosa or its Police Jurisdiction until this business license application is approved and a business license issued.	
Signature of Owner/Applicant	Date
Printed Name	Title

INTERNAL USE ONLY			
Code Compliance #		Account #	
Application Reviewed By		Date Reviewed	
Business License Issued By		Date Issued	
Additional Comments			