



TUSCALOOSA

OCCUPANCY COMPLAINT FORM

Please complete all of the following required fields (the City does not investigate anonymous complaints):

Complainant

Name: _____ Email: _____ Phone: _____
Address: _____

Location of Alleged Violation

Address: _____ Case Number: _____

Personal knowledge of Alleged Violation:

(Personal knowledge includes, but is not limited to: verbal admission by occupant or owner, observation, discussions with occupant(s). Personal knowledge does not include hearsay or other anecdotal information)

Possible Witnesses

Name: _____ Address: _____ Phone: _____
Name: _____ Address: _____ Phone: _____
Name: _____ Address: _____ Phone: _____

Certification of Complainant

This form is to be used to notify the City that an address may be occupied in violation of [Section 24-43: Residential Occupancy Restrictions](#). Should the investigation find there is a prosecutable violation, the information provided will become public record. If the case is brought to a trial, the complainant/witness[es] may be subpoenaed to testify.

By submitting this form the complainant swears, under penalty of perjury, that the information provided herein is true and correct. All complaints will be reviewed and investigated by the appropriate department. In order to prosecute these types of cases, the complainant is the City's best witness; therefore, you will be asked to testify as a witness in court.

I HAVE REVIEWED, COMPLETED, & AGREE TO ALL SUBMITTIAL CONDITIONS AND AM ABLE TO TESTIFY AS A WITNESS.

Signature: _____ Date: _____

PLEASE SUBMIT AN ELECTRONIC COPY OF THIS AND ALL NECESSARY SUPPORTING MATERIALS TO:

Office of Urban Development: 2201 University Boulevard, Annex III, 3rd FL
Planning Division Tuscaloosa, AL 35401