Power of Attorney and Declaration of Representative

PART 1 – POWER OF ATTORNEY

1. Taxpayer Information

Taxpayer Name(s) and Address *(Please Type or Print)*

Social Security Number(s) or Federal Identification Number

Business Phone | Alternative Phone

Hereby appoint(s) the following representative(s) as attorney(s)-in-fact

2. Representative(s)

Name and Address | Phone | Fax

Name and Address | Phone | Fax

Name and Address | Phone | Fax

To represent the taxpayer(s) before the City of Tuscaloosa for the following:

3. Tax Matters

Type of Tax/Business License | Year(s) or Period(s)

4. Acts Authorized

The representative(s) are authorized to receive and inspect confidential tax information and to perform any and all acts that I (we) can perform with respect to the tax matters described in Section 3, (for example, the authority to sign any agreements, or other documents, and/or discuss tax/licensing matters). The authority does not include the power to receive disbursement of a refund of tax/licensing payments. **LIST ANY SPECIFIC ADDITIONS OR DELETIONS TO THE ACTS OTHERWISE AUTHORIZED IN THIS POWER OF ATTORNEY.**

5. Receipt of Refund Checks

If you want to authorize a representative name in Section 2 to receive, BUT NOT TO ENDORSE OR CASH, refund checks initial here_____ and list the name of the representative below.

Name of representative authorized to receive check(s):_____

6. Notices and Communications

Notices and other written communications will be sent to the first representative listed in Part 1, Section 2

a. If you want the second representative listed to receive such notices and communications, check this box ☐
b. If you **do not** want any notices or communications sent to your representative, check this box ☐
c. If you want any notices and communications sent to both you and the representative, check this box ☐

7. Retention/Revocation of Prior Power(s) of Attorney

The filing of this power of attorney automatically revokes all earlier power(s) of attorney on file with the City of Tuscaloosa's Accounting and Finance Department for the same tax/licensing matters and years or periods covered by this document. If you do not want to revoke a prior power of attorney, check this box ☐

8. Signatures of Taxpayer(s)

If a tax/licensing matter concerns any business type other than a sole proprietorship (i.e. partnership, corporation, llc, etc), form must at least be signed by the president, vice-president, chief executive officer, or chief financial officer. The person(s) signing this form certifies that he/she has the authority to execute this form on behalf of the taxpayer/business.
NOTE: IF THIS POWER OF ATTORNEY IS NOT SIGNED, IT WILL BE RETURNED

Signature/Title and Date	Print Name/Title

PART 2 – DECLARATION OF REPRESENTATIVE

Under penalties and perjury, I declare that:

- I am not currently under suspension or disbarment from practice before the Internal Revenue Service;
- I am aware of regulations contained in Treasury Department Circular No. 230 (31 CFR, Part 10), as amended, concerning the practice of attorneys, certified public accountants, enrolled agents, enrolled actuaries, and others;
- I am authorized to represent the taxpayer(s) identified is Part I, Section 1 for the tax/licensing matter(s) specified and
- I am one of the following:
  - a. Attorney—a member in good standing of the bar of the highest court of the jurisdiction shown below.
  - b. Certified Public Accountant –duly qualified to practice as a certified public accountant in the jurisdiction shown below.
  - c. Enrolled Agent—enrolled as an agent under the requirements of the Treasury Department circular No. 230.
  - d. Officer—a bona fide officer of the taxpayer's organization.
  - e. Full-time Employee—a full-time employee of the taxpayer.
  - f. Family Member—a member of the taxpayer's immediate family (i.e. spouse, parent, child, brother, or sister).
  - g. Enrolled Actuary—enrolled as an actuary by the Joint Board for the Enrollment of Actuaries under 29 U.S.C. 1242 (the authority to practice before the Service is limited by section 10.3(d)(1) of Treasury Circular No. 230).
  - h. Unenrolled Return Preparer—an unenrolled return preparer under section 10.7(c) (1) (viii) of Treasury Circular No. 230.

NOTE: IF THIS DECLARATION OF REPRESENTATIVE IS NOT SIGNED AND DATED, THE POWER OF ATTORNEY WILL BE RETURNED

Designation – Insert above letter (a-h)	Jurisdiction (State) or Enrollment Card No.	Signature/Title and Date