



FISCAL YEAR 2019

MAYOR'S BUDGET RECOMMENDATIONS

**TOWARD
TOMORROW**



Presented By:
Mayor Walt Maddox

Department Heads

Staff Departments		Operating Departments	
Accounting & Finance	Mike Wright	Fire & Rescue	Randy Smith
Federal Programs	LaParry Howell	Infrastructure & Public Services	Tera Tubbs
Human Resources	Kellie Austell	Municipal Court	Marion Williams
Information Technology	Chuck Crocker	Police	Steve Anderson
Mayor/Clerk	Mark Fields	Office of Urban Development	Brendan Moore
Office of the City Attorney	Glenda Webb		

Budget Team

Mike Wright - Chief Financial Officer
Susan Snowden - Deputy Chief Financial Officer
Katy Metcalfe - Director of Budgets & Strategic Planning
Ashley Price - Budget Manager





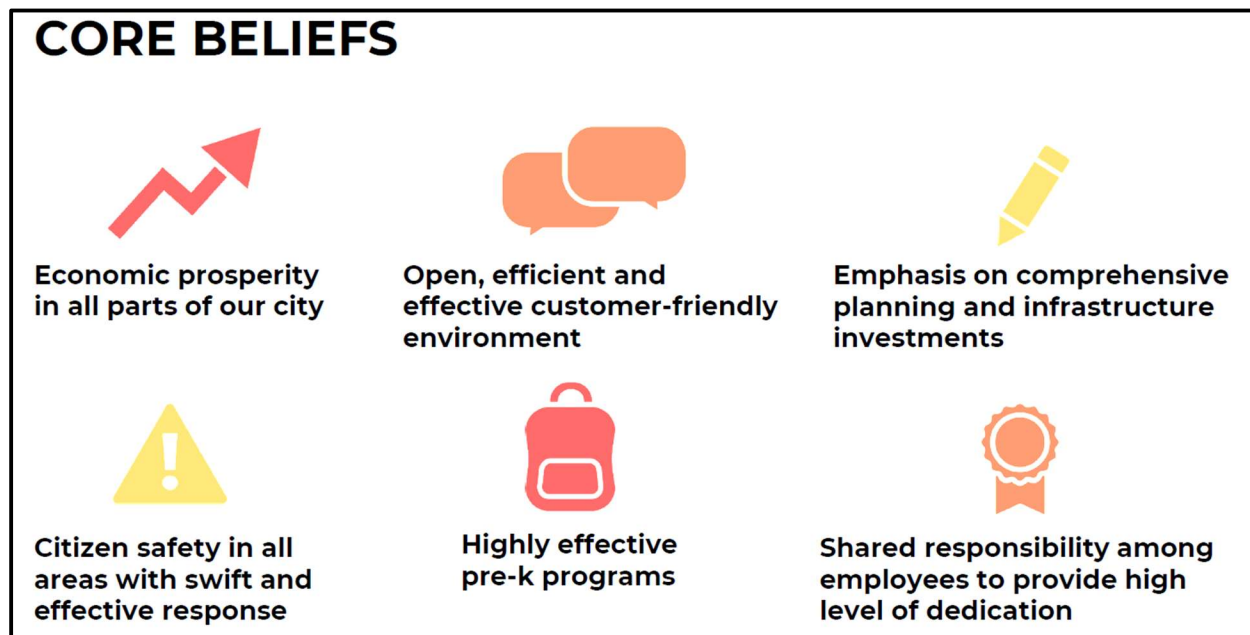
August 21, 2018

To the Members of the City Council,

It is my pleasure to present the proposed fiscal year 2019 operating budgets for your consideration. The combined budget of \$209,180,425 reflects the City's continued commitment to providing high-value services for our citizens while adhering to our Standard of Excellence to be the most innovative and effectively managed city in the United States.

The General Fund budget is balanced with revenues and expenditures of \$155,105,724 and a \$534,979 contingency balance. The Water and Sewer Fund budget includes revenues of \$49,854,359 and expenses of \$54,074,701. The Water and Sewer expense budget includes \$9,510,000 in debt service principal that will be treated in the annual audit as a liability reduction instead of an expense. Excluding this amount, expenses would be \$44,564,701.

We implemented a new approach to this year's budget process, which began by asking all departments to submit budgets that were level with FY 2018 operations. Each department submitted detailed requests for any new initiatives for funding consideration. We analyzed each request and ultimately, the City's core beliefs, as outlined below, served as the basis for determining which new initiatives were incorporated in the proposed Fiscal Year 2019 budget.



My comments and recommendations for the fiscal year 2019 proposed budgets are summarized on the following pages.





Investment in Employees

- » Employee pay is a top priority. A two percent cost of living adjustment, with a cost of \$1,594,476 is included for a full year, plus a one-step pay raise for each employee on their anniversary date, with a cost of \$920,629.
- » There is no anticipated increase in employee insurance premiums, however, we have budgeted a 5% increase in the employee insurance expenditure as a conservative effort to cover any employee changes made during open enrollment. This will ensure that departmental budgets can absorb the employer paid portion of any new employees enrolling in the plan. The budget also includes a \$250,000 transfer to the Health Insurance Fund to help reduce the current deficit (\$200,000 from the General Fund and \$50,000 from the Water and Sewer Fund).

General Fund

- » Revenues are set at levels which reflect the projections for fiscal year 2018, for most revenue categories, with no anticipated growth incorporated for the FY 2019 proposed budget.
- » Due to strong performance in 2018, there are significantly higher 2019 budget projections for city sales tax, use tax, business licenses, property tax, county sales tax and lodging tax.
- » The 2019 budget includes a \$1 increase on garbage rates, effective in October of 2018.
- » Following a recent favorable Supreme Court ruling and based on fiscal year 2018 revenue projections, we have increased our online sales tax budget by \$275,000.
- » We project a three percent growth rate in property taxes (\$475,000), earmarking 2% (\$315,000) to be transferred into the General Fund Facility Renewal Fund to be used for much needed facility improvements.
- » A plan is being put into place to purchase a new public safety radio system costing approximately \$6,000,000. It will be financed through a lease purchase with annual payments of \$936,000, beginning in the 2020 fiscal year. Funds will be freed up in future years when a fire equipment debt service rolls off in 2021 (\$750,000) and a dispatch console lease rolls off in 2022. In fiscal year 2018, we plan to escrow \$1,230,000 to assist with the early years of the lease term. We will utilize money from Police salary savings, contingency, the Armory Drainage Fund and a land sale to fund the escrow payment.
- » The hours of operations at The Gateway will be expanding to open at 8:00 a.m. and on Mondays (\$80,000).
- » A phase I study is included to analyze terminal improvements at the Tuscaloosa Airport (\$30,000).
- » The City will take over the maintenance of Annette Shelby Park and various boat landings, offset by a reduction in PARA funding (\$130,000).
- » Ten new APOST-certified Security Guard Seniors are included in the budget in the Police Department to cover security efforts in all Tuscaloosa city elementary schools (\$385,297).
- » An increase to Fire and Rescue overtime is included for an off-duty training program (\$350,000).
- » Operating costs for the Transit Authority's new Skyland bus route are included (\$115,040).





Water and Sewer Fund

- » The 2018 budget includes a one percent increase in water and sewer rates, which yields approximately \$450,000. There is also a 0.5% in the water and sewer rates for rural water authorities.
- » The Water and Sewer Facility Renewal Fund will be established with a \$300,000 transfer from the Water and Sewer operating fund.
- » An increase to special projects is included to pressure wash three water tanks (\$150,000).

I would like to thank the City's department heads for their assistance in this year's budget process. I would also like to thank the Accounting and Finance Department's budget team members for their contributions to my annual recommendation.

Sincerely,

Mayor Walter Maddox





Introductory Information

City Leadership
Mayor's Budget Transmittal Letter

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GENERAL FUND SUMMARY

The City of Tuscaloosa's proposed FY 2019 General Fund budget provides for the funding of services, initiatives, and salary increases that ensure Tuscaloosa remains safe, the quality of life continues to prosper and the City retains a top notch, diverse workforce dedicated to serving the citizens of Tuscaloosa.

The General Fund budget is balanced, with revenues projected to be \$155,105,724. Compared to the FY 2018 revised budget, the proposed FY 2019 budget represents an overall budgetary increase of \$5,597,351 or 3.74%. Nearly 53% of the increase is attributed to sales, use, lodging, and property tax revenues alone.

General Fund Revenues FY 2019 Budget Summary					
Revenue Category	2017 Actual	2018 Budget	2019 Mayor Rec	Increase/ Decrease	Percentage Change
Taxes	\$ 72,081,053	\$ 71,880,171	\$ 75,722,000	\$ 3,841,829	5.34%
Licenses and Permits	22,243,027	22,468,500	22,982,000	513,500	2.29%
Fines and Penalties	2,257,344	1,410,709	1,404,200	(6,509)	-0.46%
Use of Property	576,455	435,700	246,000	(189,700)	-43.54%
Charges for Services	5,572,009	5,810,000	6,095,000	285,000	4.91%
Intergovernmental	35,701,509	35,835,646	37,377,643	1,541,997	4.30%
Other Operating	35,933,795 *	1,395,745	882,617	(513,128)	-36.76%
Transfers from Other Funds	9,222,272	9,129,193	9,299,149	169,956	1.86%
Cost Reimbursements	1,771,871	1,142,709	1,097,115	(45,594)	-3.99%
Total	\$ 185,359,335	\$ 149,508,373	\$ 155,105,724	\$ 5,597,351	3.74%
* Other Operating includes warrant proceeds of \$32,750,000 for the 2016-A bond issuance					

General Fund Revenue Highlights

Sales and Use Tax - \$81,101,474, net of rebates

- » The City's largest revenue source comprising nearly 52% of all General Fund revenues.
- » \$17,789,474 is pass through intergovernmental revenue for the Tuscaloosa City Board of Education.
- » The City receives a combined rate of 2.57% of the total 9% sales tax rate.
- » \$16,936,000 is budgeted for county sales tax, which is an intergovernmental revenue.
- » Despite looming concerns over the economic impact of online sales, FY 2018 sales tax revenues are trending at steady rates.

Business License - \$19,850,000

- » Second largest revenue source, comprising approximately 14% of all General Fund revenues.
- » FY 2018 revenue is trending 5.3% higher than FY 2017 as of July 2018. If trends continue, projected year-end results could amount to approximately \$20,100,000.
- » To pass savings from federal income tax cuts on to customers, the Alabama Power Company is temporarily reducing rates from July – December 2018 by 9%. Rate decreases could potentially affect business license revenues and have been factored into FY 2019 projections.





General Fund Revenue Highlights (continued)

Property Taxes - \$18,289,000, net of rebates

- » Third largest revenue source, comprising approximately 12% of all General Fund revenues.
- » FY 2018 revenue is approximately \$1,496,624 over original adopted budget. Of this increase, \$746,295 is due to fees charged by the County for collection and assessing commissions and the City's share of the appraisal and mapping budget. Consistent with generally accepted accounting principles (GAAP), revenues are grossed up accordingly by the fees paid to the County.
- » The proposed FY 2019 budget is based on FY 2018 actuals with a 3% growth factor included, which yields approximately \$475,000 in additional revenues. The six-year average growth rate is approximately 5%.
- » Due to FY 2018 trends, \$1,437,000 is budgeted for automobile property taxes, which is \$80,000 lower than FY 2017.
- » Property tax rebates of \$265,000 are budgeted in relation to various incentive agreements.

Lodging Tax - \$7,325,000, net of rebates

- » Since FY 2014, lodging tax revenues have grown by 40% and FY 2018 revenue is trending 8.8% higher than FY 2017 as of July 2018.
- » Lodging tax makes up nearly 5% of the total General Fund, yet continues to be the largest growth revenue percentage wise.
- » Lodging tax rebates of \$596,000 are budgeted in relation to various incentive agreements.
- » 3% of the 11% lodging tax, net of rebates, is transferred into the Amphitheater Construction Fund (2%), Tourism Capital Fund (0.5%) and Tourism Enhancement Fund (0.5%) annually. \$1,304,042 of the amount transferred is repaid to the General Fund to cover various dedicated debt service expenditures.

Environmental Service Fees (garbage, trash, and recycling) - \$6,090,000

- » Provides for a rate increase of \$1, which yields approximately \$275,000.
- » The General Fund subsidizes \$1,052,760 in revenues needed to cover the cost of operations for the Environmental Services Division of Infrastructure and Public Services. If capital equipment needs were factored, the subsidy would be approximately \$1,824,760.
- » Annually, this subsidy provides approximately \$78 in savings for the City's customers.





GENERAL FUND SUMMARY

General Fund Expenditures FY 2019 Budget Summary					
Department	2017 Actual	2018 Budget	2019 Mayor Rec	Increase/ Decrease	Percentage Change
Accounting and Finance	\$ 3,746,152	\$ 4,193,273	\$ 4,387,700	\$ 194,427	4.64%
Council	284,795	320,988	327,428	6,440	2.01%
Federal Programs	598,974	520,689	540,237	19,548	3.75%
Fire	21,784,479	22,655,312	23,621,877	966,565	4.27%
Human Resources	2,964,160	2,438,858	2,411,109	(27,749)	-1.14%
Information Technology	4,572,554	5,113,422	5,539,180	425,758	8.33%
Infrastructure and Public Services	29,410,733	32,872,128	33,212,877	340,749	1.04%
Mayor	1,032,761	1,183,145	1,219,091	35,946	3.04%
Municipal Court	938,010	1,036,490	1,061,369	24,879	2.40%
Office of the City Attorney	1,675,534	1,747,129	1,795,413	48,284	2.76%
Office of Urban Development	3,378,173	3,894,475	4,072,262	177,787	4.57%
Police	29,431,653	30,997,208	32,112,317	1,115,109	3.60%
Other Operating Agencies	70,441,271 *	30,128,626	32,576,060	2,447,434	8.12%
	13,114,055	12,554,137	12,228,804	(325,333)	-2.59%
Total	\$ 183,373,304	\$ 149,655,880	\$ 155,105,724	\$ 5,449,844	3.64%

* Other Operating includes warrant proceeds of \$32,750,000 for the 2016-A bond issuance

General Fund Expenditure Highlights

Departments were tasked with level funding FY 2019 operations, using FY 2018 original budget amounts, excluding personnel expenditures. Items outside of level funding were submitted as “unfunded requests” to be considered for funding in FY 2019. This included new personnel, new initiatives, technology items, vehicles and equipment and any facility improvements. Various initiatives were incorporated in the proposed FY 2019 and are summarized below.

New Initiatives for FY 2019

- » \$80,000 to expand the hours of operation at The Gateway to allow the facility to open at 8 a.m. and on Mondays.
- » \$30,000 for Phase I design study to analyze terminal improvements at the Tuscaloosa Airport.
- » \$385,297 for 10 new APOST certified security guard seniors to be stationed at all City elementary schools beginning in January 2019.
- » \$350,000 to increase overtime for the Tuscaloosa Fire and Rescue Department to invest in a new off-duty training program aimed at keeping more stations online while providing uninterrupted training for our firefighters.
- » \$315,000, which is 2% of the 3% property tax growth budgeted, will be transferred into a new General Fund Facility Renewal Fund to begin funding much needed facility improvements.





General Fund Expenditure Highlights (continued)

Investment in Employees - \$2,206,368

- » A 2% cost of living adjustment is included for all employees effective October 1, 2018. The cost of the General Fund portion of the cost of living adjustment is \$1,397,695.
- » One step increase (1.5%) is included for all eligible employees effective on their anniversary hire date. The cost of the General Fund portion of the step increase is \$808,673.

Health Insurance

- » The budget includes a \$200,000 transfer from the General Fund to the City's Health Insurance Fund to offset the deficit fund balance. By offsetting the current deficit, the City can begin to work on a long-term plan to address funding concerns in future years.
- » The proposed FY 2019 budget includes a 5% increase to health insurance expenditures. This increase is budgeted to allow flexibility with new hires who may choose from a variety of different plans, to account for any changes made during open enrollment and to cover possible increases to the stop-loss coverage.
- » No increase is being recommended for the deposit rate portion of employee paid health insurance premiums.

Capital Equipment Investments - \$762,120

- » In FY 2016, the City's share of the County sales tax changed from 25% of 2% to 19% of 3%. This yielded approximately 15% more in County sales tax revenues for the City.
- » This increase was earmarked to provide a permanent funding source for the annual 2016-A debt service and capital equipment purchases.
- » The proposed FY 2019 budget includes \$762,120 for capital equipment, of which \$328,092 is dedicated to capital lease payments for equipment purchased in FY 2017.
- » The remaining \$434,028 in capital equipment funding will be allocated in the Fall through the Capital Asset Purchasing Committee.

Agencies - \$12,228,804

- » The Tuscaloosa Transit Authority received an increase of \$115,040 in total funding to support the operations of the new Skyland bus route.
- » The Tuscaloosa County Parks and Recreation Authority's funding was reduced by \$130,000 due to City costs for Annette Shelby Park and various boat landings. The City will begin maintaining the park and landings in the Fall of 2018.
- » All other agencies who submitted applications were level funded using calendar year 2018 contract amounts.

Contingency - \$534,979

- » The proposed FY 2019 budget provides a contingency balance of \$534,979, which is approximately 0.3% of the overall budget.





General Fund Expenditure Highlights (continued)

Debt Service

- » The FY 2019 debt service budget decreased \$244,037 due largely in part to strategic timing of an installment payment budget in FY 2018.
- » Excluding transfers to other funds, lease payments, and various cost sharing arrangements, debt service (\$8,270,154) represents about 5.3% of the total FY 2019 budget. An additional \$7,500 is budgeted for fees associated with debt service.
- » While not classified as debt service, \$750,000 is budgeted as a transfer to the Public Safety Capital Fund for the third payment for fire equipment purchased in FY 2017. The fourth and final payment will be made in FY 2020.
- » While not classified as debt service, \$117,300 is budgeted as a cost sharing agreement with EMA for the second payment for the City's share of the new EMA facility. The fifth and final payment will be made in FY 2022.
- » \$1,804,042 in transfers from other funds is budgeted as a revenue in the General Fund to offset debt service obligations of other City funds.

General Fund Debt Service FY 2019 Budget Summary					
Debt Issue	Principal	Interest	Total	Remaining Principal	Maturity Date
2010-A Refunding (2001 School)	\$ 820,000	\$ 621,663	\$ 1,441,663	\$ 14,105,000	July 2031
2012-B (Partial Refunding)	290,000	185,700	475,700	4,895,000	January 2035
2014-A	295,000	516,800	811,800	10,395,000	July 2039
2014-A Partial Refunding (2007A)	720,000	385,300	1,105,300	7,850,000	July 2027
2014-C Refunding (2005)	105,000	79,245	184,245	1,795,000	January 2035
2016-A	645,000	1,226,045	1,871,045	32,100,000	April 2046
2016-B Refunding (2007A & 2009)	240,000	1,033,663	1,273,663	31,925,000	October 2038
2009 (Unrefunded portion)	385,000	6,738	391,738	385,000	October 2018
Patriot Parkway Installment	-	-	-	1,363,088	October 2027
Project Crimson	425,000	-	425,000	3,825,000	October 2027
Project Five Star	250,000	-	250,000	2,250,000	October 2027
Renasant Bank Lease Purchase	40,000	-	40,000	320,000	October 2026
Total	\$ 4,215,000	\$ 4,055,154	\$ 8,270,154	\$ 111,208,088	





Annual Police Jurisdiction Calculation

Each fiscal year during the budget process, the Chief Financial Officer or his designee will calculate the approximate costs of police jurisdiction services based on prior year's operational costs. The total amount of licenses collected in the police jurisdiction shall not be an amount greater than the costs of services provided to the police jurisdiction. The annual police jurisdiction calculation for September 30, 2018 is listed below. The license revenues received in the police jurisdiction (\$2,745,179) did not exceed the costs expended (\$7,295,921).

Police Jurisdiction Calculation September 30, 2018 Projection			
Department	Allocation to Police Jurisdiction	Cost Reimbursements	Net Costs
Fire	\$ 5,631,974	\$ 46,481	\$ 5,585,494
Fire - Paramedics	109,770	98,314	11,457
Police	1,692,831	-	1,692,831
Urban Development	184,206	178,066	6,140
Total Allocation to Provide Services	\$ 7,618,781	\$ 322,860	\$ 7,295,921
License Revenue in Police Jurisdiction			\$ 2,745,179





GENERAL FUND SUMMARY

Account Category	2017 Actual	2018 Budget	2018 Actual	2019 Dept Request	2019 Mayor Rec
GENERAL FUND REVENUES					
Taxes	72,081,053	71,880,171	60,770,386	-	75,722,000
Licenses and Permits	22,243,027	22,468,500	23,009,313	-	22,982,000
Fines and Penalties	2,257,344	1,410,709	1,910,242	-	1,404,200
Use of Property	576,455	435,700	220,793	-	246,000
Charges for Services	5,572,009	5,810,000	5,204,767	-	6,095,000
Intergovernmental Revenues	35,701,509	35,835,646	26,787,609	349,100	37,377,643
Other Operating	35,933,795	1,395,745	1,299,612	450,100	882,617
Transfers from Other Funds	9,222,272	9,129,193	7,652,083	8,859,570	9,299,149
Cost Reimbursements	1,771,871	1,142,709	1,026,761	280,200	1,097,115
TOTAL GENERAL FUND REVENUES	<u>185,359,335</u>	<u>149,508,373</u>	<u>127,881,566</u>	<u>9,938,970</u>	<u>155,105,724</u>
GENERAL FUND EXPENDITURES					
Accounting and Finance	3,746,152	4,193,273	3,649,352	1,517,260	4,387,700
Council	284,795	320,988	248,743	50,800	327,428
Federal Programs	598,974	520,689	551,957	45,777	540,237
Fire	21,784,479	22,655,312	20,070,665	2,459,262	23,621,877
Human Resources	2,964,160	2,438,858	2,216,553	1,521,250	2,411,109
Information Technology	4,572,554	5,113,422	3,892,404	3,121,816	5,539,180
Infrastructure and Public Services	29,410,733	32,872,128	25,521,441	10,642,056	33,212,877
Mayor	1,032,761	1,183,145	901,841	238,534	1,219,091
Municipal Court	938,010	1,036,490	881,238	85,974	1,061,369
Office of the City Attorney	1,675,534	1,747,129	1,502,893	371,501	1,795,413
Office of Urban Development	3,378,173	3,894,475	3,187,344	393,217	4,072,262
Police	29,431,653	30,997,208	25,910,340	4,897,800	32,112,317
Other Operating	70,441,271	30,128,626	24,691,802	750,000	32,576,060
Agencies	13,114,055	12,554,137	11,431,314	-	12,228,804
TOTAL GENERAL FUND EXPENDITURES	<u>183,373,304</u>	<u>149,655,880</u>	<u>124,657,887</u>	<u>26,095,247</u>	<u>155,105,724</u>





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GENERAL FUND REVENUES

Account		2017 Actual	2018 Budget	2018 Actual	2019 Dept Request	2019 Mayor Rec
TAXES						
10100050-0101	Sales Tax	37,494,504	37,058,323	28,587,951	-	38,169,000
10100050-010101	S/T Rebate - Legacy Park	(462,941)	(470,000)	(352,904)	-	(495,000)
10100050-0102	Use Tax	3,423,341	3,297,990	2,865,818	-	3,844,000
10100050-0103	Sales Tax Liquor	174,245	177,500	125,104	-	189,000
10100050-0104	Sales Tax Pen & Int	228,876	233,000	172,242	-	229,000
10100050-0105	Use Tax - Internet	438,815	450,000	465,722	-	725,000
10100050-0201	Ad Valorem Tax	15,366,775	16,116,858	16,567,188	-	17,042,000
10100050-020101	AV/T Rebate - Embassy Suites	(95,339)	(100,000)	(92,475)	-	(95,000)
10100050-020102	AV/T Rebate - Hotel Indigo	(2,369)	(5,000)	(24,620)	-	(25,000)
10100050-020103	AV/T Rebate - Legacy Park	(73,613)	(75,000)	(144,730)	-	(145,000)
10100050-0202	Ad Valorem Tax Auto	1,489,091	1,517,000	1,152,935	-	1,437,000
10100050-0203	Ad Valorem Tax-Prior Years	2,015	5,000	213,771	-	75,000
10100050-0302	Liquor Tax	1,573,742	1,549,000	1,261,822	-	1,685,000
10100050-0303	Wine Tax	82,521	81,000	67,927	-	91,000
10100050-0304	Rental Tang Per Prop T	878,422	856,000	686,780	-	930,000
10100050-0306	Lodging Tax	7,295,483	7,057,000	5,568,668	-	7,921,000
10100050-030601	L/T Rebate - Embassy Suites	(476,272)	(450,000)	(348,580)	-	(445,000)
10100050-030602	L/T Rebate - Hotel Indigo	(133,023)	(133,000)	(114,782)	-	(151,000)
10100050-0308	Tobacco Tax	648,852	642,500	469,856	-	625,000
10100050-0309	Dwelling Tax	3,177,573	3,202,000	2,622,441	-	3,336,000
10100050-0311	Audits	1,050,355	750,000	993,977	-	750,000
10100050-0312	Lodging Tax - S/T Rentals	-	120,000	26,275	-	30,000
TOTAL TAXES		72,081,053	71,880,171	60,770,386	-	75,722,000





GENERAL FUND REVENUES

Account		2017 Actual	2018 Budget	2018 Actual	2019 Dept Request	2019 Mayor Rec
LICENSES AND PERMITS						
10100055-0401	Privilege License	19,122,101	19,175,000	20,018,133	-	19,850,000
10100055-0402	Life Insurance License	703,466	710,000	710,375	-	710,000
10100055-0403	Fire Insurance License	160,468	170,000	161,076	-	161,000
10100055-0404	Alcoholic Bev License	113,625	109,000	108,850	-	114,000
10100055-0405	Filing Fee	24,550	21,000	18,820	-	21,000
10100055-0406	Franchise License	125,049	115,000	112,120	-	120,000
10100055-0407	Penalties	355,660	352,000	256,730	-	300,000
10100055-0408	Election Filing Fee	3,974	-	-	-	-
10100055-0409	Business Privilege License	196,641	195,000	198,116	-	196,000
10100055-0502	Building Permits	1,415,986	1,600,000	1,394,093	-	1,475,000
10100055-0503	Electrical Inspection	21,507	21,500	29,125	-	33,000
10100055-0520	PS- Special Event App Fee	-	-	1,875	-	2,000
TOTAL LICENSES AND PERMITS		22,243,027	22,468,500	23,009,313	-	22,982,000





GENERAL FUND REVENUES

Account		2017 Actual	2018 Budget	2018 Actual	2019 Dept Request	2019 Mayor Rec
FINES AND PENALTIES						
10100060-0601	Municipal Court Clearing	-	-	121,044	-	-
10100060-0603	Fair Trial Tax	-	-	(8,256)	-	-
10100060-0608	Failure To Appear / Writ Fee	144,603	130,000	98,376	-	118,000
10100060-0610	Recovery Unit And Other	9,911	6,000	4,526	-	6,000
10100060-0611	City Court Costs/Jail Muni Bbf	119,842	110,000	94,877	-	110,000
10100060-0613	City Fines/Bond Forfeiture	765,470	700,000	580,524	-	700,000
10100060-0616	Imp Drivers-City	1,175	1,100	995	-	1,100
10100060-0622	Forensic Trust - City	107	-	87	-	100
10100060-0624	PY Unclaimed Cash Bonds	36,665	-	-	-	-
10100060-0625	City Court Over/Short	(5,297)	-	-	-	-
10100060-0626	Copy/Records Fee	22,570	23,000	18,454	-	22,500
10100060-0634	Convenience Fee	886	-	61	-	1,000
10100060-0636	Diversion Training Tech (TPD)	98,169	25,093	74,351	-	-
10100060-0637	Diversion Indigent Treatment	97,444	-	75,528	-	-
10100060-0638	Diversion General Fund	196,318	156,000	163,584	-	195,000
10100060-0639	District Clerk Admin	-	-	733	-	-
10100060-0647	Circuit Clerk Admin	-	-	(733)	-	-
10100060-0693	Impaired Driving Prevention	-	-	135	-	-
10100060-0697	Interlock Indigent Fund	-	-	(135)	-	-
10100060-0698	Expungement Revenue	10,498	-	7,981	-	9,000
10100060-0701	Parking Tickets	276,825	255,000	200,748	-	235,000
10100060-0702	Wrecker Service	3,568	3,000	5,685	-	3,500
10100060-0703	Sex Offender Fines	-	1,516	4,868	-	3,000
10100060-0704	Red Light Cameras	478,590	-	466,809	-	-
TOTAL FINES AND PENALTIES		2,257,344	1,410,709	1,910,242	-	1,404,200





GENERAL FUND REVENUES

Account		2017 Actual	2018 Budget	2018 Actual	2019 Dept Request	2019 Mayor Rec
USE OF PROPERTY						
10100065-0901	Rents	17,903	33,500	13,868	-	15,000
10100065-0903	Airport Hanger Rent	102,430	99,000	93,254	-	106,000
10100065-0940	Access Rights	327,536	180,000	-	-	-
10100065-1001	Airport Landing Fees	36,010	35,000	24,575	-	29,000
10100065-1002	Airport Fuel Flowage Fees	77,208	76,000	57,686	-	69,000
10100065-1004	Airport Sp Event Parking Fees	13,368	7,200	31,410	-	25,000
10100065-1006	Airport Facility Event Fee	2,000	5,000	-	-	2,000
TOTAL USE OF PROPERTY		576,455	435,700	220,793	-	246,000





GENERAL FUND REVENUES

Account		2017 Actual	2018 Budget	2018 Actual	2019 Dept Request	2019 Mayor Rec
CHARGES FOR SERVICES						
10100070-1101	Garbage Collection	5,566,516	5,805,000	5,204,767	-	6,090,000
10100070-1803	Recovered Bad Debts	5,493	5,000	-	-	5,000
TOTAL CHARGES FOR SERVICES		5,572,009	5,810,000	5,204,767	-	6,095,000





GENERAL FUND REVENUES

Account		2017 Actual	2018 Budget	2018 Actual	2019 Dept Request	2019 Mayor Rec
INTERGOVERNMENTAL REVENUES						
10100075-1201	Sales Tax - Public School Bond	17,041,400	17,123,200	13,224,400	-	17,789,474
10100075-1202	Road And Bridge Tax	895,231	793,846	-	-	895,000
10100075-1204	Beer Tax-Wholesaler	435,702	403,000	250,830	-	389,000
10100075-1205	Local Gasoline Tax	703,330	658,000	488,376	-	662,000
10100075-1207	Casual Sales Tax-Autos	237,990	255,000	206,015	-	263,000
10100075-1209	County Sales Tax-3% City Share	16,189,330	16,273,000	12,563,180	-	16,936,000
10100075-1302	Bank Excise Tax	68,176	238,000	-	-	175,000
10100075-1303	Abc Board Profit	34,838	49,600	14,656	-	35,000
10100075-1304	Oil Production Tax	40,635	42,000	21,859	-	30,000
10100075-1922	Grants-Miscellaneous	2,659	-	-	-	-
10100075-1956	Grant Bulletproof Vests	29,114	-	-	-	-
10100075-1963	Grant-FBI	8,266	-	7,048	-	-
10100075-1981	Grant-Us Marshall Task Force	14,838	-	11,245	-	-
10100075-1995	Adem Recycling Grant	-	-	-	349,100	203,169
TOTAL INTERGOVERNMENTAL REVENUES		35,701,509	35,835,646	26,787,609	349,100	37,377,643





GENERAL FUND REVENUES

Account		2017 Actual	2018 Budget	2018 Actual	2019 Dept Request	2019 Mayor Rec
OTHER OPERATING						
10100080-1401	Interest Income-Cd'S	537	800	7,828	-	5,000
10100080-1403	Interest Income-Checking	1,067	900	866	-	817
10100080-1406	Warrant Proceeds	32,750,000	-	-	-	-
10100080-1429	Interest Income- Payment Plan	3,868	-	8,189	-	5,000
10100080-1430	Interest Income - Debt Service	942	950	1,491	-	1,200
10100080-1501	Other Operating	14,006	1,500	1,071	-	1,500
10100080-1502	Police Miscellaneous	5,090	1,800	29,485	-	15,000
10100080-1503	Rebate Fees	27,158	27,157	27,467	-	27,000
10100080-1506	Vending Commissions	12,847	13,000	10,490	-	12,000
10100080-1513	Sale Of Land/Vacate Street	25,294	-	1,726	-	-
10100080-1519	Private Grants	3,500	-	-	-	-
10100080-1520	SWDA Reimb For Fuel	28,430	42,138	21,878	-	42,000
10100080-1523	Mayors 5K	52,829	60,000	42,899	60,000	60,000
10100080-1528	Over/Under	(39)	-	74	-	-
10100080-1533	Fire Call Payments-Ind	-	1,000	-	-	-
10100080-1534	Fire Call Payments-CO	34,948	35,000	7,500	-	15,000
10100080-1535	Auction Sales	45,990	75,000	129,011	-	80,000
10100080-1537	Surplus Sales	900	-	-	-	-
10100080-1538	Rescue Call Payments	168,312	185,000	203,491	-	235,000
10100080-1540	Airshow Sponsorships	-	230,000	210,550	-	-
10100080-1541	Airshow Ticket Sales	-	235,000	172,216	-	-
10100080-1544	Airshow Concessions	-	55,000	936	-	-
10100080-1545	Airshow Chalet Income	-	40,000	18,660	-	-
10100080-1546	Donations	8	-	-	-	-
10100080-1561	RMKT- Rental Income	187,221	195,000	161,272	195,000	173,000
10100080-1562	RMKT- Farmers Booth Fees	9,735	9,000	7,850	9,000	9,000
10100080-1563	RMKT- Artist Booth Fees	4,550	4,000	3,740	4,000	4,000
10100080-1564	RMKT- Catering Royalties	52,326	38,000	28,468	40,000	42,000
10100080-1566	RMKT- Merchandise Inventory	120	-	-	100	100
10100080-1568	RMKT-Snap/Ebt Program	998	2,000	1,916	1,500	2,000
10100080-1570	HOTR- Ice Skating	73,058	75,000	119,064	85,000	90,000
10100080-1571	HOTR- Sponsorships	50,950	51,000	41,500	40,000	40,000





**GENERAL FUND
REVENUES**

Account		2017 Actual	2018 Budget	2018 Actual	2019 Dept Request	2019 Mayor Rec
OTHER OPERATING (continued)						
10100080-1572	HOTR- Concessions	-	-	3,759	2,500	2,500
10100080-1573	HOTR- Private Events	6,000	6,000	8,490	8,000	8,000
10100080-1574	HOTR- Other Misc Revenues	-	-	1,973	-	-
10100080-1575	HOTR- Inkind Sponsor Revenue	87,400	-	-	-	-
10100080-1580	Airshow- Pilots Party	-	2,500	-	-	-
10100080-1581	Special Event-Rental Fees	21,450	-	10,550	-	9,000
10100080-1583	Special Event Sponsorships	1,600	9,000	9,225	5,000	3,500
10100080-1584	Special Event Concessions	1,700	-	-	-	-
10100080-1585	Airshow - Other Income	-	-	5,977	-	-
10100080-1597	OFS Installment Purchase Note	1,861,000	-	-	-	-
10100080-1598	OFS Initial Lease Obl	400,000	-	-	-	-
TOTAL OTHER OPERATING		35,933,795	1,395,745	1,299,612	450,100	882,617





GENERAL FUND REVENUES

Account		2017 Actual	2018 Budget	2018 Actual	2019 Dept Request	2019 Mayor Rec
TRANSFERS FROM OTHER FUNDS						
10100085-1605	Trans From Beer Tax Bonus	414,856	421,977	398,310	-	414,048
10100085-1617	Trans From WS - Prop Insurance	327,745	327,745	347,747	350,000	350,000
10100085-1618	Trans From W&S - Operations	-	10,000	-	-	-
10100085-1628	Trans From GF-RFFI	-	(10,000)	-	-	-
10100085-1630	Trans From WS - Worker's Comp	50,000	50,000	-	50,000	50,000
10100085-1634	Trans From WS - Build Maint	105,095	136,556	-	-	142,789
10100085-1635	Trans From WS - Temp Wages	28,569	25,000	-	25,000	25,000
10100085-1637	Trans From Alabama Trust Fund	500,000	500,000	-	500,000	500,000
10100085-1646	Trans From Pub Works Cap Fund	-	9,395	-	-	-
10100085-1658	Trans From WS- Maint Contracts	-	60,000	-	-	-
10100085-1670	Trans From Corrections Fund	-	36,385	-	75,000	75,000
10100085-1677	Trans From Tourism Bid Fee	33,200	85,000	-	35,000	135,000
10100085-1680	Trans From Tourism Cap Impv	250,000	250,000	-	250,000	250,000
10100085-1692	Trans From 2014A Warrant	260,695	-	-	-	-
10100085-1699	Trans From WS - Indirect Costs	5,421,765	5,770,565	5,770,565	5,828,270	5,828,270
10100085-8080	Trans From Amp - Debt Service	1,213,861	1,081,570	1,056,114	1,271,300	1,054,042
10100085-8081	Transf From Amp - Clearing	616,486	375,000	79,347	475,000	475,000
TOTAL TRANSFERS FROM OTHER FUNDS		9,222,272	9,129,193	7,652,083	8,859,570	9,299,149





GENERAL FUND REVENUES

Account		2017 Actual	2018 Budget	2018 Actual	2019 Dept Request	2019 Mayor Rec
COST REIMBURSEMENTS						
10100090-9900	Cost Reimburse	1,292	2,000	4,376	-	4,000
10100090-9901	Cost Reim-Finance	15,372	-	35	-	-
10100090-9902	Cost Reim-Engineering	210	-	-	-	100
10100090-9905	Cost Reim-Planning	45,217	42,000	33,465	-	38,000
10100090-9906	Cost Reim-Legal	3,071	1,000	2,229	-	2,000
10100090-9908	Cost Reim-Police	331,593	200,000	263,423	-	292,500
10100090-9909	Cost Reim-Fire	63,797	16,500	54,373	-	15,000
10100090-9911	Cost Reim-Inspection	32,721	32,000	26,512	-	25,000
10100090-9912	Cost Reim-Tdot	119,203	72,624	45,040	-	75,000
10100090-9913	Cost Reim-Emerg Manag	9,177	-	-	-	-
10100090-9914	Cost Reim-Court	-	-	25	-	-
10100090-9915	Cost Reim-Env Services	7,568	32,123	111,860	1,200	30,000
10100090-9916	Cost Reim-BOE School Guards	-	-	-	-	97,000
10100090-9917	Cost Reim-PS CCD Conv Fees	-	-	146	-	50
10100090-9921	Cost Reim-Mayor/Clerk	171	4,629	5,221	-	100
10100090-9922	Cost Reim-Airport	-	-	90	-	-
10100090-9925	Cost Reim-Recycling	276,787	250,000	191,590	250,000	230,000
10100090-9934	Cost Reim-Revenue	10	-	268	-	-
10100090-9935	Cost Reim-E911	205,000	214,750	-	-	85,922
10100090-9942	Cost Reim-Human Resources	140	-	4,000	-	100
10100090-9944	Cost Reim-Preservation	2,875	2,100	2,167	-	2,100
10100090-9945	Cost Reim-Facilites Maint	4,744	4,500	2,506	-	2,500
10100090-9947	Cost Reim-PATA Fuel	135,894	208,983	174,574	-	125,743
10100090-9956	Cost Reim-Amphitheater	510	4,500	1,631	4,000	2,000
10100090-9957	Cost Reim - Fed Programs	10,000	-	-	-	-
10100090-9958	Cost Reim-CDBG	80,000	-	81,440	-	-
10100090-9959	Cost Reim-CDBG DR	331,387	-	-	-	-
10100090-9961	Cost Reim-HMIS	34,500	-	-	-	-
10100090-9970	Cost Reim- A&E Special Events	4,376	-	2,759	25,000	25,000
10100090-9976	Cost Reim-Animal Shelter	16,752	15,000	7,821	-	15,000
10100090-9977	Other Reimbursement - Airshow	-	-	1,210	-	-
10100090-9984	Cost Reim-Summer Jobs	10,000	10,000	10,000	-	-
10100090-9985	Cost Reim-Summer Feeding	29,504	30,000	-	-	30,000
TOTAL COST REIMBURSEMENTS		1,771,871	1,142,709	1,026,761	280,200	1,097,115



In the spirit of excellence, the Accounting & Finance Department is committed to providing a service-oriented, team approach to effectively manage the City's financial health, provide stewardship of resources while maintaining the City's financial integrity. During the reorganization, the Finance Department, the Revenue Department and the Water & Sewer Billing Office were combined.

Accounting & Finance					
FY 2019 General Fund Budget Summary					
Divisions	2017 Actual	2018 Budget	2019 Budget	Increase/ Decrease	Percentage Change
Financial Reporting & Budgets	\$ 1,388,891	\$ 1,673,759	\$ 1,757,448	\$ 83,689	5.0%
Purchasing	1,372,657	1,412,934	1,419,449	6,515	0.5%
Revenue & Financial Services	984,604	1,106,580	1,210,803	104,223	9.4%
Total	\$ 3,746,152	\$ 4,193,273	\$ 4,387,700	\$ 194,427	4.6%
Expenditure Category					
Salaries/Benefits	\$ 2,263,550	\$ 2,666,744	\$ 2,813,440	\$ 146,696	5.5%
Overtime/Wages	2,552	-	11,000	11,000	100.0%
Auto Fuel/Maintenance	3,868	4,000	6,000	2,000	50.0%
Property Insurance	869,048	900,000	900,000	-	0.0%
Liability Insurance	343,525	360,000	360,000	-	0.0%
Other Operating	263,609	262,529	297,260	34,731	13.2%
Total By Category	\$ 3,746,152	\$ 4,193,273	\$ 4,387,700	\$ 194,427	4.6%

Accounting & Finance Budget Highlights

- » Overall operating expenditures increased \$194,427 due to personnel increases associated with the 2.0% COLA, step raise, and the full implementation of the restructured Accounting & Finance Department.
- » From the FY 2018 budget, the department level funded expenses for FY 2019. Total proposed budget is \$4,387,700 of which \$1,517,260 is level funded with the exception of the following:
 - \$138,000 net increase to hire positions authorized during the restructure initiative. This includes the implementation of Yooz, a paperless invoice workflow and routing software; the cost to be offset by the elimination of one Accounting Technician position. This initiative will make the accounts payable process more efficient for all City departments while saving the City approximately \$9,000 annually. For FY 2019, we have requested that the savings be used to pay for an intern to be solely focused on enhancing our financial transparency on the City's website.
- » A part-time revenue officer position was eliminated from the budget, which generated \$24,287 in permanent savings for the General Fund.

Accounting & Finance Budget Highlights (continued)

- » Uniform budget increased by \$4,900 to outfit our revenue officer field team, which is offset by a reduction in office supplies. Currently, our revenue officers who interact with the business community on a daily basis do not have uniforms. By implementing tighter budget controls on office supplies purchases, A&F will be able to utilize savings to fund the purchase of uniforms for our team.
- » Auditing expenses reduced by \$24,760 due to contract price reductions with a new accounting firm hired in FY 2018. \$7,581 of audit savings were allocated to staff training. Until the FY 2019 proposed budget, the A&F department increased by one CPA, with no increase in overall personnel. In addition, there is \$3,500 in increased training for the Revenue and Financial Services Division for specialized training related to enhance our strategic enforcement efforts.
- » Auto Fuel and Maintenance increased by \$2,000 due to expected overages in FY 2018 as a result of rising fuel costs. The reduction in auditing fees offsets this impact in the FY 2019 at no increased cost to the General Fund.

Accounting & Finance Goals

Short-Term Goals:	Target Date	Core Belief					
		#1	#2	#3	#4	#5	#6
Continue implementation of Positive Pay and ACH fraud filter. These fraud protection measures are intended to provide additional security for safeguarding the City's fiscal assets. ACH Fraud Filter has been implemented and has already successfully deterred an attempt to debit the City's bank account. Positive Pay is in the final testing phase and is expected to go live before year-end.	9/30/2018						X
Enhance current city-wide purchasing and p-card policies to strengthen controls while addressing prior year audit findings.	12/31/2018		X				X
Automate the banking/investment processes and eliminate time consuming bank runs.	12/31/2018		X				
Monitor financial performance to ensure financial stability for future debt issuances (i.e. TCRIC/NASCAR debt issuances, goal of AAA bond rating).	12/31/2018	X		X			X
Continue implementation of the Munis Project Accounting module (aka Project Ledger) with the focus being transparency and accessibility of project data in one location, available to all end users with a 100% project conversion goal.	3/31/2019		X	X			X
Ensure timely completion of all agreed-upon audit timelines with no significant deficiencies or material weaknesses.	3/31/2019		X				
Convert fire and police pension accounting to QuickBooks to eliminate tedious manual spreadsheets and data tracking.	3/31/2019		X				
Develop standard reports to be distributed to specific end users to further aid in decision making (i.e. capital projects, budgets, cash projections, revenues, forecasts).	6/30/2019		X	X			X
Streamline reporting and enhance data accessibility to provide end users with information at the click of a button.	6/30/2019		X	X			X
Institute collaborative efforts city-wide to maximize use of available resources (agency, grant, and federal funding) to "move the needle" and achieve the highest level of success within our community programs.	9/30/2019	X	X	X	X	X	X



Accounting & Finance Goals (continued)

Long-Term Goals:	Target Date	Core Belief					
		#1	#2	#3	#4	#5	#6
Develop and document departmental standard operating procedures	12/31/2019		X				
Implement Munis General Billing module to appropriately accrue revenues in real time, issue standard City invoices and allow for	12/31/2019		X				X
Convert all employees to direct deposit and eventually eliminate paper paystubs replacing them with electronic records	12/31/2019		X				
Become primarily paperless in our financial processing and workflows to gain efficiencies, curb costs and minimize space needed for hard copy data storage (i.e. accounts payable, purchasing, banking, capital assets).	12/31/2019		X				X
Implement a Learning Management System (LMS software) to provide targeted and relevant employee training (a capital investment of approximately \$40,000 would be required).	3/31/2020	X	X				X
Migrate the City's budget process from a bottom up approach to one that is focused on performance based budgeting and budgeting for outcomes/results. Continue making strides towards providing a more analytical, comprehensive and transparent budget document (i.e. Greenville, S.C.).	9/30/2020		X	X			X
Establish multi-year budgets to improve financial management, establish long-term and strategic planning and identify imbalances between revenues and expenditure trends.	9/30/2020		X	X	X		X
Continue to research online sales and its impact to our City while monitoring federal and state legislative changes with ongoing consideration of possible revenue restructure needs.	Ongoing	X		X			X

Accounting & Finance Unfunded Requests

Unfunded Initiatives:

» None

Unfunded Equipment (listed in order of priority):

» Ford Explorer for Senior Business Tax Auditor	\$ 26,000
» Ford Explorer for Business Tax Auditor	26,000
Total Unfunded Equipment	\$ 52,000

Unfunded Facility Improvements:

» None



Accounting & Finance Unfunded Requests (continued)

Unfunded Technology Requests:

»» Vacant / New Personnel Technology Requests	\$ 11,996
»» Other Technology Requests	980
Total Unfunded Technology Requests	<u>\$ 12,976</u>

Refer to the **Unfunded Requests** tab for complete listing of all Accounting & Finance unfunded requests.





Account		2017 Actual	2018 Budget	2018 Actual	2019 Dept Request	2019 Mayor Rec
A&F - BUDGETS AND FINANCIAL REPORTING						
10101010-1005	Beer Tax Bonus	3,902	3,904	3,818	-	3,944
10101010-1015	Salaries	924,420	1,144,958	898,016	-	1,178,283
10101010-1025	Salary Overtime	382	-	14	-	-
10101010-1030	Wages	-	-	-	-	11,000
10101010-2010	Employee Insurance	110,754	137,980	117,320	-	150,521
10101010-2025	State Pension	66,738	86,059	63,218	-	82,490
10101010-2029	Medicare Tax	12,654	15,568	12,120	-	15,914
10101010-2030	Social Security	53,825	65,661	51,287	-	67,636
10101010-3005	Legal Advertising	942	-	-	900	900
10101010-3007	Auditing	136,400	136,760	129,085	108,000	112,000
10101010-3100	Outside Services	2,354	16,100	14,038	10,000	10,000
10101010-3110	Machine Rental	4,528	4,200	4,250	5,400	5,400
10101010-3137	Postage & Freight	6,787	6,000	6,764	8,000	8,000
10101010-3138	Operating Forms	5,121	3,000	5,422	6,000	6,000
10101010-3155	Office Supplies	9,526	9,500	3,800	8,500	6,500
10101010-3156	Maintenance Contracts	-	900	-	-	-
10101010-3170	Repairs & Supplies	7,186	600	95	500	500
10101010-3210	Travel/Education	15,573	19,669	18,596	23,000	23,000
10101010-3212	Car Allowance	8,800	9,600	8,000	-	9,600
10101010-3214	Books/Dues/Subscriptions	2,312	2,800	4,461	3,500	49,500
10101010-3225	Uniforms/Prot Clothing	-	-	-	1,700	1,700
10101010-3231	Telephone	7,145	6,200	7,154	9,000	9,000
10101010-3995	Bank Charges	9,400	4,000	5,553	5,000	5,000
10101010-3999	Miscellaneous Expense	142	300	580	560	560
TOTAL A&F - BUDGETS AND FINANCIAL REPORTING		1,388,891	1,673,759	1,353,591	190,060	1,757,448





GENERAL FUND
ACCOUNTING & FINANCE

Account		2017 Actual	2018 Budget	2018 Actual	2019 Dept Request	2019 Mayor Rec
A&F - PURCHASING						
10101011-1005	Beer Tax Bonus	488	488	464	-	464
10101011-1015	Salaries	119,968	110,600	97,429	-	114,264
10101011-2010	Employee Insurance	19,095	22,544	20,680	-	23,670
10101011-2025	State Pension	8,001	7,820	6,857	-	8,386
10101011-2029	Medicare Tax	1,582	1,428	1,252	-	1,472
10101011-2030	Social Security	6,763	6,104	5,352	-	6,293
10101011-3085	Property Insurance	869,048	900,000	879,318	900,000	900,000
10101011-3105	Liability Insurance	343,525	360,000	343,333	360,000	360,000
10101011-3138	Operating Forms	39	-	-	-	-
10101011-3155	Office Supplies	1,285	1,100	277	1,200	1,200
10101011-3170	Repairs & Supplies	306	200	123	200	200
10101011-3210	Travel/Education	1,903	1,750	940	2,500	2,500
10101011-3214	Books/Dues/Subscriptions	363	463	448	400	400
10101011-3225	Uniforms/Prot Clothing	-	-	-	200	200
10101011-3231	Telephone	291	400	131	300	300
10101011-3999	Miscellaneous Expense	-	37	-	100	100
TOTAL A&F - PURCHASING		1,372,657	1,412,934	1,356,604	1,264,900	1,419,449





Account		2017 Actual	2018 Budget	2018 Actual	2019 Dept Request	2019 Mayor Rec
A&F - REVENUE AND FINANCIAL SERVICES						
10101030-1005	Beer Tax Bonus	2,880	2,928	3,078	-	3,016
10101030-1015	Salaries	740,637	831,544	697,439	-	896,629
10101030-1025	Salary Overtime	2,170	-	2,431	-	-
10101030-2010	Employee Insurance	73,395	97,180	85,920	-	117,063
10101030-2025	State Pension	54,680	63,956	53,082	-	69,024
10101030-2029	Medicare Tax	10,191	11,045	9,488	-	12,280
10101030-2030	Social Security	43,577	47,377	40,571	-	52,491
10101030-3010	Auto-Fuel & Oil	3,331	2,500	2,610	4,500	4,500
10101030-3015	Auto-Maintenance	537	1,500	32	1,500	1,500
10101030-3100	Outside Services	4,667	1,000	-	-	-
10101030-3110	Machine Rental	4,514	6,000	4,771	5,500	5,500
10101030-3137	Postage & Freight	11,495	13,000	10,234	13,000	13,000
10101030-3138	Operating Forms	5,648	3,500	3,448	3,750	3,750
10101030-3155	Office Supplies	5,786	5,000	8,271	7,500	5,500
10101030-3170	Repairs & Supplies	345	1,000	(448)	1,000	1,000
10101030-3210	Travel/Education	7,629	7,500	8,411	11,000	11,000
10101030-3212	Car Allowance	1,200	-	-	-	-
10101030-3214	Books/Dues/Subscriptions	1,264	1,250	1,315	1,250	1,250
10101030-3225	Uniforms/Prot Clothing	-	-	-	3,000	3,000
10101030-3231	Telephone	10,536	10,000	8,401	10,000	10,000
10101030-3999	Miscellaneous Expense	122	300	103	300	300
TOTAL A&F - REVENUE AND FINANCIAL SERVICES		984,604	1,106,580	939,157	62,300	1,210,803





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The Tuscaloosa City Council is the City's legislative body. The City of Tuscaloosa divides into seven Council districts. Collectively, the seven Councilmembers represent an estimated 100,000 residents covering over 70 square miles. As legislators, the Council considers particular items of business through issue-specific committees and recommends action to the full Council.

City Council FY 2019 General Fund Budget Summary					
<u>Divisions</u>	<u>2017 Actual</u>	<u>2018 Budget</u>	<u>2019 Mayor Rec</u>	<u>Increase/ Decrease</u>	<u>Percentage Change</u>
City Council	\$ 284,795	\$ 320,988	\$ 327,428	\$ 6,440	2.01%
Total	\$ 284,795	\$ 320,988	\$ 327,428	\$ 6,440	2.01%
<u>Expenditure Category</u>					
Salaries/Benefits	\$ 68,824	\$ 67,134	\$ 70,370	\$ 3,236	4.82%
Overtime/Wages	194,319	205,054	208,258	3,204	1.56%
Other Operating	21,652	48,800	48,800	-	0.00%
Total By Category	\$ 284,795	\$ 320,988	\$ 327,428	\$ 6,440	2.01%

City Council Budget Highlights

- » Overall operating expenditures increased \$6,440 due to personnel increases associated with the 2.0% COLA, and step raise.
- » From the FY 2018 budget, the department level funded expenses for FY 2019. Total proposed budget is \$327,428 of which \$48,800 is level funded.
- » The City Council projects a 2% increase or \$1,500 in Machine Rental. The increased costs were offset throughout multiple budget line items.

City Council Goals

Short-Term Goals:	Target Date	Core Belief					
		#1	#2	#3	#4	#5	#6
Continue to analyze cost savings throughout all budget line items.	Ongoing		X				X

City Council Unfunded Requests

Unfunded Initiatives:

» None

Unfunded Equipment:

» None

Unfunded Facility Improvements:

» None

Unfunded Technology Requests:

» None





Account		2017 Actual	2018 Budget	2018 Actual	2019 Dept Request	2019 Mayor Rec
COUNCIL						
10104050-1005	Beer Tax Bonus	244	244	232	-	232
10104050-1015	Salaries	43,951	45,009	39,631	-	46,776
10104050-1025	Salary Overtime	1,953	2,000	1,630	2,000	2,000
10104050-1030	Wages	192,366	203,054	167,942	-	206,258
10104050-2010	Employee Insurance	2,829	20	26	-	20
10104050-2025	State Pension	3,742	3,838	3,499	-	4,091
10104050-2029	Medicare Tax	3,423	3,420	2,973	-	3,650
10104050-2030	Social Security	14,635	14,603	12,714	-	15,601
10104050-3100	Outside Services	350	10,000	772	10,000	10,000
10104050-3105	Liability Insurance	2,398	-	-	-	-
10104050-3110	Machine Rental	2,731	3,000	1,803	4,500	4,500
10104050-3137	Postage & Freight	-	50	-	50	50
10104050-3138	Operating Forms	1,786	200	102	200	200
10104050-3155	Office Supplies	461	500	183	500	500
10104050-3170	Repairs & Supplies	1,801	2,000	490	2,000	2,000
10104050-3210	Travel/Education	1,417	22,000	9,822	21,000	21,000
10104050-3214	Books/Dues/Subscriptions	-	50	90	50	50
10104050-3231	Telephone	8,492	9,000	6,284	8,500	8,500
10104050-3999	Miscellaneous Expense	2,216	2,000	550	2,000	2,000
TOTAL COUNCIL		284,795	320,988	248,743	50,800	327,428





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The Office of Federal Programs is a direct department under the Mayor. They specifically deal with the City's direct allocation from HUD of Community Development Block Grant and HOME Investment Partnership funding. This department also secures various other grant-funding opportunities for the City while striving to meet the needs of our community and continue to build it up.

Federal Programs FY 2019 General Fund Budget Summary					
<u>Divisions</u>	<u>2017 Actual</u>	<u>2018 Budget</u>	<u>2019 Mayor Rec</u>	<u>Increase/ Decrease</u>	<u>Percentage Change</u>
Federal Programs	\$ 598,974	\$ 520,689	\$ 540,237	\$ 19,548	3.75%
Total	\$ 598,974	\$ 520,689	\$ 540,237	\$ 19,548	3.75%
<u>Expenditure Category</u>					
Salaries/Benefits	\$ 556,927	\$ 594,874	\$ 588,801	\$ (6,073)	-1.02%
Salary Reimbursement	-	(150,767)	(132,500)	18,267	-12.12%
Overtime/Wages	78	30,805	38,159	7,354	23.87%
Auto Fuel/Maintenance	568	1,000	950	(50)	-5.00%
Other Operating	41,401	44,777	44,827	50	0.11%
Total By Category	\$ 598,974	\$ 520,689	\$ 540,237	\$ 19,548	3.75%

Federal Programs Budget Highlights

- » Overall operating expenditures increased by \$19,548 due to changes in personnel costs associated with the 2.0% COLA, and step increase. In addition, due to an accounting change, salaries reimbursed by federal grants reduced the overall budgeted by \$132,500 to appropriately reflect net cost of salaries for the General Fund.
- » From the FY 2018 budget, the department level funded expenses for FY 2019. Total proposed budget is \$540,237 of which \$45,777 is level funded.
- » Outside Services was reduced to accommodate needed funds for staff travel and education. The remaining \$10,000 will be used in part to pay for environmental assessments. There are additional items that require funding in this line item, but they greatly exceeded Federal Programs' ability to maintain level funding for the department. (Please see unfunded initiatives)
- » Travel/Education is being increased due to the on-going need of staff training and education as training events become available.

Federal Programs Goals

Short-Term Goals:

	Target Date	Core Belief					
		#1	#2	#3	#4	#5	#6
Coordinated Assessment Implementation: This plan will roll out in FY 2018 and will address how our agencies serve and prioritize our at-risk population. This plan is being developed in collaboration with the Continuum of Care.	Accomplished	X				X	X
Enhance Data Collection through use of HMIS system: Currently developing instruments to begin collecting pertinent data to make sure that funded agencies are meeting required benchmarks both federally and locally.	Ongoing	X		X			
Reduction of blighted properties funded with HOME/CDBG mortgage funds/Generate additional program income for CDBG/HOME Program: Currently working with OCA on properties that are delinquent with payments to foreclose. In most cases, homes that require foreclosure are also blighted.	Ongoing	X		X			
Affordable Housing Study	9/30/2018			X			
Affirmatively Furthering Fair Housing Assessment Plan: HUD has required completion of this plan.	Ongoing			X			
Certifying Additional Housing Counselors to enhance Housing Counseling Program: HUD is requiring multiple certified Housing Counselors to maintain the City's status to offer certified housing counseling services.	Ongoing		X				X
Springer Property Phase II (7 additional homeownership units)	Fall 2018	X					
West Tuscaloosa Connect Completion	Accomplished	X					
Focus Building Phase I	7/31/2018			X			
Receive proceeds from sale of Focus and Hotel Block (Quarterly)	Ongoing			X			
Researching and applying for other Federal Grants and Cooperative Agreements that benefit revitalization.	Ongoing	X	X	X	X	X	X

Long-Term Goals:

	Target Date	Core Belief					
		#1	#2	#3	#4	#5	#6
Completion of Springer Property (56 units)	Ongoing	X					
Completion of Section 108 Loan for Benjamin Barnes YMCA TBD	Ongoing					X	
Construction, Relocation, and/or Acquisition for Benjamin Barnes YMCA.	Ongoing					X	
Target Neighborhoods for Revitalization/Rehabilitation: Based on results from West Tuscaloosa Plan/Invest West. Collaborate with Habitat for Humanity and Tuscaloosa Housing Authority.	Ongoing	X					
Completion of Section 108 Loan for Focus Building Phase II	11/30/2018			X			
Exploring Boys and Girls Club Renovations Feasibility	Ongoing					X	



Federal Programs Unfunded Requests

Unfunded Initiatives (listed in order of priority):

»» Intern	\$ 11,000
»» 5 Year Plan 2020-2024	140,000
»» Analysis of Impediments – Fair Housing Analysis	60,000
»» Local Housing Trust Fund	1,500,000
Total Unfunded Initiatives	\$ 1,711,000

Unfunded Equipment:

»» None

Unfunded Facility Improvements:

»» None

Unfunded Technology Requests:

»» None

Refer to the **Unfunded Requests** tab for complete listing of all Federal Programs unfunded requests.





**GENERAL FUND
FEDERAL PROGRAMS**

Account		2017 Actual	2018 Budget	2018 Actual	2019 Dept Request	2019 Mayor Rec
FEDERAL PROGRAMS						
10104070-1005	Beer Tax Bonus	1,773	1,952	1,677	-	1,624
10104070-1015	Salaries	438,510	459,095	399,512	-	454,209
10104070-101501	Salary Reimbursement	-	(150,767)	-	-	(132,500)
10104070-1025	Salary Overtime	78	60	60	-	-
10104070-1030	Wages	-	30,745	9,925	-	38,159
10104070-2010	Employee Insurance	45,899	49,692	40,092	-	50,495
10104070-2025	State Pension	33,794	38,709	30,854	-	36,960
10104070-2029	Medicare Tax	6,094	6,810	5,769	-	6,809
10104070-2030	Social Security	26,057	29,016	24,665	-	29,104
10104070-3005	Legal Advertising	1,602	1,029	1,029	1,600	1,600
10104070-3010	Auto-Fuel & Oil	386	900	123	550	550
10104070-3015	Auto-Maintenance	182	100	-	400	400
10104070-3100	Outside Services	9,328	11,585	3,017	10,000	10,000
10104070-3110	Machine Rental	6,291	6,227	4,393	6,600	6,600
10104070-3137	Postage & Freight	347	221	201	400	400
10104070-3138	Operating Forms	624	100	-	400	400
10104070-3155	Office Supplies	6,024	4,500	3,785	3,500	3,500
10104070-3170	Repairs & Supplies	2,726	8,200	8,097	2,000	2,000
10104070-3210	Travel/Education	6,670	5,000	4,365	12,000	12,000
10104070-3212	Car Allowance	4,800	9,600	8,000	-	9,600
10104070-3214	Books/Dues/Subscriptions	149	15	15	200	200
10104070-3231	Telephone	5,923	7,000	5,588	7,300	7,300
10104070-3999	Miscellaneous Expense	1,717	900	790	827	827
TOTAL FEDERAL PROGRAMS		598,974	520,689	551,957	45,777	540,237



Fire and Rescue continues to strive toward our Standard of Excellence each day by staying focused on our Core Values. Our mission of "Making Tuscaloosa a safer community through the highest quality of emergency response, risk reduction and Fiscal Responsibility" allows us to help insure all citizens are safe in all areas of our City. Becoming the most innovative and affectively managed City in the United States of America has many challenges. Many of those are directly affected by the budget each year. In a spirit of shared responsibility, we have worked hard with our Accounting and Finance partners to make a responsible and conservative budget request. Knowing that hard decisions are to be made we appreciate the opportunity to highlight the projects below for further consideration and to discuss the impact those being funded or not funded would have on our Department.

Fire & Rescue					
FY 2019 General Fund Budget Summary					
Divisions	2017 Actual	2018 Budget	2019 Mayor Rec	Increase/ Decrease	Percentage Change
Fire	\$ 18,715,270	\$ 19,628,178	\$ 20,414,357	\$ 786,179	4.01%
Fire - Paramedics	2,983,682	2,967,009	3,147,395	180,386	6.08%
Fire - Ambulance	85,527	60,125	60,125	-	0.00%
Total	\$ 21,784,479	\$ 22,655,312	\$ 23,621,877	\$ 966,565	4.27%
Expenditure Category					
Salaries/Benefits	\$ 19,194,211	\$ 20,196,050	\$ 20,812,615	616,565	3.05%
Overtime/Wages/Holiday Pay	1,285,063	1,243,500	1,593,500	350,000	28.15%
Auto Fuel/Maintenance	355,466	294,425	294,425	-	0.00%
Maintenance Contracts	14,913	25,000	25,000	-	0.00%
Utilities	237,539	213,750	213,750	-	0.00%
Uniforms/Protective Clothing	159,936	166,250	166,250	-	0.00%
Other Operating	537,351	516,337	516,337	-	0.00%
Total By Category	\$ 21,784,479	\$ 22,655,312	\$ 23,621,877	\$ 966,565	4.27%

Fire & Rescue Budget Highlights

- » Overall operating expenditures increased \$966,565 due to personnel increases associated with the 2.0% COLA, step raise and increase in overtime.
- » From the FY 2018 budget, the department level funded expenses for FY 2019. Total proposed budget is \$23,621,877 of which \$1,216,562 is level funded with the exception of the following item:
 - \$350,000 increase in overtime of Off-Duty Training for the department and AMAS Response Team. This allows for the training of personnel while maintaining proper coverage in keeping companies in their assigned response territories.

Fire & Rescue Budget Highlights (continued)

- » Plans Review Captain Position would allow TFRS to further support the “Business Services Center” and improve our commitment to Customer Service and Shared Responsibility in the Economic Development of our City.
- » The 5.0% Budget Reduction in FY 2018 had a direct effect in two areas of TFRS Operations. Continued efforts to upgrade Firefighting PPE (Personnel Protective Equipment) to NFPA Standards and FAA Inspections continue to require ongoing replacements of turnout gear.

Fire & Rescue Goals

Short-Term Goals:	Target Date	Core Belief					
		#1	#2	#3	#4	#5	#6
Safe Rooms at remaining four fire stations: Install safe rooms at stations 1, 2, 6 and 7 to provide for the safety and protection of personnel during dangerous weather conditions without having to abandon their stations. This will allow crews to begin to initiate service immediately into their coverage areas as the weather passes.	3/31/2019			X	X		X
Expand EMS Prevention program: Taking lessons from industrywide experience over several decades in Fire Prevention expand existing services to improve chronic disease management, public education, and coordination of community resources.							
a) Hire full-time Social Worker to augment existing partnership with UA School of Social Work Field Program (interns only available while University is in session).							
b) Expand existing Nurse Practitioner/Mental Health partnership with University Medical Center to include follow-up and preventive medical services.							
c) Develop comprehensive public education program to include teaching Hands-Only CPR, Stop the Bleed, location and use of public access AEDs, etc.; focus on training all City employees and encouraging wider distribution of AEDs among City assets.	1/31/2019	X	X	X	X		X
d) Establish relationships with untapped community resources such as churches and civic groups to address population health concerns such as the prevalence of heart disease and diabetes.							
e) Improve public awareness of the role that transportation plays in maintaining good health care; explore solutions through telemedicine, innovative means of transportation (including public transportation), and alternative destinations.							
f) Work with DCH, home health care agencies, and other community health care providers to reduce readmission rates.							
g) Improve public awareness of social and health care resources that are already available in our community and how to access them.							



Fire & Rescue Goals (continued)

Short-Term Goals:	Target Date	Core Belief					
		#1	#2	#3	#4	#5	#6
Continue increased management and restructure of Fire/EMS Communications Division: Improve efficiency and quality of Fire and EMS call handling with expanded management of Fire Communications Division. a) Train dedicated Fire/EMS dispatchers. b) Complete implementation of previously funded AVL Dispatch of units. c) Implement industry best practices including EFD (Emergency Fire Dispatch) and EMD (Emergency Medical Dispatch) to meet call handling and unit response standards. d) EMS calls would be triaged by TFRS call takers/dispatchers for the appropriate response and not transfer the call to Northstar unless a transport is needed. e) Fire/EMS dispatch center can be enhanced to include RN's, telemedicine, etc. Calls would then be routed for unscheduled (911) or scheduled 10-digit number.	1/31/2019		X	X	X		X
ISO Evaluation Survey Follow-up: Continued ISO Rating improvement enhancing the safety of our citizens and personnel. a) Schedule follow-up meeting with ISO to identify areas for possible improvement. b) Study feasibility of Automatic Aid Agreements to address areas of additional needs. c) Study how Aid Agreement can improve our ratings and the ratings of potential response partners.	7/31/2019	X	X	X	X		X

Long-Term Goals:	Target Date	Core Belief					
		#1	#2	#3	#4	#5	#6
Build new Fire Administration Offices at a fire station location. Possibly revisit Fire Station 1 Master Plan.	2020	X	X	X	X		X
Build new Fire Stations 6, 8, 13 (funding needed at all stations): a) Build Station 6 at current location. b) Build new station (Station 8). c) Station 13 is the future station – North of the River.	2023	X	X	X	X		X
Secure funding for 700 mhz P25 radio system.	3/31/2020	X	X	X	X		X
Establish additional Logistics Position: a) Formulate long term Apparatus Replacement Plan/Funding. b) Overall asset/apparatus management. c) Establish certified fire apparatus repair technicians.	10/31/2020		X	X	X		X
Fully implement Off-duty Training Program with associated facility and equipment needs.	10/31/2019		X	X	X		X



Fire & Rescue Goals (continued)

Long-Term Goals:	Target Date	Core Belief					
		#1	#2	#3	#4	#5	#6
Increase Technical Rescue, Hazardous Material and Swift Water AMAS (Alabama Mutual Aid System) Teams participation and capabilities. Improve communication with EMA at both the local and state level to increase utilization of our teams. Expand functional capabilities of teams to include wide area search techniques and equipment to assist with situations like lost dementia patients.	3/31/2020		X	X	X		X

Fire & Rescue Unfunded Requests

Unfunded Initiatives (listed in order of priority):

» Establish new Plans Review Captain position	\$ 72,520
» Increase Uniforms and Protective Clothing budget	20,000
» Increase Training budget	6,000
» Replace aging exercise equipment	25,000
» Establish new EMS Training Officer position	67,405
» Establish four new Firefighter positions for alternative response units (\$58,881 each)	235,524
» Establish new Secretary position for EMS, Training and Logistics	40,129
» Establish new Fire Lieutenant position in order to make EMS prevention assignment a permanent position	67,405
» Establish new Firefighter position for Business Service Center	58,881
» Establish new Civilian EMS Prevention Coordinator position at pay grade 22	67,405
Total Unfunded Initiatives	\$ 660,269

Unfunded Equipment (listed in order of priority):

» Cardiac monitors (1 new; 2 replacements - \$38,000 each)	\$ 114,000
» Ballistic gear for 70 riding positions (\$715 each)	50,050
» F-250 4x4 Truck - Logistics Vehicle with radio, striping and emergency lights	60,000
» ARFF Quick Attack Vehicle	350,000
» Thermal Imaging Cameras (2 - \$7,500 each)	15,000
» SUV 4x4 with radio and lighting for Fire Chief	50,000
» Hydraulic Extrication System	25,000
» F-150 4x4 Truck with radio, lighting and striping- Training Division	50,000
» Air Lifting Rescue Bag Systems (3 - \$6,000 each)	18,000
» Mechanical CPR System	15,000
» Zero Turn Lawnmower	12,000
» ARFF Apparatus	700,000
» Advanced Life Support Medical Training Simulation Equipment	10,000
» Bariatric Ambulance Conversion Kit	20,000
» HazMat Support/Back-up Apparatus	600,000
» Stretcher	15,000
» Automated External Defibrillator	10,000
Total Unfunded Equipment	\$2,114,050



Fire & Rescue Unfunded Requests (continued)

Unfunded Facility Improvements:

»» City Hall Annex I - Fire Administration Office	\$ 500,000
»» Fire Stations	170,000
Total Unfunded Facility Improvements	<u>\$ 670,000</u>

Unfunded Technology Requests:

»» Vacant / New Personnel Technology Requests	\$ 25,000
»» Other Technology Requests	10,000
Total Unfunded Technology Requests	<u>\$ 35,000</u>

Refer to the **Unfunded Requests** tab for complete listing of all Fire & Rescue unfunded requests.





**GENERAL FUND
FIRE & RESCUE**

Account		2017 Actual	2018 Budget	2018 Actual	2019 Dept Request	2019 Mayor Rec
FIRE						
10106010-1005	Beer Tax Bonus	113,956	114,527	112,422	-	113,724
10106010-1010	Longevity Bonus	79,900	79,400	81,000	-	80,000
10106010-1011	Supp Longevity Bonus	82,350	81,600	83,250	-	82,250
10106010-1015	Salaries	12,492,981	13,246,863	11,571,905	-	13,590,621
10106010-1025	Salary Overtime	479,483	430,000	396,096	430,000	699,500
10106010-1045	Holiday Pay	636,529	643,000	587,611	643,000	643,000
10106010-2010	Employee Insurance	1,856,931	2,025,201	1,845,181	-	2,135,395
10106010-2020	Fire-Police Pension	1,760,036	1,860,010	1,629,420	-	1,910,000
10106010-2025	State Pension	37,265	38,228	34,856	-	41,586
10106010-2029	Medicare Tax	184,250	178,032	171,515	-	185,387
10106010-2030	Social Security	28,518	27,847	25,874	-	29,424
10106010-3010	Auto-Fuel & Oil	98,841	80,675	97,501	80,675	80,675
10106010-3015	Auto-Maintenance	197,209	165,000	157,760	165,000	165,000
10106010-3079	Range Training	1,281	950	583	950	950
10106010-3086	Public Education	29,741	30,000	19,621	30,000	30,000
10106010-3100	Outside Services	21,005	12,000	5,156	12,000	12,000
10106010-3106	Toll Bridge	514	475	634	475	475
10106010-3110	Machine Rental	5,160	6,000	4,881	6,000	6,000
10106010-3137	Postage & Freight	805	1,425	874	1,425	1,425
10106010-3138	Operating Forms	-	460	342	460	460
10106010-3155	Office Supplies	8,533	8,360	7,431	8,360	8,360
10106010-3157	Fire Prevention/Arson	924	950	841	950	950
10106010-3170	Repairs & Supplies	77	119,000	99,242	119,000	119,000
10106010-3171	Fire Equipment Repairs	70,055	-	-	-	-
10106010-3172	Station Repairs/Suppli	34,602	-	-	-	-
10106010-3180	Haz-Mat Rep & Supplies	9,199	9,500	4,356	9,500	9,500
10106010-3188	Furniture Supplies	10,819	10,450	7,074	10,450	10,450
10106010-3210	Travel/Education	39,747	38,000	40,201	38,000	38,000
10106010-3213	Clothing Allowance	800	800	-	-	800
10106010-3214	Books/Dues/Subscriptions	11,120	12,000	7,392	12,000	12,000
10106010-3225	Uniforms/Prot Clothing	109,509	118,750	104,269	118,750	118,750
10106010-3230	Utilities	237,539	213,750	208,037	213,750	213,750





**GENERAL FUND
FIRE & RESCUE**

Account		2017 Actual	2018 Budget	2018 Actual	2019 Dept Request	2019 Mayor Rec
FIRE (continued)						
10106010-3231	Telephone	73,722	73,500	56,124	73,500	73,500
10106010-3999	Miscellaneous Expense	1,869	1,425	1,369	1,425	1,425
TOTAL FIRE		18,715,270	19,628,178	17,362,818	1,975,670	20,414,357





**GENERAL FUND
FIRE & RESCUE**

Account		2017 Actual	2018 Budget	2018 Actual	2019 Dept Request	2019 Mayor Rec
FIRE - PARAMEDICS						
10106011-1005	Beer Tax Bonus	17,692	17,184	16,816	-	16,832
10106011-1010	Longevity Bonus	12,100	11,500	12,600	-	12,600
10106011-1011	Supp Longevity Bonus	10,900	10,250	11,400	-	11,400
10106011-1015	Salaries	1,919,451	1,910,146	1,702,384	-	1,980,457
10106011-1025	Salary Overtime	61,924	60,000	60,751	60,000	140,500
10106011-1045	Holiday Pay	107,127	110,500	98,408	110,500	110,500
10106011-2010	Employee Insurance	286,106	288,771	267,827	-	310,539
10106011-2020	Fire-Police Pension	282,289	279,743	251,261	-	284,445
10106011-2029	Medicare Tax	28,686	25,948	25,586	-	27,155
10106011-3010	Auto-Fuel & Oil	25,952	23,750	34,228	23,750	23,750
10106011-3015	Auto-Maintenance	33,464	25,000	28,942	25,000	25,000
10106011-3100	Outside Services	3,292	4,750	1,863	4,750	4,750
10106011-3106	Toll Bridge	289	380	40	380	380
10106011-3138	Operating Forms	(48)	1,900	781	1,900	1,900
10106011-3155	Office Supplies	2,461	4,037	2,168	4,037	4,037
10106011-3156	Maintenance Contracts	14,913	25,000	22,176	25,000	25,000
10106011-3170	Repairs & Supplies	74,135	70,000	52,667	70,000	70,000
10106011-3176	Outside Testing	465	700	183	700	700
10106011-3210	Travel/Education	34,223	33,250	29,132	33,250	33,250
10106011-3214	Books/Dues/Subscriptions	8,504	7,000	5,677	7,000	7,000
10106011-3225	Uniforms/Prot Clothing	50,427	47,500	47,352	47,500	47,500
10106011-3231	Telephone	7,969	8,500	8,962	8,500	8,500
10106011-3999	Miscellaneous Expense	1,361	1,200	480	1,200	1,200
TOTAL FIRE - PARAMEDICS		2,983,682	2,967,009	2,681,684	423,467	3,147,395





**GENERAL FUND
FIRE & RESCUE**

Account		2017 Actual	2018 Budget	2018 Actual	2019 Dept Request	2019 Mayor Rec
FIRE - AMBULANCE						
10106015-3100	Outside Services	81,264	42,750	21,250	42,750	42,750
10106015-3170	Repairs & Supplies	-	4,000	-	4,000	4,000
10106015-3210	Travel/Education	4,204	11,000	4,913	11,000	11,000
10106015-3214	Books/Dues/Subscriptions	-	950	-	950	950
10106015-3999	Miscellaneous Expense	59	1,425	-	1,425	1,425
TOTAL FIRE - AMBULANCE		85,527	60,125	26,163	60,125	60,125





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The Human Resources team is a strategic, collaborative partner with all City departments. We help reduce liability by ensuring compliance with all federal and state laws and City policies and procedures. We strive to be Tuscaloosa's employer of choice by recruiting, developing and retaining a diverse workforce while maintaining a competitive benefits and compensation package. We support a productive, safe work environment through customer service, teamwork, coaching, assisting with conflict resolution and promoting the City's culture.

Human Resources					
FY 2019 General Fund Budget Summary					
Divisions	2017 Actual	2018 Budget	2019 Mayor Rec	Increase/ Decrease	Percentage Change
Human Resources	\$ 2,964,160	\$ 2,438,858	\$ 2,411,109	\$ (27,749)	-1.14%
Total	\$ 2,964,160	\$ 2,438,858	\$ 2,411,109	\$ (27,749)	-1.14%
Expenditure Category					
Salaries/Benefits	\$ 852,849	\$ 907,608	\$ 889,859	\$ (17,749)	-1.96%
Temporary Service Wages	135,620	80,000	70,000	(10,000)	-12.50%
Workman's Compensation	1,629,656	1,050,000	1,050,000	-	0.00%
Other Operating	346,035	401,250	401,250	-	0.00%
Total By Category	\$ 2,964,160	\$ 2,438,858	\$ 2,411,109	\$ (27,749)	-1.14%

Human Resources Budget Highlights

- » Overall operating expenditures decreased \$27,749 due to the transfer of the Safety Director Position from Human Resources to Infrastructure and Public Services, and the net effect of the 2.0% COLA, and step raise.
- » From the FY 2018 budget, the department level funded expenses for FY 2019. Total proposed budget is \$2,411,109, of which \$1,451,250 is level funded.
- » Created a recruiting budget of \$6,950 to attract a diverse, qualified applicant pool. This includes external job postings, career fair registrations and recruiting promotional materials. This amount was offset by a reduction in outside testing.
- » Created a uniform budget of \$1,000 so the team can wear professional, logoed items to events. This amount was offset by a reduction in the telephone line.
- » Increased staff development budget to a total of \$10,000 to fund an enhanced new employee orientation as well as supervisor training initiatives for fiscal year 2019.
- » Medical Exams & Testing budget was increased to a total of \$70,000. Pre-employment detailed line items (drug tests and physicals) were increased by approximately 20% to fill vacancies when the hiring freeze is lifted. Additionally, Hepatitis B costs increased as an initiative to vaccinate applicable employees. This amount was offset by a reduction in outside services.

Human Resources Goals

Short-Term Goals:

	Target Date	Core Belief					
		#1	#2	#3	#4	#5	#6
Execute hiring freeze and work with department to maximize use of existing human resources to maintain current levels of services provision throughout creativity and innovation.	9/30/2018		X				X
Complete compensation and classification (pay plan) study to make recommendations for FY19 budget.	9/30/2018		X				X
Implement various employee consumerism strategies for total compensation and benefits.	9/30/2018		X				X
Continue to engage HR staff in community services activities.	9/30/2018		X				X
Become paperless and fully automate benefit enrollment (new hire, qualifying life events and open enrollment) by purchasing a benefit enrollment platform. This will increase employee education, efficiency and create an ROI. ROI savings includes reduction in data entry error, staff time and billing accuracy.	1/1/2019		X				X
Automate retiree premium payment for medical insurance. This will reduce staff time and create billing accuracy from the complex eligibility rules. This is also a service the retirees have asked for.	1/1/2019		X				X
Track employee turnover and review exit interviews for trends.	1/1/2019		X				X

Long-Term Goals:

	Target Date	Core Belief					
		#1	#2	#3	#4	#5	#6
Implement a succession planning program to develop top talent for key roles.	7/1/2019		X				X
Develop a unique recruiting strategy for Police. This includes recruiting in colleges specifically criminal justice programs and creating a recruiting video.	7/1/2019		X		X		X
Create an internal HR audit for checks and balances to ensure we are in compliance with all applicable laws and regulations.	8/1/2019		X				X
Continue to enhance on-boarding for new hires by implementing a stay interview. This will help managers understand why employees stay and what might cause them to leave.	8/1/2019		X				X
Develop a series of videos with the communication department to highlight a positive culture as well as assist with recruiting efforts.	9/30/2019		X				X
Enhance wellness initiatives to employees.	9/30/2019		X				X
Become a data driven department by setting goals for turnover, promotions, participation in events, etc.	9/30/2019		X				X
Develop and execute a supervisor training program to develop leadership skills.	9/30/2019		X				X



Human Resources Unfunded Requests

Unfunded Initiatives (listed in order of priority):

»» Benefits Enrollment Portal	\$ 85,000
»» Recruiting Campaign (videos and photography)	12,000
»» Succession Planning (one-time cost)	100,000
Total Unfunded Initiatives	\$ 197,000

Unfunded Equipment:

»» None

Unfunded Facility Improvements:

»» None

Unfunded Technology Requests:

»» None

Refer to the **Unfunded Requests** tab for complete listing of all Human Resources unfunded requests.





GENERAL FUND
HUMAN RESOURCES

Account		2017 Actual	2018 Budget	2018 Actual	2019 Dept Request	2019 Mayor Rec
HUMAN RESOURCES						
10104010-1005	Beer Tax Bonus	2,467	2,684	2,328	-	2,552
10104010-1015	Salaries	666,938	706,041	572,626	-	697,565
10104010-1025	Salary Overtime	96	-	47	-	-
10104010-1055	Temporary Service Wages	107,051	45,000	63,726	45,000	45,000
10104010-1056	Temporary Wages-WS	28,569	35,000	45,184	25,000	25,000
10104010-2010	Employee Insurance	80,340	87,076	64,598	-	81,223
10104010-2025	State Pension	50,485	56,728	41,855	-	53,695
10104010-2029	Medicare Tax	9,064	9,533	7,788	-	9,486
10104010-2030	Social Security	38,755	40,746	33,299	-	40,538
10104010-2035	Workmen's Compensation	1,629,656	1,000,000	1,015,227	1,000,000	1,000,000
10104010-2036	Workmen's Compensation - WS	-	50,000	-	50,000	50,000
10104010-2038	Ppaca Excise Tax	7,144	7,500	7,257	8,000	8,000
10104010-3005	Legal Advertising	1,476	-	-	-	-
10104010-3010	Auto-Fuel & Oil	639	-	-	-	-
10104010-3015	Auto-Maintenance	1,157	-	-	-	-
10104010-3100	Outside Services	191,527	270,000	252,123	226,000	226,000
10104010-3104	Staff Development	2,631	7,500	5,435	10,000	10,000
10104010-3107	Recruitment Interviews	-	970	-	4,950	6,950
10104010-3110	Machine Rental	6,897	5,500	5,959	6,000	6,000
10104010-3137	Postage & Freight	3,050	2,500	1,816	3,000	3,000
10104010-3138	Operating Forms	2,210	-	-	-	-
10104010-3140	Employee Wellness	6,056	5,000	636	5,000	5,000
10104010-3155	Office Supplies	19,145	12,000	8,104	12,000	12,000
10104010-3170	Repairs & Supplies	10,954	1,000	498	1,000	1,000
10104010-3174	Commercial Drivers Lic	1,646	1,750	1,152	2,000	2,000
10104010-3176	Outside Testing	28,087	25,000	26,742	20,500	20,500
10104010-3197	Medical Exams & Testing	29,898	30,000	41,316	70,000	70,000
10104010-3198	Medical Exams & Testing - WS	-	500	-	500	500
10104010-3210	Travel/Education	11,514	12,500	9,877	13,000	11,000
10104010-3212	Car Allowance	4,800	4,800	1,264	-	4,800
10104010-3214	Books/Dues/Subscriptions	2,946	2,000	1,855	2,600	2,600
10104010-3225	Uniforms/Prot Clothing	-	-	-	1,000	1,000
10104010-3231	Telephone	6,816	5,030	3,839	4,200	4,200





**GENERAL FUND
HUMAN RESOURCES**

Account		2017 Actual	2018 Budget	2018 Actual	2019 Dept Request	2019 Mayor Rec
HUMAN RESOURCES (continued)						
10104010-3990	Benefits Fair	9,079	10,000	(454)	10,500	10,500
10104010-3999	Miscellaneous Expense	3,067	2,500	2,456	1,000	1,000
TOTAL HUMAN RESOURCES		2,964,160	2,438,858	2,216,553	1,521,250	2,411,109





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The Information Technology Department provides centralized technology services for the City of Tuscaloosa and this offers a unique opportunity to assist other City departments and the City as a whole in achieving the Mayor's Standard of Excellence that states Tuscaloosa *will be the most innovative and efficiently managed city in the country*. The department is currently staffed with 19 technology positions and 6 communication positions, which maintain the following technology environments:

» Servers:	130+
» Network Switches:	300+
» Total Data Storage:	350 Terabytes (U.S. Library of Congress print collection = 10 Tb)
» Computers/Printers:	900+
» Telephones:	675+
» Mobile Devices/Radios:	1225+
» Major Application Platforms:	40+
» Locations Housing IT Equipment	50+

The total number of IT Help Desk Requests has jumped significantly over the past three years (3,457 to 6,032). The monthly service requests average from January to March of 2018 was 595 requests per month. If this average holds, 2018 service requests will total approximately 7,140, which is an 18.4% increase over last year. As the City of Tuscaloosa becomes more technology dependent, the IT department is working hard to ensure the expectations are exceeded.

Information Technology FY 2019 General Fund Budget Summary					
<u>Divisions</u>	<u>2017 Actual</u>	<u>2018 Budget</u>	<u>2019 Mayor Rec</u>	<u>Increase/ Decrease</u>	<u>Percentage Change</u>
Information Technology	\$ 3,616,967	\$ 3,889,380	\$ 4,599,876	\$ 710,496	18.27%
IT - Communications	720,793	935,658	939,304	3,646	0.39%
Resilience & Innovation	234,794	288,384	-	(288,384)	-100.00%
Total	\$ 4,572,554	\$ 5,113,422	\$ 5,539,180	\$ 425,758	8.33%
<u>Expenditure Category</u>					
Salaries/Benefits	\$ 1,971,704	\$ 2,132,472	\$ 2,735,914	\$ 603,442	28.30%
Overtime/Wages	7,450	14,000	3,000	(11,000)	-78.57%
Auto Fuel/Maintenance	8,374	8,699	13,100	4,401	50.59%
Lease Payments	-	437,000	437,000	-	0.00%
Maintenance Contracts	1,374,643	1,449,928	1,403,366	(46,562)	-3.21%
Capital Outlay	304,232	123,628	30,000	(93,628)	0.00%
Other Operating	906,151	947,695	916,800	(30,895)	-3.26%
Total By Category	\$ 4,572,554	\$ 5,113,422	\$ 5,539,180	\$ 425,758	8.33%

Information Technology Budget Highlights

- » Overall operating expenditures increased \$425,758 due to personnel increases associated with the 2.0% COLA, step raise, increase in personnel and maintenance contracts.
- » Total proposed budget for FY 2019 is \$5,539,180 of which \$2,850,427 is level funded from the FY 2018 budget with the exception of the following item:
 - \$12,313 increase in Maintenance Contracts.
- » In general, there is an increase to Maintenance Contracts exceeding \$536,915 in both water and sewer and general fund which is broken down by the following:
 - General Fund - \$10,813
 - Amphitheater - \$1,500
 - Water and Sewer Fund - \$524,602
- » Equipment within the Communications Budget has an increase of \$25,000, which is the result of the satellite receiver radio system failing, which is 25 to 30 years old. The replacement is \$8,000 each. This adjustment will allow for the replacement of three units, and is offset by a decrease in Repairs and Supplies.
- » Auto Fuel & Oil and Auto Maintenance were increased to cover additional expenses for travel to and from the new 911 Facility. This increase is offset by a decrease in Repairs and Supplies.
- » A new initiative for FY 2019 is to fund the Public Safety Communication Radio System. A lease/purchase arrangement for this system has been proposed by staff.

Information Technology Goals

Short-Term Goals:	Target Date	Core Belief					
		#1	#2	#3	#4	#5	#6
Implementation of Spreadsheet Server Financial Reporting Platform.	Accomplished		X				X
Implementation of Qlik Sense Data Analytics Platform.	Accomplished		X	X	X		X
Implementation of Open Counter Zoning Portal.	Accomplished	X	X	X			X
Implementation and Expansion of ERSI Business Analyst Platform.	Accomplished	X		X			X
Move City's Redundant Data Center to new E-911 Communications Center.	12/31/2018		X	X	X		X
Business Continuity and Cyber Security Efforts (cloud-based back up of critical data, two factor network authentication, preferably using badge and password to require "something you have to have and something you have to know" security; single sign-on eliminate the number of logins and passwords staff have to utilize.	12/31/2018		X	X	X		X

Long-Term Goals:	Target Date	Core Belief					
		#1	#2	#3	#4	#5	#6
Implementation of the Civic Platform.	9/30/2019		X	X			X
Internet of Things (IoT) and Smart City Projects (sensor based networks to assist functions such as parking, water quality testing, monitoring of noise levels, or crowd controls; Smart Roads & Transportation, Waste Management; Smart Metering).	Ongoing		X	X			X
Spillman Quickest Route.	9/30/2019				X		X
Work with IPS to develop and implement improvements to the City's Fiber Optic Network.	Ongoing		X	X	X		X



Information Technology Goals (continued)

Long-Term Goals:	Target Date	Core Belief					
		#1	#2	#3	#4	#5	#6
Implement Redundant Internet Connectivity for the City of Tuscaloosa.	9/30/2019		X	X	X		X
Technology initiatives to assist and enhance public safety (both Police & Fire) including new security cameras and Wi-Fi hotspots, access to private security camera systems as Mobile, AL has done with their Project Shield, use of sensor-based technology to help identify suspects or related objects such as vehicles, license plate recognition systems and platforms to provide a common operating picture linking CAD and camera systems for real time incident management. Currently on unfunded requests.	9/30/2019		X	X	X		X

Information Technology Unfunded Requests

Unfunded Initiatives (listed in order of priority):

Information Technology:

» CrowdStrike Advanced EndPoint Protection	\$ 65,000
» VNX Storage Array Addition - One Tray of SSD Drives	255,000
» Upgraded Windows Server Datacenter License	50,000
» Consulting/Configuration on Palo Alto Firewalls	35,000
» Staffing - IT Auditor	72,769
» Dedicated Generator for Server Room	40,000
» Redundant Internet Connection	84,000
» Staffing - System Admin Public Safety (Spillman)	67,405
» Staffing - System Admin Public Safety (Zoll)	67,405
» Staffing - Technical Support Amphitheater	63,995
» IT Office Space	250,000
» IPS Platform/SEIM	350,000
» PayNearMe	30,000
» Invoice Cloud	30,000
» WiFi Projects	250,000
» Tyler Content Manager	120,000
Total Information Technology	<u>\$1,830,574</u>

Municipal Court:

» Municipal Court Software Platform (replace Syscon)	\$ 300,000
» Parking Software Platform (replace Syscon)	50,000
Total Municipal Court	<u>\$ 350,000</u>



Information Technology Unfunded Requests (continued)

Unfunded Initiatives (listed in order of priority):

Fire & Rescue Service:

» Priority Dispatch ProQA Medical	\$ 100,000
» Priority Dispatch ProQA Fire	85,000
» Upgrade Public Safety Logistics Classroom	400,000
» 3rd Party Data Compliance Service	100,000
» Rip and Run upgrade	1,500,000
» 10 - Cradlepoints	10,000
Total Fire & Rescue Service	<u>\$2,195,000</u>

Federal Programs:

» CityLaw	\$ 9,000
Total Federal Programs	<u>\$ 9,000</u>

Police:

» Body camera replacement	\$ 50,000
» Body Camera NEW	50,000
» In-Car Camera System	90,000
» In-Car Video System Parts	25,000
» In-Car video system repairs	25,000
» Mark 700EDU	7,500
» Thermo Scientific First Defender RMX - 5 year warranty	86,000
Total Police	<u>\$ 333,500</u>

Total Unfunded Initiatives

\$4,718,074

Unfunded Equipment (listed in order of priority):

» 2018 F-150, regular cab, camper shell with side bins, bed slide	\$ 27,000
» Public safety radio base units (5 - \$8,000 each)	40,000
» Communication analyzer	35,000
Total Unfunded Equipment	<u>\$ 102,000</u>

Unfunded Facility Improvements:

» City Hall Annex I - 2 nd floor	\$ 150,000
» City Hall Annex I - Basement	300,000
Total Unfunded Facility Improvements	<u>\$ 450,000</u>

Unfunded Technology Requests:

» Vacant / New Personnel Technology Requests	\$ 4,914
» Other Technology Requests	4,000
Total Unfunded Technology Requests	<u>\$ 8,914</u>

Refer to the **Unfunded Requests** tab for complete listing of all Information Technology unfunded requests.





GENERAL FUND
INFORMATION TECHNOLOGY

Account		2017 Actual	2018 Budget	2018 Actual	2019 Dept Request	2019 Mayor Rec
INFORMATION TECHNOLOGY						
10104030-1005	Beer Tax Bonus	4,662	4,392	4,416	-	6,532
10104030-1015	Salaries	1,188,697	1,314,195	1,094,998	-	1,753,629
10104030-1025	Salary Overtime	925	-	2,586	-	-
10104030-1030	Wages	4,248	11,000	-	-	-
10104030-2010	Employee Insurance	123,984	144,967	116,510	-	238,202
10104030-2025	State Pension	90,236	103,238	85,317	-	136,537
10104030-2029	Medicare Tax	16,429	18,016	15,054	-	24,059
10104030-2030	Social Security	70,249	77,305	64,497	-	103,476
10104030-3010	Auto-Fuel & Oil	2,750	3,000	2,844	3,000	3,000
10104030-3015	Auto-Maintenance	1,094	1,100	29	1,100	1,100
10104030-3086	Public Education	3,542	5,000	-	5,000	2,500
10104030-3100	Outside Services	83,072	112,871	17,599	165,000	115,000
10104030-3106	Toll Bridge	-	50	50	50	50
10104030-3109	Lease Payments	-	267,000	1,675	267,000	267,000
10104030-3110	Machine Rental	3,521	4,000	2,632	4,000	4,000
10104030-3113	Space Rental	12,340	-	1,385	-	-
10104030-3137	Postage & Freight	848	2,550	1,476	2,550	2,550
10104030-3138	Operating Forms	123	700	92	700	700
10104030-3154	Maintenance Contracts - Amp	16,893	20,000	19,542	21,500	21,500
10104030-3155	Office Supplies	3,861	4,150	1,826	4,150	3,150
10104030-3156	Maintenance Contracts	1,283,586	1,347,428	1,187,583	1,616,291	1,358,241
10104030-3161	Maintenance Contracts-WS	52,264	60,000	51,215	-	-
10104030-3169	Technology - Dept Requests	-	-	-	-	50,000
10104030-3170	Repairs & Supplies	325,982	279,664	172,003	301,000	251,000
10104030-3183	Peripheral Supplies	1,160	1,000	100	1,000	1,000
10104030-3188	Furniture Supplies	14,060	17,860	8,694	2,000	2,000
10104030-3189	Peripheral Supplies-WS	439	150	-	150	150
10104030-3210	Travel/Education	40,365	39,000	28,305	39,000	32,500
10104030-3212	Car Allowance	4,800	4,800	4,000	-	4,800
10104030-3214	Books/Dues/Subscriptions	3,883	3,700	1,123	3,700	3,700
10104030-3225	Uniforms/Prot Clothing	1,602	3,000	1,146	3,000	3,000
10104030-3231	Telephone	191,021	202,000	146,151	202,000	202,000
10104030-3999	Miscellaneous Expense	893	2,000	501	2,000	1,500





GENERAL FUND
INFORMATION TECHNOLOGY

Account		2017 Actual	2018 Budget	2018 Actual	2019 Dept Request	2019 Mayor Rec
INFORMATION TECHNOLOGY (continued)						
10104030-4007	Emergency Equip Replace	-	5,000	-	5,000	5,000
10104030-4010	Equipment	18,363	81,628	63,762	-	-
10104030-4016	Equip-Police	5,266	-	-	-	-
10104030-6000	All Special Projects	280,603	35,000	35,000	-	-
10104030-6187	Land Purchases	-	2,000	1,939	2,000	2,000
TOTAL INFORMATION TECHNOLOGY		3,851,761	4,177,764	3,134,050	2,651,191	4,599,876





GENERAL FUND
INFORMATION TECHNOLOGY

Account		2017 Actual	2018 Budget	2018 Actual	2019 Dept Request	2019 Mayor Rec
IT - COMMUNICATIONS						
10104031-1005	Beer Tax Bonus	1,923	1,952	1,401	-	1,624
10104031-1015	Salaries	352,542	345,128	266,692	-	354,582
10104031-1025	Salary Overtime	2,277	3,000	843	3,000	3,000
10104031-2010	Employee Insurance	66,429	67,605	42,332	-	59,204
10104031-2025	State Pension	26,962	27,307	20,944	-	28,003
10104031-2029	Medicare Tax	4,699	4,506	3,628	-	4,791
10104031-2030	Social Security	20,092	19,061	15,511	-	20,475
10104031-3010	Auto-Fuel & Oil	3,105	2,599	2,613	5,000	5,000
10104031-3015	Auto-Maintenance	1,425	2,000	969	4,000	4,000
10104031-3109	Lease Payments	-	170,000	160,264	170,000	170,000
10104031-3156	Maintenance Contracts	21,900	22,500	22,500	23,625	23,625
10104031-3170	Repairs & Supplies	219,439	270,000	220,657	240,000	240,000
10104031-4010	Equipment	-	-	-	25,000	25,000
TOTAL IT - COMMUNICATIONS		720,793	935,658	758,354	470,625	939,304





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Infrastructure and Public Services (IPS), comprising of Administration, Engineering, Infrastructure, Logistics and Asset Management, and Public Services, accounts for approximately one third of City employees. IPS is responsible for approximately \$33,212,877 in General Fund dollars, \$23,080,603 in Water & Sewer dollars, \$198,911,830 in Capital Project dollars, and \$171,447,528 in Grant Project dollars. The department operates on the core principle of delivering the highest caliber of performance and integrity while providing the citizens of Tuscaloosa with exceptional customer service both at City Hall and in the community. Infrastructure and Public Services manages and facilitates all infrastructure, capital projects, public facilities, and public services for the City of Tuscaloosa. The department achieves this by working together, always being prepared for all scenarios, using asset management principles to drive decisions, and consistently providing excellent customer service. For a more detailed review of Infrastructure and Public Services, please reference the 2017 Annual Report that can be found on the City's website.

Infrastructure & Public Services FY 2019 General Fund Budget Summary					
<u>Divisions</u>	<u>2017 Actual</u>	<u>2018 Budget</u>	<u>2019 Mayor Rec</u>	<u>Increase/ Decrease</u>	<u>Percentage Change</u>
Engineering	\$ 1,608,401	\$ 1,722,020	\$ 1,674,285	\$ (47,735)	-2.77%
Logistics & Asset Mgmt	6,025,367	6,784,958	7,022,126	237,168	3.50%
Administration	848,136	1,045,934	1,191,186	145,252	13.89%
Public Services	8,904,129	10,457,120	10,091,340	(365,780)	-3.50%
Infrastructure	12,024,700	12,862,096	13,233,940	371,844	2.89%
Total	\$ 29,410,733	\$ 32,872,128	\$ 33,212,877	\$ 340,749	1.04%
<u>Expenditure Category</u>					
Salaries/Benefits	\$ 19,487,574	\$ 22,032,862	\$ 22,650,215	\$ 617,353	2.80%
Salary Reimbursement	-	(271,876)	(168,463)	103,413	-38.04%
Overtime/Wages/Holiday Pay	979,119	1,340,804	1,101,985	(238,819)	-17.81%
Auto Fuel/Maintenance	1,335,558	1,109,480	1,061,372	(48,108)	-4.34%
Maintenance Contracts	173,785	228,336	248,060	19,724	8.64%
Power - Street Lights	1,197,349	1,099,046	1,099,046	-	0.00%
Tip Fee	810,055	806,721	805,525	(1,196)	-0.15%
Utilities	1,381,739	1,462,008	1,536,169	74,161	5.07%
Capital Outlay	111,269	158,874	190,000	31,126	0.00%
Other Operating	3,934,285	4,905,873	4,688,968	(216,905)	-4.42%
Total By Category	\$ 29,410,733	\$ 32,872,128	\$ 33,212,877	\$ 340,749	1.04%

Infrastructure & Public Services Budget Highlights

- » Overall operating expenditures increased \$340,749 due to the net effect of personnel increases associated with the 2.0% COLA and step raise, and no Airshow budget within FY 2019.
- » Total proposed budget for FY 2019 is \$33,212,877 of which \$10,267,956 is level funded from the FY 2018 budget with the exception of the following items:
 - \$203,169 for the ADEM Recycling Grant, which is 100% reimbursable.
 - \$25,000 for Household Hazardous Waste Day, which is 100% reimbursable.
 - \$115,000 to take over the maintenance of Annette Shelby Park from PARA, which is offset by a reduction in PARA's agency funding.
 - \$30,000 for phase 1 of an airport terminal improvements study.
 - \$80,000 to provide funding to expand the Gateway's hours of operation to open at 8:00 a.m. and Mondays.
- » Please note that approximately \$72,000 of the increase results from CDBG-DR Salary Reimbursements.
- » Engineering division budget reflects an overall decrease of \$47,735.
- » Logistics and Asset Management shows a total budget increase of \$237,168 due to personnel transfers, increased utility costs, maintenance contracts, and repairs and supplies. Throughout FY18, the demand for citywide facility maintenance and repairs significantly increased. This division also took on costs associated with the maintenance of Annette Shelby Park.
- » The Administration division shows a total operational budget increase of \$145,252 due to absorbing the current Safety Director Position and IPS wide employee enrichment and training programs.
- » The Public Services division budget reflects an overall decrease of \$365,780. However, the Public Services budget encompasses the addition of fleet routing software for the automated garbage trucks, Public Works Week for recognition of IPS employees, increase to Red Mountain Entertainment contract, an increase to UA contract for operational services of the Transportation Museum, and a decrease in Airshow expenses.
- » A decrease of \$88,446 is reflected in the Holidays on the River budget due to the purchase of the ice rink and chiller in previous years.
- » Includes \$60,000 in operating expenditures for the Mayor's Cup 5K, which is 100% offset by sponsorships.
- » Includes \$35,240 in operating expenditures for Live at the Plaza, which is 100% offset by tourism bid fee funds.
- » The Infrastructure division shows an overall budget increase of \$371,844 which is contributed to taking on the maintenance of Annette Shelby Park from PARA, and the study of the runway for the Airport.
- » The annual Animal Shelter Contract for \$337,608 is included in the Infrastructure budget.

Infrastructure & Public Services Goals

Short-Term Goals:	Target Date	Core Belief					
		#1	#2	#3	#4	#5	#6
PACT: A new initiative involving management level employees to equip the department in the areas of planning and preparedness, asset management, customer service, and training.	Ongoing		X	X			X
Fleet Analytics: Comprehensive software and initiatives will allow for IPS to analyze each City vehicle and equipment usage (excluding police and fire) which in turn will allow for cost savings, forecasting for vehicle and equipment replacement, employee accountability, increased response time, and scheduled maintenance.	12/31/2018		X	X	X		X



Infrastructure & Public Services Goals (continued)

Long-Term Goals:	Target Date	Core Belief					
		#1	#2	#3	#4	#5	#6
Asset Management: A comprehensive assessment of City infrastructure, facilities, process assets and much more in order to be fully equipped with the knowledge to forecast for improvements and replacement, cost effectiveness and efficiencies, and in some cases a quicker response time.	Ongoing	X	X	X			X
Annual Report: To increase transparency within Infrastructure and Public Services, the department will release an Annual Report to give citizens a deeper look into operations and how IPS employees contribute to the community. Recently completed the annual report for 2017.	Ongoing		X	X			X
Automated Garbage Trucks and routing software: The addition of automated garbage trucks and routing software will allow for higher efficiency in terms of service and reduced employee time spent on the job which consequently leads to cost savings as well as increased safety for employees.	1/31/2020		X	X	X		X

Infrastructure & Public Services Unfunded Requests

Unfunded Initiatives (listed in order of priority):

Mayor/Council:

»» Tennis Facility	\$ 652,874
Total Mayor/Council	\$ 652,874

Infrastructure and Public Services:

»» Logistics and Asset Management – Administration: GasBoy Fuel System Upgrade	\$ 250,000
»» Infrastructure – Airport: Airport Lease Policy	20,000
»» Infrastructure – Airport: Air Service Development Efforts	30,000
»» Infrastructure – Airport: Airport Branding	10,000
»» Engineering: Drainage Standards Phase I	175,000
»» Engineering: Drainage Standards Phase II	125,000
»» Infrastructure – Traffic: Line Locating	120,000
»» Public Services – Administration: AV Specialist	74,695
»» Public Services – River Market: River Market Ramp	52,750
Total Infrastructure and Public Services	\$ 857,445

Total Unfunded Initiatives

\$1,510,319



Infrastructure & Public Services Unfunded Requests (continued)

Unfunded Equipment (listed in order of priority):

	Purchase Only Option	Lease Purchase Option
» Automated Garbage Truck w/ route software (Environmental Services)	\$ 269,000	\$ 65,000
» Automated Garbage Truck w/ route software (Environmental Services)	269,000	65,000
» Cyclone Sidewalk Cleaner (Infrastructure – ROW & Landscaping)	170,000	170,000
» Forklift with Rotator (Public Services – Environmental Services & Amphitheater)	30,000	30,000
» Bush Hog (Infrastructure – Airport)	25,000	25,000
» 2019 Stainless Steel Sanding Unit (Infrastructure – Streets & Drainage)	13,200	13,200
» 2019 Stainless Steel Sanding Unit (Infrastructure – Streets & Drainage)	13,200	13,200
» 2019 CAT Forklift Dual Fuel (Logistics and Asset Management – Fleet)	30,000	30,000
» Trash Truck and Knuckleboom (Public Services – Environmental Services)	115,000	115,000
» Recycling Trailer - Pro Bin (Public Services – Environmental Services)	18,000	18,000
» Shuttle Truck (Public Services – Environmental Services)	71,000	71,000
» Truck replacement – Mosquito Truck (Infrastructure – ROW & Landscaping)	30,000	30,000
» Z2019 Gas Forklift (Logistics and Asset Management – Technical Services)	30,000	30,000
» Truck replacement – Maintenance Crew Callout Truck (Infrastructure – ROW & Landscaping)	N/A	23,000
» 2019 Ford F-250 with Utility Bed (Logistics and Asset Management – Facilities Maintenance)	N/A	29,000
» 2019 National Boom Truck (Infrastructure – Streets & Drainage)	N/A	90,000
» 2019 Ford F-250 with Utility Bed (Logistics and Asset Management – Facilities Maintenance)	N/A	29,000
» 2019 Pickup Truck (Infrastructure – Streets & Drainage)	N/A	23,000
» 2019 Squad Truck F-350 (Infrastructure – Streets & Drainage)	N/A	90,000
» Glass Trailer - Renasant Lot (Public Services – Environmental Services)	N/A	6,500
Total Unfunded Equipment	\$ 1,083,400	\$ 965,900

Unfunded Facility Improvements:

» Infrastructure – Fleet Maintenance Shop Lighting	\$ 17,000
» Police Garage Restroom Renovations	7,000
» Infrastructure – Airport Perimeter Fence Repairs	35,000
» Public Services – Environmental Services Exterior Painting	8,000
» Public Services – Gateway Interior Painting	20,000
» Public Services – Amphitheater ATM Relocation	10,000
» Public Services – Amphitheater Privacy Fence	4,500
» Public Services – Amphitheater Mercedes Club Service Window	15,000
» Public Services – Amphitheater Storage Building	30,000
» Public Services – Amphitheater Asphalt Resealing	40,000
» Public Services – Amphitheater Refloor Box Office	15,000
» Public Services – Amphitheater Refloor Dressing Rooms	25,000
» Public Services – Environmental Services Parking Lot Repair	250,000
» Infrastructure – Airport Airfield Storage Shelter	25,000
Total Unfunded Facility Improvements	\$ 501,500



Infrastructure & Public Services Unfunded Requests (continued)

Unfunded Technology Requests:

»» Vacant / New Personnel Technology Requests	\$ 5,895
»» Other Technology Requests	54,707
Total Technology Requests	\$ 60,602

Refer to the **Unfunded Requests** tab for complete listing of all Infrastructure & Public Services unfunded requests.





GENERAL FUND
INFRASTRUCTURE & PUBLIC SERVICES

Account		2017 Actual	2018 Budget	2018 Actual	2019 Dept Request	2019 Mayor Rec
IPS - ADMINISTRATION						
10109050-1005	Beer Tax Bonus	2,064	2,928	2,560	-	3,028
10109050-1015	Salaries	639,948	827,062	706,784	-	916,956
10109050-101501	Salary Reimbursement	-	(71,445)	(34,380)	-	(66,908)
10109050-1025	Salary Overtime	294	1,041	299	1,000	1,000
10109050-1030	Wages	16,448	-	-	10,000	10,000
10109050-2010	Employee Insurance	58,826	90,411	67,448	-	97,950
10109050-2025	State Pension	49,260	66,123	55,017	-	72,103
10109050-2029	Medicare Tax	9,251	11,699	9,881	-	12,953
10109050-2030	Social Security	38,351	48,958	41,395	-	54,575
10109050-3005	Legal Advertising	-	237	-	-	-
10109050-3010	Auto-Fuel & Oil	37	500	49	500	500
10109050-3015	Auto-Maintenance	-	200	-	850	850
10109050-3086	Public Education	1,691	16,719	13,230	20,690	20,690
10109050-3110	Machine Rental	2,223	6,650	4,502	7,000	7,000
10109050-3137	Postage & Freight	566	712	267	400	400
10109050-3138	Operating Forms	468	332	312	100	100
10109050-3155	Office Supplies	2,801	3,800	1,848	3,000	3,000
10109050-3170	Repairs & Supplies	1,583	798	599	1,395	1,395
10109050-3210	Travel/Education	9,026	16,582	8,524	28,830	28,830
10109050-3212	Car Allowance	10,050	9,600	8,000	-	9,600
10109050-3214	Books/Dues/Subscriptions	1,469	2,839	1,419	2,634	2,634
10109050-3225	Uniforms/Prot Clothing	-	2,034	1,653	3,600	3,600
10109050-3231	Telephone	3,674	6,348	4,362	5,520	5,520
10109050-3999	Miscellaneous Expense	106	1,806	1,806	5,410	5,410
TOTAL IPS - ADMINISTRATION		848,136	1,045,934	895,575	90,929	1,191,186





GENERAL FUND
INFRASTRUCTURE & PUBLIC SERVICES

Account		2017 Actual	2018 Budget	2018 Actual	2019 Dept Request	2019 Mayor Rec
IPS - ENGINEERING						
10109030-1005	Beer Tax Bonus	4,155	4,636	4,050	-	4,396
10109030-1015	Salaries	1,137,315	1,310,562	950,498	-	1,242,372
10109030-101501	Salary Reimbursement	-	(167,368)	(101,213)	-	(61,319)
10109030-1025	Salary Overtime	39,797	15,000	31,926	35,000	35,000
10109030-1045	Holiday Pay	104	500	-	-	-
10109030-2010	Employee Insurance	147,221	180,344	122,367	-	169,187
10109030-2025	State Pension	80,857	95,195	69,345	-	87,770
10109030-2029	Medicare Tax	16,149	17,744	13,525	-	16,894
10109030-2030	Social Security	69,049	75,834	57,854	-	72,210
10109030-3010	Auto-Fuel & Oil	14,128	11,400	10,124	10,000	10,000
10109030-3015	Auto-Maintenance	1,958	2,850	2,816	2,850	2,850
10109030-3100	Outside Services	4,439	99,100	17,600	20,000	20,000
10109030-3106	Toll Bridge	80	70	7	70	70
10109030-3110	Machine Rental	22,711	22,600	16,313	20,900	20,900
10109030-3137	Postage & Freight	199	380	37	150	150
10109030-3138	Operating Forms	1,034	665	78	440	440
10109030-3155	Office Supplies	14,818	5,850	4,187	8,000	8,000
10109030-3156	Maintenance Contracts	916	-	-	-	-
10109030-3170	Repairs & Supplies	5,067	7,250	7,483	4,300	4,300
10109030-3210	Travel/Education	21,732	16,293	16,210	18,300	18,300
10109030-3212	Car Allowance	8,000	5,200	4,400	-	4,800
10109030-3214	Books/Dues/Subscriptions	1,552	2,632	2,355	1,230	1,230
10109030-3225	Uniforms/Prot Clothing	3,709	3,673	2,524	4,085	4,085
10109030-3231	Telephone	13,336	11,135	8,785	12,150	12,150
10109030-3999	Miscellaneous Expense	75	475	-	500	500
TOTAL IPS - ENGINEERING		1,608,401	1,722,020	1,241,271	137,975	1,674,285





GENERAL FUND
INFRASTRUCTURE & PUBLIC SERVICES

Account		2017 Actual	2018 Budget	2018 Actual	2019 Dept Request	2019 Mayor Rec
IPS - LAM - ADMINISTRATION						
10109040-1005	Beer Tax Bonus	1,022	1,464	1,151	-	1,404
10109040-1015	Salaries	180,563	394,154	337,232	-	434,683
10109040-101501	Salary Reimbursement	-	-	-	-	(33,150)
10109040-1025	Salary Overtime	1,197	2,082	1,829	2,082	2,082
10109040-1030	Wages	12,747	-	-	-	-
10109040-2010	Employee Insurance	26,093	64,132	42,196	-	50,474
10109040-2025	State Pension	13,243	31,448	22,566	-	32,019
10109040-2029	Medicare Tax	2,625	5,610	4,662	-	5,947
10109040-2030	Social Security	11,252	23,972	20,425	-	25,420
10109040-3010	Auto-Fuel & Oil	243	6,650	3,613	5,150	5,150
10109040-3015	Auto-Maintenance	-	3,800	3,419	2,650	2,650
10109040-3100	Outside Services	-	20,380	5,717	20,000	20,000
10109040-3106	Toll Bridge	10	25	20	25	25
10109040-3110	Machine Rental	4,671	9,820	7,859	9,600	9,600
10109040-3137	Postage & Freight	258	475	221	475	475
10109040-3138	Operating Forms	-	95	-	95	95
10109040-3155	Office Supplies	2,401	2,850	2,392	2,850	2,850
10109040-3210	Travel/Education	4,767	16,026	7,302	16,050	16,050
10109040-3212	Car Allowance	-	4,400	3,600	-	4,800
10109040-3214	Books/Dues/Subscriptions	388	3,680	814	655	655
10109040-3225	Uniforms/Prot Clothing	13,928	21,200	17,641	21,000	21,000
10109040-3231	Telephone	41,419	36,925	30,143	36,962	36,962
10109040-3999	Miscellaneous Expense	382	630	412	380	380
TOTAL IPS - LAM - ADMINISTRATION		317,209	649,818	513,214	117,974	639,571





GENERAL FUND
INFRASTRUCTURE & PUBLIC SERVICES

Account		2017 Actual	2018 Budget	2018 Actual	2019 Dept Request	2019 Mayor Rec
IPS - LAM - FLEET MAINTENANCE						
10109041-1005	Beer Tax Bonus	4,868	5,368	4,175	-	4,872
10109041-1015	Salaries	905,615	991,246	714,723	-	932,946
10109041-1025	Salary Overtime	32,026	36,435	28,460	34,000	34,000
10109041-1030	Wages	-	31,000	34,071	-	-
10109041-1045	Holiday Pay	2,917	-	-	-	-
10109041-2010	Employee Insurance	165,407	197,194	145,999	-	209,557
10109041-2025	State Pension	75,254	83,408	55,779	-	74,062
10109041-2029	Medicare Tax	12,487	13,084	10,362	-	12,555
10109041-2030	Social Security	53,391	55,897	43,819	-	53,645
10109041-3010	Auto-Fuel & Oil	12,576	11,991	9,249	11,000	11,000
10109041-3015	Auto-Maintenance	21,954	13,267	8,986	12,000	12,000
10109041-3106	Toll Bridge	18	128	69	50	50
10109041-3138	Operating Forms	-	237	-	150	150
10109041-3170	Repairs & Supplies	56,630	65,000	48,512	55,000	55,000
10109041-3216	Regulatory Permits	-	380	330	380	380
TOTAL IPS - LAM - FLEET MAINTENANCE		1,343,143	1,504,635	1,104,534	112,580	1,400,217





GENERAL FUND
INFRASTRUCTURE & PUBLIC SERVICES

Account		2017 Actual	2018 Budget	2018 Actual	2019 Dept Request	2019 Mayor Rec
IPS - LAM - FACILITY MAINTENANCE						
10109042-1005	Beer Tax Bonus	9,033	9,028	8,573	-	9,048
10109042-1015	Salaries	1,370,187	1,484,320	1,221,551	-	1,536,264
10109042-1025	Salary Overtime	92,978	85,454	48,316	85,000	95,387
10109042-1026	Salary Overtime - A&E	-	8,328	-	8,328	8,328
10109042-1045	Holiday Pay	1,689	2,400	1,385	2,400	2,400
10109042-2010	Employee Insurance	259,809	312,657	240,710	-	315,594
10109042-2025	State Pension	110,543	118,857	99,453	-	123,018
10109042-2029	Medicare Tax	19,211	19,162	16,768	-	19,983
10109042-2030	Social Security	82,143	81,877	71,698	-	85,381
10109042-3010	Auto-Fuel & Oil	27,593	18,844	21,386	18,500	19,725
10109042-3015	Auto-Maintenance	22,482	15,485	14,406	12,000	12,000
10109042-3100	Outside Services	44,365	20,708	17,500	60,000	60,000
10109042-3101	Outside Services-Amp	25,332	9,616	8,762	50,000	50,000
10109042-3106	Toll Bridge	-	35	13	-	-
10109042-3108	Outside Services-WS	4,222	-	-	6,720	6,720
10109042-3110	Machine Rental	743	1,977	1,977	1,000	1,000
10109042-3156	Maintenance Contracts	106,028	129,372	91,185	130,000	130,000
10109042-3159	Maintenance Contracts-WS	31,341	56,214	44,075	60,000	60,000
10109042-3162	Repairs & Supplies - Amp	54,825	79,036	66,709	60,000	60,000
10109042-3170	Repairs & Supplies	392,658	353,000	295,645	429,353	433,353
10109042-3187	Repairs & Supplies-WS	53,026	54,220	52,677	50,000	50,000
10109042-3196	Utilities - Amp	131,391	133,850	107,026	134,735	134,735
10109042-3226	Utilities-Airport	102,988	111,637	99,294	111,272	111,272
10109042-3227	Utilities-Police	312,166	334,315	301,776	332,670	332,670
10109042-3228	Utilities-Tdot	107,580	138,046	112,431	138,786	138,786
10109042-3229	Utilities-Parking Control	16,870	24,079	20,985	23,460	23,460
10109042-3230	City Hall Annex 1	236,790	203,050	155,638	208,943	208,943
10109042-3232	Utilities-Municipal Court	98,762	102,646	83,166	102,385	102,385
10109042-3233	Utilities-City Logistics	51,887	49,959	34,785	51,060	51,060
10109042-3234	Utilities-City Parks	37,701	69,488	57,559	61,538	111,538
10109042-3235	Utilities-Annex 3 - General	15,188	9,320	7,778	9,926	9,926
10109042-3237	Utilities-Mww Transp Museum	18,333	14,800	11,283	15,620	15,620
10109042-3238	Utilities-River Market	64,709	71,541	52,899	70,389	70,389
10109042-3239	Utilities-Pub Safety Logistics	51,190	56,868	46,510	56,989	56,989





GENERAL FUND
INFRASTRUCTURE & PUBLIC SERVICES

Account		2017 Actual	2018 Budget	2018 Actual	2019 Dept Request	2019 Mayor Rec
IPS - LAM - FACILITY MAINTENANCE (continued)						
10109042-3240	Utilities-Curry/Esd	119,137	142,976	121,195	142,327	142,327
10109042-3245	Uilities-Annex 3 - WS	17,047	26,733	23,853	26,069	26,069
10109042-4162	Capital Repairs - Amp	-	24,575	9,580	-	-
10109042-4170	Capital Repairs/Improvements	-	-	-	50,000	50,000
TOTAL IPS - LAM - FACILITY MAINTENANCE		4,089,947	4,374,473	3,568,547	2,509,470	4,664,370





GENERAL FUND
INFRASTRUCTURE & PUBLIC SERVICES

Account		2017 Actual	2018 Budget	2018 Actual	2019 Dept Request	2019 Mayor Rec
IPS - LAM - TECHNICAL SERVICES						
10109043-1005	Beer Tax Bonus	1,407	976	1,088	-	1,160
10109043-1015	Salaries	194,551	176,792	202,277	-	230,474
10109043-1025	Salary Overtime	5,939	5,767	8,132	4,500	4,500
10109043-1045	Holiday Pay	268	-	-	-	-
10109043-2010	Employee Insurance	36,769	33,681	29,059	-	35,380
10109043-2025	State Pension	15,464	15,077	15,079	-	18,922
10109043-2029	Medicare Tax	2,657	2,337	2,851	-	3,104
10109043-2030	Social Security	11,360	9,989	12,190	-	13,265
10109043-3010	Auto-Fuel & Oil	-	1,900	913	1,900	1,900
10109043-3015	Auto-Maintenance	-	618	-	618	618
10109043-3100	Outside Services	-	750	-	500	500
10109043-3170	Repairs & Supplies	6,653	8,145	6,516	8,145	8,145
TOTAL IPS - LAM - TECHNICAL SERVICES		275,068	256,032	278,105	15,663	317,968





GENERAL FUND
INFRASTRUCTURE & PUBLIC SERVICES

Account		2017 Actual	2018 Budget	2018 Actual	2019 Dept Request	2019 Mayor Rec
IPS - PS - ADMINISTRATION						
10109060-1005	Beer Tax Bonus	882	1,708	1,570	-	1,624
10109060-1015	Salaries	310,879	451,076	381,332	-	458,034
10109060-1025	Salary Overtime	1,463	2,062	1,991	1,500	1,500
10109060-1030	Wages	5,808	23,000	7,552	11,000	11,000
10109060-2010	Employee Insurance	27,082	48,613	44,946	-	53,029
10109060-2025	State Pension	23,622	34,576	28,999	-	36,104
10109060-2029	Medicare Tax	4,364	6,571	5,340	-	6,349
10109060-2030	Social Security	18,657	28,079	22,834	-	27,132
10109060-3010	Auto-Fuel & Oil	-	3,800	1,656	3,800	3,800
10109060-3015	Auto-Maintenance	-	950	59	950	950
10109060-3086	Public Education	50,661	47,025	19,443	42,950	42,950
10109060-3100	Outside Services	-	22,500	10,621	29,000	29,000
10109060-3106	Toll Bridge	-	48	1,000	-	-
10109060-3110	Machine Rental	-	380	-	-	-
10109060-3138	Operating Forms	390	665	78	250	250
10109060-3155	Office Supplies	859	1,425	904	1,400	1,400
10109060-3170	Repairs & Supplies	1,286	2,375	1,258	2,300	2,300
10109060-3192	Adem Recycling Grant Exp	-	-	-	349,100	203,169
10109060-3210	Travel/Education	15,487	19,475	6,110	18,000	18,000
10109060-3212	Car Allowance	1,925	4,200	3,325	-	4,200
10109060-3214	Books/Dues/Subscriptions	995	1,995	572	5,180	5,180
10109060-3225	Uniforms/Prot Clothing	2,150	1,140	4,997	1,100	1,100
10109060-3231	Telephone	2,897	5,016	3,351	5,200	5,200
10109060-3998	Cc Merchant Fees	-	-	61	20	20
10109060-3999	Miscellaneous Expense	-	-	-	800	800
TOTAL IPS - PS - ADMINISTRATION		469,407	706,679	547,999	472,550	913,091





GENERAL FUND
INFRASTRUCTURE & PUBLIC SERVICES

Account		2017 Actual	2018 Budget	2018 Actual	2019 Dept Request	2019 Mayor Rec
IPS - PS - ENVIRONMENTAL SERVICES						
10109061-1005	Beer Tax Bonus	22,231	22,692	20,750	-	22,504
10109061-1015	Salaries	3,397,238	3,715,708	2,818,922	-	3,812,117
10109061-1025	Salary Overtime	259,148	314,620	264,526	326,500	326,500
10109061-2010	Employee Insurance	683,603	763,208	601,287	-	850,326
10109061-2025	State Pension	285,065	301,083	247,562	-	313,146
10109061-2029	Medicare Tax	48,082	49,168	40,766	-	50,098
10109061-2030	Social Security	205,405	210,076	174,105	-	214,082
10109061-3010	Auto-Fuel & Oil	262,205	210,193	218,547	200,000	200,000
10109061-3015	Auto-Maintenance	340,858	307,325	240,241	300,000	300,000
10109061-3100	Outside Services	35,968	28,000	11,458	28,610	28,610
10109061-3106	Toll Bridge	8,435	10,878	6,596	11,000	11,000
10109061-3108	Outside Services-WS	3,720	-	-	-	-
10109061-3110	Machine Rental	1,946	4,750	2,039	4,500	4,500
10109061-3137	Postage & Freight	267	380	269	250	250
10109061-3138	Operating Forms	1,194	3,325	105	2,500	2,500
10109061-3155	Office Supplies	6,089	1,425	1,488	1,400	1,400
10109061-3156	Maintenance Contracts	-	4,750	-	20,060	20,060
10109061-3170	Repairs & Supplies	154,788	161,025	116,206	155,000	155,000
10109061-3195	Tip Fee	770,473	769,196	636,260	768,000	768,000
10109061-3210	Travel/Education	5,659	6,650	3,438	4,000	4,000
10109061-3214	Books/Dues/Subscriptions	2,336	1,487	1,091	1,390	1,390
10109061-3225	Uniforms/Prot Clothing	28,652	33,500	12,874	32,000	32,000
10109061-3231	Telephone	23,148	21,850	17,178	20,777	20,777
10109061-3997	Bad Debt Write Offs	47,426	-	-	-	-
10109061-3999	Miscellaneous Expense	4,230	4,275	3,172	4,500	4,500
TOTAL IPS - PS - ENVIRONMENTAL SERVICES		6,598,166	6,945,564	5,438,880	1,880,487	7,142,760





GENERAL FUND
INFRASTRUCTURE & PUBLIC SERVICES

Account		2017 Actual	2018 Budget	2018 Actual	2019 Dept Request	2019 Mayor Rec
IPS - PS - GATEWAY						
10109062-3100	Outside Services	266,628	277,395	207,395	270,000	360,000
10109062-3155	Office Supplies	1,980	1,900	-	1,900	1,900
10109062-3156	Maintenance Contracts	35,500	38,000	-	38,000	38,000
10109062-3170	Repairs & Supplies	15,240	2,750	-	4,750	4,750
10109062-3188	Furniture Supplies	4,241	-	-	-	-
10109062-3230	Utilities	24,674	24,900	21,227	25,387	25,387
10109062-3231	Telephone	2,547	3,088	1,656	2,200	2,200
10109062-3999	Miscellaneous Expense	1,129	1,140	-	-	-
TOTAL IPS - PS - GATEWAY		351,939	349,173	230,278	342,237	432,237





GENERAL FUND
INFRASTRUCTURE & PUBLIC SERVICES

Account		2017 Actual	2018 Budget	2018 Actual	2019 Dept Request	2019 Mayor Rec
IPS - PS - AMPHITHEATER						
10109063-1005	Beer Tax Bonus	976	488	776	-	928
10109063-1015	Salaries	188,856	202,429	157,888	-	209,113
10109063-1025	Salary Overtime	91,258	100,000	80,233	100,000	100,000
10109063-1030	Wages	19,653	48,000	29,545	48,000	24,000
10109063-1045	Holiday Pay	341	-	-	-	-
10109063-2010	Employee Insurance	25,804	28,122	16,049	-	17,713
10109063-2020	Fire-Police Pension	4,206	-	4,187	-	-
10109063-2025	State Pension	18,267	15,975	15,732	-	15,827
10109063-2029	Medicare Tax	4,290	4,997	3,788	-	4,672
10109063-2030	Social Security	16,483	21,331	14,402	-	19,963
10109063-3010	Auto-Fuel & Oil	409	380	951	420	420
10109063-3015	Auto-Maintenance	2,077	2,375	2,263	2,000	2,000
10109063-3100	Outside Services	203,703	199,485	172,073	241,500	241,500
10109063-3110	Machine Rental	3,690	4,200	3,460	4,000	4,000
10109063-3111	Office Rent	4,680	4,680	4,290	4,700	4,700
10109063-3137	Postage & Freight	744	1,012	692	712	712
10109063-3138	Operating Forms	3,263	1,900	78	1,900	1,900
10109063-3155	Office Supplies	1,806	1,900	516	1,400	1,400
10109063-3170	Repairs & Supplies	34,168	16,250	15,458	14,000	14,000
10109063-3188	Furniture Supplies	19,333	14,125	-	7,000	7,000
10109063-3210	Travel/Education	17,177	16,625	4,983	12,000	12,000
10109063-3214	Books/Dues/Subscriptions	4,939	4,940	1,391	4,000	4,000
10109063-3225	Uniforms/Prot Clothing	1,373	2,615	743	2,000	2,000
10109063-3231	Telephone	26,299	33,725	23,906	44,403	44,403
10109063-3515	Marketing	4,322	6,750	-	5,000	5,000
10109063-3530	Rental Event Expenses	-	4,275	346	4,000	4,000
10109063-3999	Miscellaneous Expense	2,200	2,375	-	2,375	2,375
TOTAL IPS - PS - AMPHITHEATER		700,317	738,954	553,750	499,410	743,626





GENERAL FUND
INFRASTRUCTURE & PUBLIC SERVICES

Account		2017 Actual	2018 Budget	2018 Actual	2019 Dept Request	2019 Mayor Rec
IPS - PS - RIVERMARKET						
10109064-1005	Beer Tax Bonus	572	488	696	-	696
10109064-1015	Salaries	125,932	142,340	125,161	-	147,129
10109064-1025	Salary Overtime	1,354	3,205	1,454	3,000	3,000
10109064-1030	Wages	52,670	65,996	27,669	70,000	94,000
10109064-2010	Employee Insurance	16,853	22,564	27,688	-	34,688
10109064-2025	State Pension	9,460	11,131	9,923	-	11,885
10109064-2029	Medicare Tax	2,401	4,024	2,086	-	3,865
10109064-2030	Social Security	10,265	17,176	8,918	-	16,504
10109064-3010	Auto-Fuel & Oil	81	95	26	100	100
10109064-3015	Auto-Maintenance	348	237	-	100	100
10109064-3100	Outside Services	7,960	9,454	8,234	6,000	6,000
10109064-3110	Machine Rental	1,086	3,705	2,985	3,705	3,705
10109064-3137	Postage & Freight	1	133	125	150	150
10109064-3138	Operating Forms	468	484	119	250	250
10109064-3155	Office Supplies	1,190	1,425	593	1,000	1,000
10109064-3170	Repairs & Supplies	12,631	20,412	12,769	10,400	10,400
10109064-3188	Furniture Supplies	4,789	7,125	7,115	8,000	8,000
10109064-3210	Travel/Education	8,722	8,550	4,799	8,000	8,000
10109064-3214	Books/Dues/Subscriptions	2,967	3,237	735	3,210	3,210
10109064-3225	Uniforms/Prot Clothing	1,472	2,000	1,893	1,250	1,250
10109064-3231	Telephone	3,649	3,563	2,705	4,163	4,163
10109064-3515	Marketing	4,759	6,650	5,036	6,180	6,180
10109064-3520	RMKT- Farmers Event Expenses	7,957	3,800	2,754	4,800	4,800
10109064-3525	RMKT- City Event Expenses	5,093	4,750	3,812	5,000	5,000
10109064-3530	RMKT- Rental Event Expenses	45,439	41,800	34,150	44,000	44,000
10109064-3536	RMKT-Farmers Snap/Ebt Pmts	1,048	1,425	1,984	1,500	1,500
10109064-3998	Cc Merchant Fees	-	-	2,064	3,800	3,800
10109064-3999	Miscellaneous Expense	450	950	525	500	500
TOTAL IPS - PS - RIVERMARKET		329,617	386,719	296,018	185,108	423,875





GENERAL FUND
INFRASTRUCTURE & PUBLIC SERVICES

Account		2017 Actual	2018 Budget	2018 Actual	2019 Dept Request	2019 Mayor Rec
IPS - PS - TRANSPORTATION MUSUEM						
10109065-3100	Outside Services	84,540	94,995	72,465	108,528	108,528
10109065-3231	Telephone	170	175	131	170	170
TOTAL IPS - PS - TRANSPORTATION MUSUEM		84,710	95,170	72,596	108,698	108,698





GENERAL FUND
INFRASTRUCTURE & PUBLIC SERVICES

Account		2017 Actual	2018 Budget	2018 Actual	2019 Dept Request	2019 Mayor Rec
IPS - PS - HOLIDAYS ON THE RIVER						
10109066-1025	Salary Overtime	22,855	24,984	3,263	6,500	6,500
10109066-1030	Wages	6,428	-	-	-	-
10109066-2025	State Pension	1,715	-	245	-	-
10109066-2029	Medicare Tax	425	-	47	-	-
10109066-2030	Social Security	1,816	-	202	-	-
10109066-3004	Event Advertising	38,050	13,182	1,500	5,000	5,000
10109066-3038	Sponsor Inkind Comp Tkts	9,650	-	-	-	-
10109066-3100	Outside Services	141,666	165,000	116,344	140,000	140,000
10109066-3105	Liability Insurance	5,888	5,700	4,005	6,500	6,500
10109066-3110	Machine Rental	12,500	23,750	-	-	-
10109066-3170	Repairs & Supplies	35,527	23,750	17,107	15,000	15,000
10109066-3214	Books/Dues/Subscriptions	-	-	-	750	750
10109066-3225	Uniforms/Prot Clothing	183	475	-	750	750
10109066-3230	Utilities	17,264	17,100	11,463	11,463	11,463
10109066-3998	Cc Merchant Fees	958	2,493	2,493	2,500	2,500
10109066-3999	Miscellaneous Expense	387	475	-	-	-
TOTAL IPS - PS - HOLIDAYS ON THE RIVER		295,312	276,909	156,669	188,463	188,463





GENERAL FUND
INFRASTRUCTURE & PUBLIC SERVICES

Account		2017 Actual	2018 Budget	2018 Actual	2019 Dept Request	2019 Mayor Rec
IPS - PS - AIRSHOW						
10109067-1025	Salary Overtime	-	225,000	179,034	-	-
10109067-2020	Fire-Police Pension	-	16,066	16,066	-	-
10109067-2025	State Pension	-	4,934	4,934	-	-
10109067-2029	Medicare Tax	-	2,256	2,526	-	-
10109067-2030	Social Security	-	3,477	3,477	-	-
10109067-3100	Outside Services	-	139,000	123,178	-	-
10109067-3137	Postage & Freight	-	264	264	-	-
10109067-3138	Operating Forms	-	7,308	7,308	-	-
10109067-3155	Office Supplies	-	1,600	1,462	-	-
10109067-3170	Repairs & Supplies	-	35,957	35,891	-	-
10109067-3210	Travel/Education	-	19,000	9,406	-	-
10109067-3214	Books/Dues/Subscriptions	-	375	375	-	-
10109067-3225	Uniforms/Prot Clothing	-	5,000	4,814	-	-
10109067-3231	Telephone	-	1,241	1,086	-	-
10109067-3301	Airshow Liability Insurance	-	10,000	8,273	-	-
10109067-3302	Rain Insurance	-	8,500	7,800	-	-
10109067-3303	Performer Fees	-	80,000	75,655	-	-
10109067-3304	Aircraft Fuel, Oil	-	60,000	39,466	-	-
10109067-3305	Hotel Accomodations	-	61,750	42,398	-	-
10109067-3306	Rental Cars	-	15,200	13,412	-	-
10109067-3307	Hospitality	-	8,000	7,493	-	-
10109067-3308	Logistics	-	41,766	-	-	-
10109067-3515	Marketing	-	3,000	1,330	-	-
10109067-3998	Cc Merchant Fees	-	155	155	-	-
10109067-3999	Miscellaneous Expense	-	23,845	21,071	-	-
10109067-4010	Equipment	-	7,195	7,195	-	-
TOTAL IPS - PS - AIRSHOW		-	780,889	614,069	-	-





GENERAL FUND
INFRASTRUCTURE & PUBLIC SERVICES

Account		2017 Actual	2018 Budget	2018 Actual	2019 Dept Request	2019 Mayor Rec
IPS - PS - OTHER SPECIAL EVENTS						
10109068-3170	Repairs & Supplies	-	2,850	1,031	2,850	2,850
10109068-3850	Mayors Cup 5K	52,829	58,450	14,184	60,000	60,000
10109068-3852	Live At The Plaza	20,232	39,140	24,089	35,240	35,240
10109068-3853	Usat Triathlon	1,600	47,500	1,733	-	-
10109068-3854	Household Hazardous Waste	-	29,123	29,123	30,500	30,500
10109068-3999	Miscellaneous Expense	-	-	-	10,000	10,000
TOTAL IPS - PS - OTHER SPECIAL EVENTS		74,661	177,063	70,160	138,590	138,590





GENERAL FUND
INFRASTRUCTURE & PUBLIC SERVICES

Account		2017 Actual	2018 Budget	2018 Actual	2019 Dept Request	2019 Mayor Rec
IPS - INFR - ADMINISTRATION						
10109070-1005	Beer Tax Bonus	36,882	36,844	33,239	-	37,120
10109070-1015	Salaries	6,087,987	6,673,702	5,169,764	-	6,813,678
10109070-101501	Salary Reimbursement	-	(33,063)	(17,856)	-	(7,086)
10109070-1025	Salary Overtime	305,387	343,530	214,744	300,000	310,388
10109070-1030	Wages	2,872	-	2,600	30,000	30,000
10109070-1045	Holiday Pay	3,478	2,400	1,694	2,400	2,400
10109070-2010	Employee Insurance	1,129,266	1,297,587	1,040,534	-	1,433,962
10109070-2025	State Pension	489,033	538,475	424,691	-	548,334
10109070-2029	Medicare Tax	84,688	88,087	71,693	-	91,370
10109070-2030	Social Security	362,112	376,385	306,552	-	390,452
10109070-3110	Machine Rental	4,930	7,560	5,876	5,040	5,040
10109070-3137	Postage & Freight	3,485	3,603	2,847	4,400	4,400
10109070-3138	Operating Forms	234	100	78	1,000	1,000
10109070-3155	Office Supplies	6,414	5,985	4,734	6,400	6,400
10109070-3170	Repairs & Supplies	6,207	-	-	-	-
10109070-3210	Travel/Education	27,672	32,870	11,999	28,700	28,700
10109070-3212	Car Allowance	4,800	4,800	4,000	-	4,800
10109070-3214	Books/Dues/Subscriptions	4,797	2,993	1,315	4,000	4,000
10109070-3225	Uniforms/Prot Clothing	38,692	42,000	37,701	42,000	42,000
10109070-3230	Utilities	64,502	53,738	35,952	56,040	56,040
10109070-3231	Telephone	78,653	66,073	60,153	63,873	63,873
10109070-3999	Miscellaneous Expense	1,540	1,425	288	1,500	1,500
TOTAL IPS - INFR - ADMINISTRATION		8,743,631	9,545,094	7,412,598	545,353	9,868,371





GENERAL FUND
INFRASTRUCTURE & PUBLIC SERVICES

Account		2017 Actual	2018 Budget	2018 Actual	2019 Dept Request	2019 Mayor Rec
IPS - INFR - AIRPORT						
10109072-3010	Auto-Fuel & Oil	6,372	4,750	5,228	4,750	4,750
10109072-3015	Auto-Maintenance	4,825	2,375	1,438	2,300	2,300
10109072-3100	Outside Services	22,763	39,450	29,689	60,800	90,800
10109072-3106	Toll Bridge	-	15	1	20	20
10109072-3110	Machine Rental	-	-	-	2,760	2,760
10109072-3137	Postage & Freight	-	87	67	200	200
10109072-3155	Office Supplies	-	-	-	150	150
10109072-3170	Repairs & Supplies	15,570	20,025	5,508	20,000	20,000
10109072-3186	Power-Runway Lights	11,672	11,775	9,665	11,400	11,400
10109072-3210	Travel/Education	-	3,610	3,289	4,000	4,000
10109072-3214	Books/Dues/Subscriptions	-	-	-	3,420	3,420
10109072-3225	Uniforms/Prot Clothing	-	250	36	100	100
10109072-3231	Telephone	-	-	-	3,620	3,620
10109072-3998	CC Merchant Fees	220	-	-	-	-
10109072-3999	Miscellaneous Expense	-	250	22	250	250
TOTAL IPS - INFR - AIRPORT		61,422	82,587	54,943	113,770	143,770





GENERAL FUND
INFRASTRUCTURE & PUBLIC SERVICES

Account		2017 Actual	2018 Budget	2018 Actual	2019 Dept Request	2019 Mayor Rec
IPS - INFR - TRAFFIC						
10109073-3010	Auto-Fuel & Oil	56,204	48,471	41,365	48,471	48,471
10109073-3015	Auto-Maintenance	49,309	33,250	62,627	33,250	33,250
10109073-3100	Outside Services	401,284	467,908	323,360	452,608	452,608
10109073-3106	Toll Bridge	196	305	268	285	285
10109073-3137	Postage & Freight	100	-	-	-	-
10109073-3170	Repairs & Supplies	200,459	250,354	120,634	261,250	261,250
10109073-3185	Power-Street Lights	1,197,349	1,115,546	1,008,444	1,099,046	1,099,046
10109073-3200	Power-Traffic Lights	33,338	58,466	40,286	77,766	77,766
10109073-4915	Traffic Control Equip	111,269	127,104	28,802	140,000	140,000
TOTAL IPS - INFR - TRAFFIC		2,049,508	2,101,404	1,625,786	2,112,676	2,112,676





GENERAL FUND
INFRASTRUCTURE & PUBLIC SERVICES

Account		2017 Actual	2018 Budget	2018 Actual	2019 Dept Request	2019 Mayor Rec
IPS - INFR - ROW LANDSCAPE						
10109074-3010	Auto-Fuel & Oil	115,326	95,988	85,859	95,988	98,988
10109074-3015	Auto-Maintenance	205,588	147,250	103,705	140,000	140,000
10109074-3100	Outside Services	102,315	127,000	82,655	127,000	142,000
10109074-3106	Toll Bridge	1	47	7	10	10
10109074-3125	Mosquito Control	23,698	21,700	-	33,250	33,250
10109074-3170	Repairs & Supplies	93,585	128,750	96,589	125,000	146,000
10109074-3195	Tip Fee	39,582	42,075	34,029	37,525	37,525
TOTAL IPS - INFR - ROW LANDSCAPE		580,095	562,810	402,844	558,773	597,773





GENERAL FUND
INFRASTRUCTURE & PUBLIC SERVICES

Account		2017 Actual	2018 Budget	2018 Actual	2019 Dept Request	2019 Mayor Rec
IPS - INFR - STREET DRAINAGE						
10109077-3010	Auto-Fuel & Oil	89,895	74,253	70,911	72,000	72,000
10109077-3015	Auto-Maintenance	101,090	90,250	68,551	75,000	75,000
10109077-3100	Outside Services	130,701	184,298	93,062	150,000	150,000
10109077-3106	Toll Bridge	843	1,555	1,022	500	500
10109077-3170	Repairs & Supplies	267,361	219,750	210,005	213,750	213,750
10109077-3216	Regulatory Permits	154	95	54	100	100
TOTAL IPS - INFR - STREET DRAINAGE		590,044	570,201	443,605	511,350	511,350



The Mayor is the Chief Executive Officer for the City of Tuscaloosa. The Mayor/Clerk Department consists of the Office of the Mayor, Office of the City Clerk, Communications, and Internal Audit. Collectively, these four functional areas provide administrative oversight to the Mayor and City Council, record Council meetings and preserve historical records, direct and execute the City's communications plans, and conduct internal audits and independent appraisals.

Office of the Mayor FY 2019 General Fund Budget Summary					
<u>Divisions</u>	<u>2017 Actual</u>	<u>2018 Budget</u>	<u>2019 Mayor Rec</u>	<u>Increase/ Decrease</u>	<u>Percentage Change</u>
Mayor/Clerk	\$ 899,663	\$ 877,554	\$ 914,153	\$ 36,599	4.17%
Communications	133,098	305,591	304,938	(653)	-0.21%
Total	\$ 1,032,761	\$ 1,183,145	\$ 1,219,091	\$ 35,946	3.04%
<u>Expenditure Category</u>					
Salaries/Benefits	\$ 695,257	\$ 938,422	\$ 980,057	\$ 41,635	4.44%
Overtime/Wages	19,440	3,107	2,000	(1,107)	-35.63%
Auto Fuel/Maintenance	1,788	3,400	3,400	-	0.00%
Other Operating	316,276	238,216	233,634	(4,582)	-1.92%
Total By Category	\$ 1,032,761	\$ 1,183,145	\$ 1,219,091	\$ 35,946	3.04%

Mayor/Clerk Budget Highlights

- » Overall operating expenditures increased \$35,946 due to personnel increases associated with the 2.0% COLA, and step raise.
- » From the FY 2018 budget, the department level funded expenses for FY 2019. Total proposed budget is \$1,219,091 of which \$238,534 is level funded.
- » The Office of the City Clerk projects a 5.0% increase (+\$11,000 in Outside Services). The department offset the increased costs throughout multiple budget line items, but included this item on their unfunded requests to be added back due to budget concerns.
- » The Communications Division launched Tuscaloosa.com, a new responsive, reactive and user-centric site. Its nearly 200 pages have garnered almost 1 million views from 195,000 unique users. Communications Division also maintains the City's social media accounts: Facebook reached 433,000 users 775,000 times and added 830 followers. Also, the division posted 560 tweets reaching 1.64 million users and added 2,331 followers.
- » The Communications Division managed the marketing for five special events (Air Show, Mayor's Cup, Holiday's on the River, Live at the Plaza and Celebration on the River), launching websites for the first three events. Collectively, 69,000 unique users viewed those sites 207,000 times. The Facebook events for those five had a reach of more than 425,000 people.

Mayor/Clerk Budget Highlights (continued)

- » Reduced permanent records storage costs over 60 percent (\$1,137/month down to \$424/month).
- » Reduced FY18 Legal Advertising costs over 20 percent (\$20,000) by reformatting information.

Mayor/Clerk Goals

Short-Term Goals:	Target Date	Core Belief					
		#1	#2	#3	#4	#5	#6
Continue to analyze cost savings throughout all budget line items.	Ongoing		X				X
Redesign the News Section of Tuscaloosa.com.	12/31/2018	X	X	X	X	X	X
Build a photography database accessible by employees and media.	12/31/2018		X	X			X

Long-Term Goals:	Target Date	Core Belief					
		#1	#2	#3	#4	#5	#6
Keep all web info accessible, accurate and current by updating at least every 24 hours and at least 6 days prior to an expected change.	Ongoing	X	X	X	X	X	X
Approve an Event Communication Plan at least four months prior to a scheduled event in which 750 or more people plan to attend.	Ongoing		X				X
Launch Key Communicators, a monthly training program for City employees with communication duties.	10/31/2018	X	X	X	X	X	X

Mayor/Clerk Unfunded Requests

Unfunded Initiatives:

» Add back 5% cut from various accounts in FY 2018 to Outside Services	\$ 11,000
Total Unfunded Initiatives	\$ 11,000

Unfunded Equipment:

- » None

Unfunded Facility Improvements:

- » None

Unfunded Technology Requests:

» Vacant / New Personnel Technology Requests	\$ -
» Other Technology Requests	4,114
Total Technology Requests	\$ 4,114

Refer to the **Unfunded Requests** tab for complete listing of all Mayor/Clerk unfunded requests.





**GENERAL FUND
MAYOR/CLERK**

Account		2017 Actual	2018 Budget	2018 Actual	2019 Dept Request	2019 Mayor Rec
MAYOR/CLERK						
10104040-1005	Beer Tax Bonus	976	1,708	1,365	-	1,624
10104040-1015	Salaries	465,965	539,162	432,534	-	569,419
10104040-1025	Salary Overtime	1,305	2,500	82	2,000	2,000
10104040-1030	Wages	9,763	-	-	-	-
10104040-2010	Employee Insurance	48,395	69,830	53,412	-	72,509
10104040-2025	State Pension	25,785	33,748	25,920	-	35,456
10104040-2027	Mayors Retirement	7,089	7,200	6,340	-	7,344
10104040-2029	Medicare Tax	6,687	7,592	6,007	-	7,703
10104040-2030	Social Security	27,146	31,401	24,787	-	32,314
10104040-3005	Legal Advertising	107,195	79,629	50,773	74,000	74,000
10104040-3010	Auto-Fuel & Oil	1,770	2,500	1,172	2,500	2,500
10104040-3015	Auto-Maintenance	18	900	442	900	900
10104040-3065	Election Expense	90,593	-	(95)	-	-
10104040-3100	Outside Services	18,543	13,000	17,103	24,000	24,000
10104040-3104	Staff Development	1,175	2,000	-	2,000	2,000
10104040-3105	Liability Insurance	340	-	-	-	-
10104040-3110	Machine Rental	9,998	10,000	7,530	10,000	10,000
10104040-3137	Postage & Freight	1,284	1,700	244	1,000	1,000
10104040-3138	Operating Forms	548	300	156	300	300
10104040-3155	Office Supplies	3,048	2,500	2,433	2,500	2,500
10104040-3156	Maintenance Contracts	3,045	3,100	3,045	3,100	3,100
10104040-3170	Repairs & Supplies	5,508	2,500	1,199	2,500	2,500
10104040-3210	Travel/Education	13,743	15,000	13,902	19,000	19,000
10104040-3212	Car Allowance	14,200	12,600	10,500	-	12,600
10104040-3214	Books/Dues/Subscriptions	24,810	26,184	23,639	21,384	21,384
10104040-3231	Telephone	5,720	5,000	4,373	4,500	5,000
10104040-3999	Miscellaneous Expense	5,014	7,500	2,662	5,000	5,000
TOTAL MAYOR/CLERK		899,663	877,554	689,525	174,684	914,153





Account		2017 Actual	2018 Budget	2018 Actual	2019 Dept Request	2019 Mayor Rec
MAYOR - COMMUNICATIONS						
10104045-1005	Beer Tax Bonus	244	732	544	-	696
10104045-1015	Salaries	75,991	172,060	154,894	-	185,645
10104045-1030	Wages	8,372	607	607	-	-
10104045-2010	Employee Insurance	5,205	28,091	15,467	-	17,690
10104045-2025	State Pension	6,158	14,688	12,071	-	15,062
10104045-2029	Medicare Tax	1,254	2,809	2,203	-	2,578
10104045-2030	Social Security	5,362	12,001	9,419	-	11,017
10104045-3100	Outside Services	13,179	50,953	3,768	45,000	45,000
10104045-3138	Operating Forms	78	100	-	100	100
10104045-3155	Office Supplies	186	500	782	1,500	1,500
10104045-3170	Repairs & Supplies	4,831	2,500	2,939	1,500	1,500
10104045-3210	Travel/Education	4,339	7,500	3,137	7,500	7,500
10104045-3212	Car Allowance	4,800	4,800	4,000	-	8,400
10104045-3214	Books/Dues/Subscriptions	896	1,750	514	1,750	1,750
10104045-3225	Uniforms/Prot Clothing	480	500	-	500	500
10104045-3231	Telephone	1,466	5,000	1,953	5,000	5,000
10104045-3999	Miscellaneous Expense	257	1,000	18	1,000	1,000
TOTAL MAYOR - COMMUNICATIONS		133,098	305,591	212,316	63,850	304,938



The mission of the Municipal Court Department is to provide excellent customer service in a positive and professional manner. The Municipal Court is responsible for accepting and processing documents filed in criminal misdemeanor cases, traffic offenses, and city ordinance violations. Our department functions seven days per week and provides support services to law enforcement. Consequently, our daily operations increases the need to have adequate supplies and equipment. We are required to have the necessary equipment, tools and training in order to effectively and efficiently meet the needs of our citizens.

Municipal Court FY 2019 General Fund Budget Summary					
<u>Divisions</u>	<u>2017 Actual</u>	<u>2018 Budget</u>	<u>2019 Mayor Rec</u>	<u>Increase/ Decrease</u>	<u>Percentage Change</u>
Municipal Court	\$ 938,010	\$ 1,036,490	\$ 1,061,369	\$ 24,879	2.40%
Total	\$ 938,010	\$ 1,036,490	\$ 1,061,369	\$ 24,879	2.40%
<u>Expenditure Category</u>					
Salaries/Benefits	\$ 862,523	\$ 950,516	\$ 975,395	\$ 24,879	2.62%
Auto Fuel/Maintenance	2,554	3,474	2,574	(900)	-25.91%
Bank Charges	18,693	20,000	20,000	-	0.00%
Other Operating	54,240	62,500	63,400	900	1.44%
Total By Category	\$ 938,010	\$ 1,036,490	\$ 1,061,369	\$ 24,879	2.40%

Municipal Court Budget Highlights

- » Overall operating expenditures increased \$24,879 due to personnel increases associated with the 2.0% COLA, and step raise.
- » From the FY 2018 budget, the department level funded expenses for FY 2019. Total proposed budget is \$1,061,369, of which \$95,574 is level funded.
- » Auto Maintenance decreased by \$900 because of the new van purchase in FY 2018. Less maintenance will be required while the new van is under warranty.
- » Uniform budget increased by \$650 to allow staff members to get polos and/or cardigans with Municipal Court logo.
- » Miscellaneous expense increased by \$250 to use for Municipal Court logo supplies when traveling and or attending conferences.
- » Overall operating budget maintained as previous year with no increases.

Municipal Court Goals

Short-Term Goals:

	Target Date	Core Belief					
		#1	#2	#3	#4	#5	#6
Pursue placing the CRO program under the Municipal Court to increase revenue by August 2019. Our services will be customer friendly, open, efficient, and effective.	8/1/2019		X				

Long-Term Goals:

	Target Date	Core Belief					
		#1	#2	#3	#4	#5	#6
Utilize the services of the Municipal Intercept to generate at a higher rate on outstanding balances of cases/tickets that have been adjudicated.	Ongoing		X				X
Work together with the Tuscaloosa Police department to get outstanding writs served.	Ongoing						X

Municipal Court Unfunded Requests

Unfunded Initiatives:

» Permanent Document Scanning Project	\$ 25,000
» Municipal Court Software Platform	300,000
» Parking Software Platform	25,000
Total Unfunded Initiatives	\$ 350,000

Unfunded Equipment:

» None

Unfunded Facility Improvements:

» None

Unfunded Technology Requests:

» None

Refer to the **Unfunded Requests** tab for complete listing of all Municipal Court unfunded requests.





**GENERAL FUND
MUNICIPAL COURT**

Account		2017 Actual	2018 Budget	2018 Actual	2019 Dept Request	2019 Mayor Rec
MUNICIPAL COURT						
10103010-1005	Beer Tax Bonus	3,124	3,416	3,158	-	3,248
10103010-1015	Salaries	648,804	710,795	613,131	-	729,712
10103010-1025	Salary Overtime	539	-	-	-	-
10103010-2010	Employee Insurance	107,282	121,632	105,779	-	123,062
10103010-2025	State Pension	48,611	55,279	47,529	-	58,574
10103010-2029	Medicare Tax	8,742	9,443	8,233	-	9,709
10103010-2030	Social Security	37,379	40,351	35,204	-	41,490
10103010-3010	Auto-Fuel & Oil	1,836	1,974	1,440	1,974	1,974
10103010-3015	Auto-Maintenance	718	1,500	872	600	600
10103010-3100	Outside Services	16,512	16,000	10,729	16,000	16,000
10103010-3110	Machine Rental	4,635	5,000	2,922	5,000	5,000
10103010-3137	Postage & Freight	5,145	6,500	5,362	6,500	6,500
10103010-3138	Operating Forms	1,390	3,000	1,916	3,000	3,000
10103010-3155	Office Supplies	10,610	12,250	5,546	12,250	12,250
10103010-3170	Repairs & Supplies	4,554	2,500	1,554	2,500	2,500
10103010-3210	Travel/Education	2,804	9,000	6,286	9,000	9,000
10103010-3212	Car Allowance	8,581	9,600	8,000	-	9,600
10103010-3214	Books/Dues/Subscriptions	1,898	2,000	1,129	2,000	2,000
10103010-3225	Uniforms/Prot Clothing	-	700	-	1,100	1,350
10103010-3231	Telephone	6,103	5,500	5,260	5,500	5,500
10103010-3995	Bank Charges	18,693	20,000	17,188	20,000	20,000
10103010-3999	Miscellaneous Expense	50	50	-	550	300
MUNICIPAL COURT		938,010	1,036,490	881,238	85,974	1,061,369





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The Office of the City Attorney is a direct department under the Mayor. They provide the highest quality legal services and representation to the City, elected City officials, and City staff.

Office of the City Attorney FY 2019 General Fund Budget Summary					
<u>Divisions</u>	<u>2017 Actual</u>	<u>2018 Budget</u>	<u>2019 Mayor Rec</u>	<u>Increase/ Decrease</u>	<u>Percentage Change</u>
Office of the City Attorney	\$ 1,565,134	\$ 1,643,629	\$ 1,691,913	\$ 48,284	2.94%
Judgement and Claims	110,400	103,500	103,500	-	0.00%
Total	\$ 1,675,534	\$ 1,747,129	\$ 1,795,413	\$ 48,284	2.76%
<u>Expenditure Category</u>					
Salaries/Benefits	\$ 1,313,221	\$ 1,377,466	\$ 1,426,688	\$ 49,222	3.57%
Salary Reimbursements	-	(1,838)	(2,776)	(938)	51.03%
Overtime/Wages	5,508	11,000	10,000	(1,000)	-9.09%
Auto Fuel/Maintenance	68	400	400	-	0.00%
Court Costs	8,051	8,000	8,000	-	0.00%
Damage Claims	85,545	75,000	75,000	-	0.00%
Condemnation Claims	-	3,000	3,000	-	0.00%
Judgements	16,804	17,500	17,500	-	0.00%
Other Operating	246,337	256,601	257,601	1,000	0.39%
Total By Category	\$ 1,675,534	\$ 1,747,129	\$ 1,795,413	\$ 48,284	2.76%

Office of the City Attorney Budget Highlights

- » Overall operating expenditures increased \$48,284 due to personnel increases associated with the 2.0% COLA, and step raise.
- » From the FY 2018 budget, the department level funded expenses for FY 2019. Total proposed budget is \$1,795,413 of which \$371,501 is level funded which reflects a 5% cut from 2017 budget.
- » Because we anticipate short duration interns, we decreased wages by \$1,000.
- » Using the \$1,000 decrease from wages, we increased miscellaneous expenses by \$300, and repairs and supplies by \$700 to have reserve for unexpected expenditures.
- » Expecting fewer furniture expenses (office chair replacements) for the upcoming year, we reduced furniture by \$600, and moved that \$600 to books, dues, and subscriptions in order to cover the increased cost associated with LEXIS/NEXIS our legal research platform.

Office of the City Attorney Goals

Short-Term Goals:	Target Date	Core Belief					
		#1	#2	#3	#4	#5	#6
Increase physical security measures for the City Attorney's Office.	Ongoing				X		

Long-Term Goals:	Target Date	Core Belief					
		#1	#2	#3	#4	#5	#6
Make the office more ADA compliant.	Ongoing		X				

Office of the City Attorney Unfunded Requests

Unfunded Initiatives:

» Fund transfer of \$500,000 to the Law Enforcement Liability Fund (establish annual transfer to maintain minimum balance of \$500,000)	\$ 500,000
» Fund transfer of \$250,000 to the Public Officials Liability Fund (establish annual transfer to maintain minimum balance of \$250,000)	250,000
Total Unfunded Initiatives	\$ 750,000

Unfunded Equipment:

» None

Unfunded Facility Improvements:

» City Hall Annex I – Elevator/Stairwell	\$2,000,000
» City Hall Annex I – Realign entrance into OCA (Design Only)	10,000
Total Unfunded Facility Improvements	\$2,010,000

Unfunded Technology Requests:

» Vacant / New Personnel Technology Requests	\$ -
» Other Technology Requests	5,000
Total Technology Requests	\$ 5,000

Refer to the **Unfunded Requests** tab for complete listing of all Office of the City Attorney unfunded requests.





GENERAL FUND
OFFICE OF THE CITY ATTORNEY

Account		2017 Actual	2018 Budget	2018 Actual	2019 Dept Request	2019 Mayor Rec
OFFICE OF THE CITY ATTORNEY						
10104080-1005	Beer Tax Bonus	3,302	3,416	3,247	-	3,248
10104080-1015	Salaries	1,044,556	1,096,484	956,828	-	1,132,258
10104080-101501	Salary Reimbursement	-	(1,838)	(1,266)	-	(2,776)
10104080-1025	Salary Overtime	754	-	1,845	-	-
10104080-1030	Wages	4,754	11,000	3,974	10,000	10,000
10104080-2010	Employee Insurance	100,654	101,366	93,016	-	106,420
10104080-2025	State Pension	84,442	92,395	80,448	-	97,931
10104080-2029	Medicare Tax	14,481	15,237	13,266	-	15,742
10104080-2030	Social Security	60,986	63,768	55,851	-	66,289
10104080-3005	Legal Advertising	76,825	77,500	38,104	77,500	77,500
10104080-3010	Auto-Fuel & Oil	61	150	72	150	150
10104080-3015	Auto-Maintenance	7	250	29	250	250
10104080-3056	Code Updates	14,935	20,000	13,529	20,000	20,000
10104080-3100	Outside Services	76,669	80,000	109,603	80,000	80,000
10104080-3105	Liability Insurance	7,398	7,400	7,398	7,400	7,400
10104080-3110	Machine Rental	5,372	5,500	3,653	5,500	5,500
10104080-3137	Postage & Freight	3,058	2,500	1,820	2,500	2,500
10104080-3138	Operating Forms	811	500	-	500	500
10104080-3155	Office Supplies	6,844	6,000	8,191	6,000	6,000
10104080-3156	Maintenance Contracts	2,652	4,000	2,580	4,000	4,000
10104080-3170	Repairs & Supplies	-	500	250	1,200	1,200
10104080-3188	Furniture Supplies	3,225	2,800	2,368	2,200	2,200
10104080-3210	Travel/Education	7,384	9,000	6,327	9,000	9,000
10104080-3212	Car Allowance	4,800	4,800	4,000	-	4,800
10104080-3214	Books/Dues/Subscriptions	30,523	30,801	23,304	31,401	31,401
10104080-3231	Telephone	10,153	9,500	7,776	9,500	9,500
10104080-3999	Miscellaneous Expense	488	600	1,026	900	900
TOTAL OFFICE OF THE CITY ATTORNEY		1,565,134	1,643,629	1,437,239	268,001	1,691,913





GENERAL FUND
OFFICE OF THE CITY ATTORNEY

Account		2017 Actual	2018 Budget	2018 Actual	2019 Dept Request	2019 Mayor Rec
OCA - CLAIMS AND JUDGEMENTS						
10104081-3055	Court Cost	8,051	8,000	8,821	8,000	8,000
10104081-3060	Damage Claims	85,545	75,000	56,833	75,000	75,000
10104081-3063	Condemnation Claims	-	3,000	-	3,000	3,000
10104081-3064	Judgments	16,804	17,500	-	17,500	17,500
TOTAL OCA - CLAIMS AND JUDGEMENTS		110,400	103,500	65,654	103,500	103,500



Urban Development is an office of 60 customer service-oriented employees in five divisions – Administration and Economic Development; 311; Planning; Building and Inspections; and Water and Sewer Business Services. Urban Development embodies five of Mayor Maddox’s six core values and works to make Tuscaloosa the most innovative and effectively managed city in the United States. Through repeated interactions with our citizens, we have hundreds of thousands of opportunities each year to provide an outstanding customer service experience.

Office of Urban Development FY 2019 General Fund Budget Summary					
<u>Divisions</u>	<u>2017 Actual</u>	<u>2018 Budget</u>	<u>2019 Mayor Rec</u>	<u>Increase/ Decrease</u>	<u>Percentage Change</u>
Administration	\$ 670,708	\$ 816,869	\$ 757,747	\$ (59,122)	-7.24%
311	418,609	438,337	456,015	17,678	4.03%
Business Services	212,142	219,269	228,340	9,071	4.14%
Planning	617,339	783,851	860,540	76,689	9.78%
Building and Inspections	1,459,375	1,636,149	1,769,620	133,471	8.16%
Total	\$ 3,378,173	\$ 3,894,475	\$ 4,072,262	\$ 177,787	4.57%
<u>Expenditure Category</u>					
Salaries/Benefits	\$ 2,987,965	\$ 3,414,051	\$ 3,679,045	\$ 264,994	7.76%
Salary Reimbursement	-	(15,793)	-	15,793	-100.00%
Overtime/Wages	4,840	6,507	6,500	(7)	-0.11%
Auto Fuel/Maintenance	37,852	37,832	37,832	-	0.00%
Outside Services (Chamber)	187,492	278,000	175,000	(103,000)	-37.05%
Other Operating	160,024	173,878	173,885	7	0.00%
Total By Category	\$ 3,378,173	\$ 3,894,475	\$ 4,072,262	\$ 177,787	4.57%

Office of Urban Development Budget Highlights

- » Overall operating expenditures increased \$177,787 due to personnel increases associated with the 2.0% COLA, and step raise.
- » From the FY 2018 budget, the department level funded expenses for FY 2019. Total proposed budget is \$4,072,262 of which \$393,217 is level funded.
- » Outside Services expenditures are expected to decrease by \$103,000 due to the absence of one-time contracts related to economic development initiatives and grant consulting.
- » Urban Development is a revenue generating department:
 - Service fees: since the effective date of our ordinance on October 1, 2017, we have collected just over \$432,000.

Office of Urban Development Budget Highlights (continued)

- **Construction permit fees:** during the last five years, we have collected over \$1.6 million per year, on average.
- **Application fees:** during the last five years, we have collected \$36,000 per year, on average, in application fees for zoning and planning cases.
- The above sources of revenue represent **40% of our total budget**.
- **Economic Development:** the work of our Economic Development team ultimately helps generate revenues from sales, property and lodging taxes, business licenses and rental business licenses, service fees, permit fees and helps create jobs in our community. Some projects come online within a single fiscal year, while others take years of dedicated work to bring to fruition.

Office of Urban Development Goals

Short-Term Goals:	Target Date	Core Belief					
		#1	#2	#3	#4	#5	#6
Enhancement of policies for short-term rental housing.	Accomplished		X	X			
Implementation of service fees.	Accomplished		X	X			
Establishment of an investment program addressing the recovery area and West Tuscaloosa.	Accomplished	X	X	X			

Long-Term Goals:	Target Date	Core Belief					
		#1	#2	#3	#4	#5	#6
Implementing a new civic platform.	2019		X				X
Collaboratively creating a shared economic model and continuing to monitor it over the long-term.	2019	X		X			X
Updating the citywide comprehensive plan	2020	X	X	X			X
Finding solutions for Tuscaloosa Country Club in West Tuscaloosa.	Ongoing	X	X	X			X
Facilitating discussions and solutions for the Encore site.	Ongoing		X	X			X
Enhancing the customer experience by modernizing and streamlining operations.	Ongoing		X	X	X		X

Office of Urban Development Unfunded Requests

Unfunded Initiatives (listed in order of priority):

»» Increase in telephone budget for Urban Development - Planning	\$ 1,248
»» Increase in outside services budget for Urban Development - Planning	160,000
»» Increase in outside services budget for Urban Development - Administration	100,000
»» Increase in machine rental budget for Urban Development - Planning	500
»» Increase in office supplies budget for Urban Development - Planning	500
»» Increase in uniforms budget for Urban Development - Planning	1,500
»» Increase in outside services budget for Urban Development - Planning	15,000
Total Unfunded Initiatives	\$ 278,748



Office of Urban Development Unfunded Requests (continued)

Unfunded Equipment (listed in order of priority):

»» 2018-2019 Small SUV	\$ 19,000
»» 2018-2019 Small SUV	19,000
»» 2018-2019 Small SUV	19,000
»» 2018-2019 Pickup Truck	23,000
»» 2018-2019 Pickup Truck	23,000
»» 2018-2019 Pickup Truck	23,000
Total Unfunded Equipment	\$ 126,000

Unfunded Facility Improvements:

»» None

Unfunded Technology Requests:

»» Vacant / New Personnel Technology Requests	\$ 2,045
»» Other Technology Requests	27,000
Total Technology Requests	\$ 29,045

Refer to the **Unfunded Requests** tab for complete listing of all Urban Development unfunded requests.





GENERAL FUND
OFFICE OF URBAN DEVELOPMENT

Account		2017 Actual	2018 Budget	2018 Actual	2019 Dept Request	2019 Mayor Rec
UD - ADMINISTRATION AND ECON DEV						
10109080-1005	Beer Tax Bonus	910	1,220	928	-	1,160
10109080-1015	Salaries	357,610	410,221	341,824	-	427,941
10109080-101501	Salary Reimbursement	-	(8,629)	-	-	-
10109080-1025	Salary Overtime	-	7	-	-	-
10109080-2010	Employee Insurance	35,762	39,398	36,131	-	53,169
10109080-2025	State Pension	24,823	29,331	24,593	-	31,862
10109080-2029	Medicare Tax	5,081	5,697	4,824	-	5,875
10109080-2030	Social Security	21,725	24,356	20,624	-	25,115
10109080-3100	Outside Services	187,492	278,000	201,667	175,000	175,000
10109080-3110	Machine Rental	2,217	2,400	1,339	2,100	2,100
10109080-3137	Postage & Freight	-	100	16	75	75
10109080-3138	Operating Forms	593	-	-	-	-
10109080-3155	Office Supplies	1,923	880	652	1,000	1,000
10109080-3170	Repairs & Supplies	4,393	565	220	800	800
10109080-3188	Furniture Supplies	343	-	-	-	-
10109080-3210	Travel/Education	12,975	15,500	11,660	16,250	16,250
10109080-3212	Car Allowance	9,600	11,700	9,750	-	11,700
10109080-3214	Books/Dues/Subscriptions	1,844	2,190	1,463	2,100	2,100
10109080-3231	Telephone	2,964	3,100	2,229	3,100	3,100
10109080-3999	Miscellaneous Expense	453	833	822	500	500
TOTAL UD - ADMINISTRATION AND ECON DEV		670,708	816,869	658,742	200,925	757,747





GENERAL FUND
OFFICE OF URBAN DEVELOPMENT

Account		2017 Actual	2018 Budget	2018 Actual	2019 Dept Request	2019 Mayor Rec
UD - 311						
10109082-1005	Beer Tax Bonus	1,904	1,952	1,856	-	1,856
10109082-1015	Salaries	300,616	310,117	278,387	-	318,412
10109082-1025	Salary Overtime	789	1,500	672	1,500	1,500
10109082-2010	Employee Insurance	51,479	54,813	54,455	-	63,358
10109082-2025	State Pension	23,788	25,606	21,819	-	26,196
10109082-2029	Medicare Tax	3,993	4,110	3,578	-	4,174
10109082-2030	Social Security	17,071	17,554	15,653	-	17,834
10109082-3100	Outside Services	825	1,000	675	1,000	1,000
10109082-3110	Machine Rental	1,593	2,400	1,339	2,400	2,400
10109082-3155	Office Supplies	990	1,000	466	1,000	1,000
10109082-3170	Repairs & Supplies	1,168	1,275	-	1,275	1,275
10109082-3210	Travel/Education	2,448	4,790	1,807	4,790	4,790
10109082-3214	Books/Dues/Subscriptions	380	500	427	500	500
10109082-3231	Telephone	11,565	11,525	9,166	11,525	11,525
10109082-3999	Miscellaneous Expense	-	195	87	195	195
TOTAL UD - 311		418,609	438,337	390,387	24,185	456,015





GENERAL FUND
OFFICE OF URBAN DEVELOPMENT

Account		2017 Actual	2018 Budget	2018 Actual	2019 Dept Request	2019 Mayor Rec
UD - BUSINESS SERVICES						
10109084-1005	Beer Tax Bonus	488	488	464	-	464
10109084-1015	Salaries	165,022	170,378	150,065	-	177,070
10109084-2010	Employee Insurance	15,738	16,842	15,451	-	17,682
10109084-2025	State Pension	11,816	12,742	11,161	-	13,704
10109084-2029	Medicare Tax	2,385	2,412	2,188	-	2,525
10109084-2030	Social Security	10,199	10,307	9,356	-	10,795
10109084-3170	Repairs & Supplies	467	-	-	-	-
10109084-3188	Furniture Supplies	686	-	-	-	-
10109084-3212	Car Allowance	4,800	4,800	4,000	-	4,800
10109084-3231	Telephone	541	1,300	934	1,300	1,300
TOTAL UD - BUSINESS SERVICES		212,142	219,269	193,619	1,300	228,340





GENERAL FUND
OFFICE OF URBAN DEVELOPMENT

Account		2017 Actual	2018 Budget	2018 Actual	2019 Dept Request	2019 Mayor Rec
UD - PLANNING						
10109086-1005	Beer Tax Bonus	2,223	2,440	2,079	-	2,784
10109086-1015	Salaries	447,660	566,855	442,608	-	627,830
10109086-101501	Salary Reimbursement	-	(7,164)	-	-	-
10109086-1025	Salary Overtime	1,456	2,500	1,583	2,500	2,500
10109086-2010	Employee Insurance	45,619	71,118	40,939	-	74,669
10109086-2025	State Pension	32,357	44,129	31,999	-	45,498
10109086-2029	Medicare Tax	6,231	7,837	6,149	-	8,559
10109086-2030	Social Security	26,645	33,661	26,295	-	36,575
10109086-3005	Legal Advertising	9,735	10,000	7,581	10,000	10,000
10109086-3010	Auto-Fuel & Oil	1,031	1,500	1,101	1,500	1,500
10109086-3015	Auto-Maintenance	569	750	716	750	750
10109086-3110	Machine Rental	8,711	11,300	5,065	12,000	12,000
10109086-3137	Postage & Freight	7,341	7,500	7,258	7,500	7,500
10109086-3138	Operating Forms	1,462	1,500	529	1,500	1,500
10109086-3155	Office Supplies	1,602	2,000	1,492	2,000	2,000
10109086-3170	Repairs & Supplies	4,519	2,050	1,028	1,000	1,000
10109086-3188	Furniture Supplies	343	-	-	-	-
10109086-3210	Travel/Education	4,440	8,500	7,131	8,500	8,500
10109086-3212	Car Allowance	4,800	4,800	4,000	-	4,800
10109086-3214	Books/Dues/Subscriptions	1,858	3,695	1,731	4,075	4,075
10109086-3225	Uniforms/Prot Clothing	188	380	-	-	-
10109086-3231	Telephone	5,555	5,500	4,236	5,500	5,500
10109086-3999	Miscellaneous Expense	2,994	3,000	2,488	3,000	3,000
TOTAL UD - PLANNING		617,339	783,851	596,008	59,825	860,540





GENERAL FUND
OFFICE OF URBAN DEVELOPMENT

Account		2017 Actual	2018 Budget	2018 Actual	2019 Dept Request	2019 Mayor Rec
UD - BUILDING AND INSPECTIONS						
10109088-1005	Beer Tax Bonus	4,624	5,124	4,630	-	5,104
10109088-1015	Salaries	1,046,901	1,170,285	975,124	-	1,272,312
10109088-1025	Salary Overtime	2,595	2,500	302	2,500	2,500
10109088-2010	Employee Insurance	147,014	173,289	144,888	-	189,121
10109088-2025	State Pension	83,474	97,211	80,312	-	105,439
10109088-2029	Medicare Tax	14,331	15,786	13,279	-	17,191
10109088-2030	Social Security	61,276	67,472	56,780	-	73,471
10109088-3010	Auto-Fuel & Oil	27,964	28,582	21,796	28,582	28,582
10109088-3015	Auto-Maintenance	8,288	7,000	6,812	7,000	7,000
10109088-3106	Toll Bridge	3	25	1	25	25
10109088-3110	Machine Rental	2,833	5,000	3,173	5,000	5,000
10109088-3137	Postage & Freight	676	1,500	990	1,500	1,500
10109088-3138	Operating Forms	4,492	4,500	4,414	4,500	4,500
10109088-3155	Office Supplies	1,998	2,000	2,007	2,000	2,000
10109088-3170	Repairs & Supplies	2,744	3,000	848	3,000	3,000
10109088-3210	Travel/Education	21,632	25,000	14,386	25,000	25,000
10109088-3214	Books/Dues/Subscriptions	4,004	3,875	789	3,875	3,875
10109088-3225	Uniforms/Prot Clothing	5,224	5,500	4,559	5,500	5,500
10109088-3231	Telephone	19,302	18,500	13,498	18,500	18,500
TOTAL UD - BUILDING AND INSPECTIONS		1,459,375	1,636,149	1,348,588	106,982	1,769,620



TPDs strategic focus on crime prevention for 2018 and the coming years will emphasize six key areas:

- » Development of a cyber-intelligence unit
- » Crime suppression and prevention
- » Expanded community engagement and outreach
- » Recruitment, retention and training
- » Officer safety, health and wellness
- » Continued transparency and accountability

Police Department FY 2019 General Fund Budget Summary					
<u>Divisions</u>	<u>2017 Actual</u>	<u>2018 Budget</u>	<u>2019 Mayor Rec</u>	<u>Increase/ Decrease</u>	<u>Percentage Change</u>
Police	\$ 29,431,653	\$ 30,997,208	\$ 31,727,020	\$ 729,812	2.35%
Police - School Security	-	-	385,297	385,297	100.00%
Total	\$ 29,431,653	\$ 30,997,208	\$ 32,112,317	\$ 1,115,109	3.60%
<u>Expenditure Category</u>					
Salaries/Benefits	\$ 24,309,896	\$ 26,059,399	\$ 27,189,517	\$ 1,130,118	4.34%
Overtime/Wages/Holiday Pay	3,212,358	3,170,000	3,165,000	(5,000)	-0.16%
Auto Fuel/Maintenance	923,698	755,000	755,000	-	0.00%
Lease Payments	38,980	39,000	39,000	-	0.00%
Maintenance Contracts	12,172	13,500	13,500	-	0.00%
Uniforms/Protective Clothing	173,500	150,000	147,500	(2,500)	0.00%
Capital Outlay	14,025	-	-	-	0.00%
Other Operating	747,024	810,309	802,800	(7,509)	-0.93%
Total By Category	\$ 29,431,653	\$ 30,997,208	\$ 32,112,317	\$ 1,115,109	3.60%

Police Department Budget Highlights

- » Overall operating expenditures increased \$1,115,109 due to personnel increases associated with the 2.0% COLA, step raise, and investment in school security efforts.
- » From the FY 2018 budget, the department level funded expenses for FY 2019. Total proposed budget is \$32,112,317, of which \$4,897,800 is level funded with the exception of the following:
- » \$44,754 increase in the annual transfer for Fire & Police Supplemental Pension.
- » \$385,299 increase associated with hiring 10 security guard seniors for the elementary schools.
- » Salary savings due to personnel shortage in FY 2018 were approximately \$800,000.

Police Department Budget Highlights (continued)

- » Overtime expenditures are expected to increase due to personnel shortage and staffing officers in elementary schools from mid-March through the end of the school year in May. The projected overage for FY 2018 is approximately \$100,000.
- » Vehicle fleet was greatly improved due to the use of red light camera funds to purchase and outfit 46 new police vehicles.
- » A new initiative for FY 2019 is to fund the purchase of a new Helicopter FLIR system, which will expand the Tuscaloosa Police Departments ability to record, track cars and have HD capable video for court purposes. The current FLIR system that we are using is not being supported anymore, and does not allow us night capability.
- » A new initiative for FY 2019 is to partner with Information Technology-Communications Division to fund the Public Safety Communication Radio System. A lease/purchase arrangement for this system has been proposed by staff.

Police Department Goals

Short-Term Goals:	Target Date	Core Belief					
		#1	#2	#3	#4	#5	#6
Expanding community engagement and outreach. TPD is currently working on a plan to revamp our Crime Prevention Division.	10/1/2018			X	X		
Creation of a recruitment budget. Focus on recruitment and retention of officers.	10/1/2018		X		X		

Long-Term Goals:	Target Date	Core Belief					
		#1	#2	#3	#4	#5	#6
Continue collaborative work with IT to develop technology initiatives, which improve and enhance our ability to address and solve crime across the city.	Ongoing		X		X		X
Continue community outreach to children and teens. In the last two years, TPD has become more involved in hosting activities for children and teens with the introductions of a TPD summer basketball camp, TAPS and a Junior Police Summer Camp.	Ongoing			X			
Continued focus on health and wellness of officers.	Ongoing		X				
Transition from Sig Sauer firearms to Glock 17 GEN5 9mm facilitated by GT Distributors. One time exchange in FY19. 330 pistols and 330 duty holsters. Current Sig Sauer firearms will be traded to Glock towards the purchase of new firearms. Making the transition will save on ammunition costs. No longer will we have to purchase three different calibers of ammunition for our handguns. With everyone carrying the same caliber weapon officers will have the ability to exchange magazines with one another should the need arise. Price per gun: \$428.50 Price for 330 guns: \$141,405.00 GT trade credit: \$111,613.00 Total cost to make the transition: \$29,792	5/1/2019				X		



Police Unfunded Requests

Unfunded Initiatives (listed in order of priority):

» Cyber-Intelligence Unit (annual salary, computers and phones)	\$ 259,040
» Recruitment	5,000
Total Unfunded Initiatives	\$ 264,040

Unfunded Equipment (listed in order of priority):

» Bomb Suit (Police Bomb Squad)	\$ 35,000
» Snap On Verus Scan Tool (Police Garage)	10,000
» Live Scan Booking System (Police CID)	71,000
» Bomb Suit (Police Bomb Squad)	35,000
» 2019 Chevy Tahoe PPV (Police Patrol)	36,000
» 2019 Chevy Tahoe PPV (Police Patrol)	36,000
» 2019 Chevy Tahoe PPV (Police Patrol)	36,000
» 2019 Chevy Tahoe PPV (Police Patrol)	36,000
» 2019 Chevy Tahoe PPV (Police Patrol)	36,000
» 2019 Chevy Tahoe PPV (Police Patrol)	36,000
» 2019 Chevy Tahoe PPV (Police Patrol)	36,000
» 2019 Chevy Tahoe PPV (Police Patrol)	36,000
» 2019 Chevy Tahoe PPV (Police Patrol)	36,000
» 2019 Chevy Tahoe PPV (Police Patrol)	36,000
» 2019 Chevy Tahoe PPV (Police Patrol)	36,000
» 2019 Chevy Tahoe PPV (Police Patrol)	36,000
» 2019 Harley Davidson FLHTP (Police Traffic)	23,000
» 2019 Harley Davidson FLHTP (Police Traffic)	23,000
» 2019 Harley Davidson FLHTP (Police Traffic)	23,000
» 2019 Harley Davidson FLHTP (Police Traffic)	23,000
» 2019 Harley Davidson FLHTP (Police Traffic)	23,000
» 2019 Ford F-150 Crew Cab (Police Traffic)	28,000
» 2019 Ford F-250 Crew Cab 4x4 (Police Water Treatment Plant)	34,000
» 2019 Ford F-150 Regular Cab (Police Garage)	24,000
» 2019 Ford F-150 Crew Cab (Police Investigations/CID)	28,000
» 2019 Ford F-150 Crew Cab (Police Investigations/CID)	28,000
» 2019 Ford F-150 Crew Cab (Police Investigations/CID)	28,000
» 2019 Ford F-150 Crew Cab (Police Investigations/CID)	28,000
» 2019 Ford F-150 Crew Cab (Police Investigations/CID)	28,000
» 2019 Ford Expedition SSV (Police Investigations/Code)	28,000
» 2019 Ford F-150 Crew Cab (Police Investigations/Youth Aid)	28,000
» 2019 Ford F-150 Crew Cab (Police Investigations/Youth Aid)	28,000
» 2019 Ford F-150 Crew Cab (Police Investigations/Youth Aid)	28,000
» 2019 Ford F-150 Crew Cab (Police Investigations/Youth Aid)	28,000
» 2019 Ford F-150 Crew Cab (Police Investigations/Youth Aid)	28,000
» 2019 Ford F-150 Crew Cab (Police Investigations/CID)	28,000



Police Unfunded Requests (continued)

Unfunded Equipment (listed in order of priority):

»» 2019 Ford F-150 Crew Cab (Police Training/Logistics)	28,000
»» 2019 Ford Interceptor Sedan (Police Dispatch Supervisor)	24,000
»» SC-16 Nightsun Searchlight System (Police Helicopter)	37,336
»» 2018 Ford F-150 on-call vehicle (Police Helicopter)	27,076
»» 2018 Ford F-150 (Police Helicopter)	27,076
»» Openvision OVCF-NDT Live X-Ray System (Police Bomb Squad)	65,000
»» XTK Grid Aim System (Police Bomb Squad)	5,000
»» Miscellaneous Explosive Supplies (Police Bomb Squad)	5,500
»» Avalex Technologies HD Multi-channel Digital Video Recorder (Police Helicopter)	18,382
»» 2018 Ford F-150 Crew Cab 4WD	24,954
»» Security Camera System for Public Safety Complex – entire facility including outdoor areas	60,000
Total Unfunded Equipment	\$1,478,324

Unfunded Facility Improvements:

»» TPD – HVAC Project	\$2,300,000
»» Helicopter Division – West Hangar	100,000
»» Training/Range Renovations	20,000
Total Unfunded Facility Improvements	\$2,430,000

Unfunded Technology Requests:

»» Vacant / New Personnel Technology Requests	\$ -
»» Other Technology Requests	20,007
Total Technology Requests	\$ 20,007

Refer to the **Unfunded Requests** tab for complete listing of all Police Department unfunded requests.





Account		2017 Actual	2018 Budget	2018 Actual	2019 Dept Request	2019 Mayor Rec
POLICE						
10105010-1005	Beer Tax Bonus	162,984	164,606	154,762	-	156,540
10105010-1010	Longevity Bonus	92,600	87,300	87,000	-	84,900
10105010-1011	Supp Longevity Bonus	92,900	86,700	88,000	-	85,850
10105010-1015	Salaries	18,117,755	19,337,654	16,066,278	-	20,060,796
10105010-1025	Salary Overtime	2,698,546	2,650,000	2,332,791	2,650,000	2,650,000
10105010-1045	Holiday Pay	513,812	520,000	443,919	515,000	515,000
10105010-2010	Employee Insurance	2,630,038	2,948,583	2,480,593	-	3,036,785
10105010-2020	Fire-Police Pension	2,356,651	2,619,900	2,105,976	-	2,495,000
10105010-2021	F&P Supplemental Pension	30,246	30,246	-	-	75,000
10105010-2025	State Pension	275,497	271,722	260,140	-	300,738
10105010-2029	Medicare Tax	287,505	260,272	257,868	-	271,687
10105010-2030	Social Security	211,111	197,416	190,792	-	205,924
10105010-3010	Auto-Fuel & Oil	456,350	405,000	363,822	405,000	405,000
10105010-3015	Auto-Maintenance	364,907	260,000	255,062	260,000	260,000
10105010-3075	Helicopter	102,441	90,000	43,483	90,000	90,000
10105010-3079	Range Training	12,644	7,500	6,395	7,920	7,920
10105010-3086	Public Education	14,994	14,000	12,629	15,000	15,000
10105010-3100	Outside Services	76,438	101,900	31,624	88,000	88,000
10105010-3109	Lease Payments	38,980	39,000	29,235	39,000	39,000
10105010-3110	Machine Rental	32,577	30,000	31,995	33,000	33,000
10105010-3111	Office Rent	8,673	10,100	8,628	10,680	10,680
10105010-3137	Postage & Freight	5,537	6,000	4,870	6,000	6,000
10105010-3138	Operating Forms	15,788	14,000	9,522	14,000	14,000
10105010-3155	Office Supplies	56,990	55,000	37,644	55,000	55,000
10105010-3156	Maintenance Contracts	12,172	13,500	11,592	13,500	13,500
10105010-3170	Repairs & Supplies	63,933	107,904	49,634	90,000	90,000
10105010-3175	Weapons And Gear	41,244	45,000	29,287	60,000	60,000
10105010-3181	Ammunition	74,912	70,000	67,505	70,000	70,000
10105010-3188	Furniture Supplies	3,743	7,500	359	7,500	7,500
10105010-3210	Travel/Education	72,073	66,016	64,029	65,000	65,000
10105010-3213	Clothing Allowance	52,609	55,000	24,400	-	56,000
10105010-3214	Books/Dues/Subscriptions	8,904	24,189	13,751	17,000	17,000
10105010-3216	Regulatory Permits	180	200	180	200	200
10105010-3225	Uniforms/Prot Clothing	173,500	150,000	150,405	135,000	135,000





**GENERAL FUND
POLICE**

Account		2017 Actual	2018 Budget	2018 Actual	2019 Dept Request	2019 Mayor Rec
POLICE (continued)						
10105010-3231	Telephone	244,590	235,000	186,657	235,000	235,000
10105010-3996	Wrecker Service	12,946	15,000	8,495	15,000	15,000
10105010-3999	Miscellaneous Expense	858	1,000	1,018	1,000	1,000
10105010-4010	Equipment	14,025	-	-	-	-
TOTAL POLICE		29,431,653	30,997,208	25,910,340	4,897,800	31,727,020





**GENERAL FUND
POLICE**

Account		2017 Actual	2018 Budget	2018 Actual	2019 Dept Request	2019 Mayor Rec
POLICE - SCHOOL SECURITY						
10105011-1015	Salaries	-	-	-	-	236,454
10105011-2010	Employee Insurance	-	-	-	-	90,884
10105011-2025	State Pension	-	-	-	-	14,871
10105011-2029	Medicare Tax	-	-	-	-	3,428
10105011-2030	Social Security	-	-	-	-	14,660
10105011-3175	Weapons And Gear	-	-	-	-	12,500
10105011-3225	Uniforms/Prot Clothing	-	-	-	-	12,500
TOTAL POLICE - SCHOOL SECURITY		-	-	-	-	385,297





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**GENERAL FUND
OTHER OPERATING**

Account		2017 Actual	2018 Budget	2018 Actual	2019 Dept Request	2019 Mayor Rec
DEBT SERVICE						
10119010-5011	Interest On Cap Leases	31,083	-	-	-	-
10119010-5012	Lease Payments - Principal	660,707	-	-	-	-
10119010-5020	General Warrants - Principal	4,007,526	4,340,000	4,255,386	-	4,215,000
10119010-5021	Pmnt To Escrow-Refunded Warr	29,002,339	-	-	-	-
10119010-5030	Interest Warrants - Gen	3,909,628	4,181,691	4,181,690	-	4,055,154
10119010-5045	Fees - Debt Issues	5,556	-	5,556	-	7,500
10119010-5052	Warrant Issue Exp Refunding	258,560	-	-	-	-
TOTAL DEBT SERVICE		37,875,399	8,521,691	8,442,632	-	8,277,654





GENERAL FUND
OTHER OPERATING

Account		2017 Actual	2018 Budget	2018 Actual	2019 Dept Request	2019 Mayor Rec
COST SHARING ARRANGEMENTS						
10113010-1030	Wages - BOE	85,284	132,440	57,350	-	90,000
10113010-2029	Medicare Tax - BOE	1,237	1,940	831	-	2,000
10113010-2030	Social Security - BOE	5,288	8,220	3,556	-	5,000
10114010-3230	Utilities - PARA	363	-	291	-	-
10117010-3010	Fuel & Oil- PATA Reim	135,894	125,743	107,865	-	125,743
10109010-3010	Fuel & Oil- Black Warrior Reim	28,430	42,138	43,325	-	42,000
10117150-3010	Fuel & Oil- Focus Reim	-	-	109	-	-
10117020-3100	Outside Service - Personnel BD	18,000	18,000	15,000	-	18,000
10117030-7070	Tax Equalization Board	-	-	128	-	-
10107020-3030	Jail Cost	365,570	400,000	81,470	-	462,000
10117050-3230	Utilities - Friedman Home	7,793	7,000	8,334	-	9,000
10117050-3231	Telephone - Friedman Home	2,166	-	1,691	-	-
10117060-1030	Wages - PARA	27,407	-	27,975	-	30,000
10117060-2029	Medicare Tax - PARA	397	-	406	-	-
10117060-2030	Social Security - PARA	1,699	-	1,734	-	-
10117080-3814	Greenwood Cemetery	942	-	942	-	-
10117090-3170	Metro Animal Shelter-Repairs	30,738	15,000	9,346	-	25,000
10117730-3100	Outside Service - Tusc Cty Ema	152,066	127,839	193,976	-	237,300
TOTAL COST SHARING ARRANGEMENTS		863,274	878,320	554,329	-	1,046,043





GENERAL FUND
OTHER OPERATING

Account		2017 Actual	2018 Budget	2018 Actual	2019 Dept Request	2019 Mayor Rec
CITY VEHICLE PARTS/FUEL						
10133010-3010	Auto-Fuel & Oil	(75,955)	-	-	-	-
10133010-3170	Repairs & Supplies	(199,637)	-	10,576	-	-
TOTAL CITY VEHICLE PARTS/FUEL		(275,592)	-	10,576	-	-





**GENERAL FUND
OTHER OPERATING**

Account		2017 Actual	2018 Budget	2018 Actual	2019 Dept Request	2019 Mayor Rec
INTERGOVERNMENTAL EXPENDITURES						
10113010-3045	Sales Tax To Board - BOE	17,041,400	17,123,200	13,224,400	-	17,789,474
TOTAL INTERGOVERNMENTAL EXPENDITURES		17,041,400	17,123,200	13,224,400	-	17,789,474





GENERAL FUND
OTHER OPERATING

Account		2017 Actual	2018 Budget	2018 Actual	2019 Dept Request	2019 Mayor Rec
TRANSFERS TO OTHER FUNDS						
10119030-8001	Trans To Amphitheatre Fund	1,333,232	1,148,545	912,475	-	1,331,818
10119030-8002	Trans To Health Insurance Fund	-	-	-	-	200,000
10119030-8004	Trans To Drug Enforce	40,641	-	-	-	-
10119030-8005	Trans To GF-RFFI	4,147,716	400,000	-	-	-
10119030-8007	Trans To Tourism Capital Imp	333,151	287,136	228,119	-	332,955
10119030-8008	Trans To Water & Sewer	14,760	-	-	-	-
10119030-8009	Trans To Tourism Enh Bid Fee	333,151	287,136	228,119	-	332,955
10119030-8032	Trans To Facility Renewal Fund	-	-	-	-	315,000
10119030-8034	Trans To Ed Byrne	469	-	-	-	-
10119030-8036	Trans To Summer Feeding Fund	3,975	-	-	-	-
10119030-8045	Trans To LEPA Grant	36,625	-	-	-	-
10119030-8046	Trans To Home Program	177,135	-	-	-	-
10119030-8059	Trans To Law Enforce Fund	-	175,000	175,000	-	-
10119030-8083	Trans To Pub Safety Capital	768,331	750,000	-	750,000	750,000
10119030-8084	Trans To Pub Works Capital	1,093,682	350,350	-	-	762,120
10119030-8089	Trans To IMF Retail	6,600	-	9,500	-	-
10119030-8090	Trans To Storm TRA Fund 505	91,405	-	-	-	-
10119030-8092	Trans To DR- Fund 228	15,000	-	-	-	-
10119030-8093	Trans To Debt Trust	3,497,602	-	-	-	-
10119030-8094	Trans To NASCAR Fund	100	-	-	-	-
TOTAL TRANSFERS TO OTHER FUNDS		11,893,575	3,398,167	1,553,213	750,000	4,024,848





GENERAL FUND
OTHER OPERATING

Account		2017 Actual	2018 Budget	2018 Actual	2019 Dept Request	2019 Mayor Rec
SPECIAL PROJECTS						
10116010-0825	Tran Hourly Pension Cont	-	156,020	156,020	-	156,767
10138010-17545	Comm Paramedicine Prog	3,021	8,807	4,337	-	-
TOTAL SPECIAL PROJECTS		3,021	164,827	160,357	-	156,767





**GENERAL FUND
OTHER OPERATING**

Account		2017 Actual	2018 Budget	2018 Actual	2019 Dept Request	2019 Mayor Rec
OTHER OPERATING						
10135010-02011	Ad Valorem - Commissions	153,665	159,807	159,807	-	159,807
10135010-02012	Ad Valorem - Appraisal Budget	493,565	586,488	586,488	-	586,488
10135010-1017	Hiring Freeze Adjustment	-	(1,500,000)	-	-	-
10135010-2015	Hourly Pension	131,964	-	-	-	-
10135010-4198	NPV Initial Lease Obl	400,000	-	-	-	-
10135010-4199	Installment Purch Acquisition	1,861,000	-	-	-	-
TOTAL OTHER OPERATING		3,040,194	(753,705)	746,295	-	746,295





**GENERAL FUND
OTHER OPERATING**

Account	2017 Actual	2018 Budget	2018 Actual	2019 Dept Request	2019 Mayor Rec
CONTINGENCIES					
10118010-9990 Contingencies	-	796,126	-	-	534,979
TOTAL CONTINGENCIES	-	796,126	-	-	534,979





Account		2017 Actual	2018 Budget	2018 Actual	2019 Dept Request	2019 Mayor Rec
AGENCIES						
10117800-5140	Alabama Blues Project	9,999	10,000	9,167	-	10,000
10117360-5140	Arts & Humanities Council	49,998	50,000	45,833	-	50,000
10117360-7013	Arts & Humanities - Special	50,000	-	-	-	-
10113010-5144	Arts N Autism (BOE)	7,500	7,500	6,875	-	7,500
10117970-5140	Bethel Comm Outreach (BOE)	-	10,000	9,167	-	10,000
10117700-5140	Boys & Girls Club	19,998	20,000	18,333	-	20,000
10113010-5152	CHOM (BOE)	144,999	145,000	132,917	-	145,000
10113010-5146	Community Works (BOE)	16,250	-	-	-	-
10117400-5199	Easter Seals - Special	35,000	35,714	35,714	-	35,714
10117150-5140	FOCUS	122,499	122,500	112,292	-	122,500
10117960-5140	Habitat for Humanity	-	26,900	24,658	-	26,900
10117850-5199	Hope Summer Jobs - Special	85,000	95,000	92,491	-	100,000
10117140-5140	Indian Rivers	49,998	50,000	45,833	-	50,000
10117590-5140	Jemison Foundation	60,000	60,000	55,000	-	60,000
10117940-5199	Kentuck - Special	100,000	-	-	-	-
10117180-5140	Kid One Transport	21,249	20,000	18,333	-	20,000
10117050-5141	Murphy African American Mus	7,995	8,000	7,333	-	8,000
10114010-5140	PARA	4,334,036	4,196,175	3,851,035	-	4,011,679
10114010-5199	PARA - Special	200,000	190,000	126,667	-	190,000
10113010-5151	PRIDE (BOE)	22,500	20,000	18,333	-	20,000
10117410-5199	Sassafras - Special	10,000	10,000	10,000	-	2,500
10113010-5159	Schoolyard Roots (BOE)	30,000	30,000	27,500	-	30,000
10117100-5140	Theatre Tuscaloosa	15,000	15,000	13,750	-	15,000
10113010-5156	Tusc Character Council (BOE)	11,250	10,000	9,167	-	2,500
10113010-5154	Tusc Childrens Theater (BOE)	15,000	15,000	13,750	-	15,000
10113010-5140	Tusc City Board of Education	2,674,998	2,574,688	2,362,917	-	2,541,250
10113010-5199	Tusc City BOE - Special	397,998	383,075	351,568	-	378,100
10117340-5140	Tusc Co Soil/Water Conservation	12,500	12,500	12,500	-	12,500
10117160-5140	Tusc Community Dancers	9,999	10,000	9,167	-	10,000
10112010-5140	Tusc County Health Dept	129,999	130,000	119,167	-	130,000
10117120-5140	Tusc County IDA	440,001	423,500	388,667	-	418,000
10113010-5157	Tusc One Place (BOE)	30,000	30,000	27,500	-	30,000
10115010-5140	Tusc Public Library	1,504,270	1,452,675	1,333,191	-	1,433,809
10115010-5199	Tusc Public Library - Special	430,002	413,875	379,833	-	408,500





GENERAL FUND
AGENCIES

Account		2017 Actual	2018 Budget	2018 Actual	2019 Dept Request	2019 Mayor Rec
AGENCIES (continued)						
10117230-5199	Tusc SAFE Center - Special	-	1,300	-	-	-
10117280-5199	Tusc Sister Cities - Special	5,000	-	-	-	-
10117280-5140	Tusc Sister Cities Commission	120,000	120,000	110,000	-	120,000
10117270-5140	Tusc Spay & Neuter Incentive	24,999	25,000	22,917	-	25,000
10117420-5140	Tusc Symphony Orchestra	34,998	35,000	32,083	-	35,000
10118800-5140	Tusc Tourism & Sports (TTSC)	1,064,775	1,029,586	944,901	-	1,016,215
10117010-5140	Tusc Transit Authority	540,000	540,000	495,000	-	540,000
10117010-5199	Tusc Transit Authority - Special	198,249	160,052	95,916	-	127,040
10117670-5140	West AL Aids Outreach	15,000	15,000	13,750	-	15,000
10117070-5140	West AL Regional Commision	37,996	36,097	33,089	-	36,097
10117680-5199	West AL Works (Workforce Dev)	25,000	-	-	-	-
10117860-5199	YMCA Summer Camp - Special	-	15,000	15,000	-	-
TOTAL AGENCIES		13,114,055	12,554,137	11,431,314	-	12,228,804



**Accounting & Finance**

» None

Council

» None

Federal Programs

Priority	Request	Reason	Cost	Core Belief					
				#1	#2	#3	#4	#5	#6
1	Intern	Administrative tasks associated with federal grants.	11,000		X				X
2	5 Year Plan (2020-2024) - Outside Services	Plan is required to be developed in order to receive entitlement funds which include CDBG and HOME. These funds potentially equal \$6,041,555 over a five year period based on current trends.	140,000	X	X	X	X	X	X
3	Analysis of Impediments - Outside Services	This analysis is a requirement of HUD in order to receive entitlement funds. This must be completed in conjunction with the 5 Year Plan.	60,000	X		X		X	X
4	Local Housing Trust Fund	To expand affordable housing initiatives outlined in the Five year consolidated plan and subsequent action plans and establish workforce housing initiative.	1,500,000	X		X		X	X
Total Federal Programs Initiatives			1,711,000						

Fire & Rescue Service

Priority	Request	Reason	Cost	Core Belief					
				#1	#2	#3	#4	#5	#6
1	Establish new Plans Review Captain position	HR Memo can be provided upon request.	72,520	X		X	X		X
2	Increase Uniforms and Protective Clothing budget	Recover 5% cut from last year and to cover increased cost of bringing firefighting PPE into date with NFPA Standards.	20,000				X		X
3	Increase Training budget	Recover 5% cut from last year and increased tuition cost for classes at the Alabama Fire College.	6,000				X		X



**Fire & Rescue Service (continued)**

Priority	Request	Reason	Cost	Core Belief					
				#1	#2	#3	#4	#5	#6
4	Replace aging exercise equipment	Replace aging physical fitness equipment.	25,000				X		X
5	Establish new EMS Training Officer position	HR Memo will be provided upon request.	67,405		X		X		X
6	Establish four new Firefighter positions for alternative response units	HR Memo will be provided upon request. (\$58,881 each)	235,524				X		X
7	Establish new Secretary position for EMS, Training and Logistics	HR Memo will be provided upon request.	40,129		X		X		X
8	Establish new Fire Lieutenant position	To make EMS prevention assignment a permanent position, HR Memo will be provided upon request.	67,405		X		X		X
9	Establish new Firefighter position for Business Service Center	HR Memo will be provided upon request.	58,881	X		X	X		X
10	Establish new Civilian EMS Prevention Coordinator	HR Memo will be provided upon request. (Pay Grade 22)	67,405		X	X	X		X
Total Fire & Rescue Service Initiatives			660,269						

Human Resources

Priority	Request	Reason	Cost	Core Belief					
				#1	#2	#3	#4	#5	#6
1	Benefit Enrollment Portal - First year cost \$85,000 Annual cost \$60,000	The system supports all annual and ongoing enrollment events. Highlights include automatic exchange of data files from Munis to insurance carriers, dependent documentation tracking, education and decision tools, annual total comp statements, convenience of enrolling on any device and an enhanced customer service experience. ROI includes administration cost reduction, lower manual data entry errors, enhanced billing accuracy, smaller claims cost by accurate dependent eligibility tracking.	85,000	X	X				X
2	Recruiting Campaign (videos and photography)	Develop a unique recruiting campaign that targets hard to fill positions through videos, photos, social media, etc.	12,000	X					X



**Human Resources (continued)**

Priority	Request	Reason	Cost	Core Belief					
				#1	#2	#3	#4	#5	#6
3	Succession Planning - One time cost	One-time fee to co-create succession planning for key positions with vendor Willis Towers Watson. Succession planning will help motivate and retain top talent which will reduce turnover.	100,000	X					X

Total Human Resources Initiatives**197,000****Information Technology**

				Core Belief					
Priority	Request	Reason	Cost	#1	#2	#3	#4	#5	#6
Internal Initiatives:									
1	CrowdStrike Advanced Endpoint Protection	Anti-Virus / Security. This is a critical item to ensure security of the City's technology infrastructure and data. Note: This is cost for year two of this initiative.	65,000		X				X
2	VNX Storage Array Addition - One Tray of SSD Drives	This is a critical need to ensure capacity to store the City's data across all Departments. Note: The IT Department will propose a lease-to-own option which will provide for this need in more cost-efficient manner using funding from IT's operating budget over the next 5 years.	255,000		X				X
3	Upgraded Windows Server Datacenter License	This will allow for upgrading our server infrastructure to the current version of Microsoft Windows and is a compatibility and security issue.	50,000		X				X
4	Consulting / Configuration on Palo Alto Firewalls	Cyber-Security initiative. This was recommended in recent security audit and is a critical security need.	35,000		X	X	X		X
5	Staffing - IT Auditor	Cyber-Security initiative. This position would serve as an auditor for major security-related items such as network accounts, security logs and data permissions. (Salary & Fringes)	72,769		X				X





Information Technology (continued)

				Core Belief					
Priority	Request	Reason	Cost	#1	#2	#3	#4	#5	#6
Internal Initiatives (continued):									
6	Dedicated Generator for Server Room	We have concerns regarding the current generator at City Hall and feel this is an item that should be considered to ensure City operations during times of crisis.	40,000		X	X	X		X
7	Redundant Internet Connection	Internet connectivity is now mandatory for many City operations especially for Public Safety and redundancy for this service is a priority.	84,000		X	X	X		X
8	Staffing - System Admin Public Safety	Public Safety Support for Spillman	67,405		X		X		X
9	Staffing - System Admin Public Safety	Public Safety Support Zoll (TFRS)	67,405		X		X		X
10	Staffing - Technical Support Amphitheater	The Amp continues to be a drain on IT staff for 9-10 months of the year and while we wish to support the venue at a high level of excellence, this does frequently infringe on support for normal, City operations.	63,995		X				X
11	IT Office Space	Many IT staff currently work 2-3 employees per office and our current office space is past adequacy for the department. Renovations are ongoing to resolve this issue in other areas and IT needs the same attention.	250,000		X				X
12	IPS Platform/SEIM	Cyber-security initiative.	350,000		X				X
13	PayNearMe	Customer Service initiative which would allow for City payments to be made at certain local retailers, greatly assisting those who are cash customers or have limited transportation.	30,000		X				X
14	Invoice Cloud	Customer Service initiative.	30,000		X				X
15	WiFi Projects	Expand Public WiFi in residential and business district areas with particular focus on low/moderate income areas.	250,000	X	X		X		X
16	Tyler Content Manager	Document storage integrated with Munis System.	120,000		X				X

Total Internal Initiatives

1,830,574





Information Technology (continued)

				Core Belief					
Priority	Request	Reason	Cost	#1	#2	#3	#4	#5	#6
Initiatives for Municipal Court:									
1	Municipal Court Software Platform	Software to replace current Municipal Court platform which is being phased out.	300,000		X				X
2	Parking Software Platform	Software to replace current Municipal Court platform which is being phased out. Staff is looking at several options to find the best option that meets the City's needs.	50,000		X				X
Total IT Initiatives for Municipal Court			350,000						

				Core Belief					
Priority	Request	Reason	Cost	#1	#2	#3	#4	#5	#6
Initiatives for Fire & Rescue Service:									
1	Priority Dispatch ProQA Medical	Prioritization and effective resource utilization.	100,000		X		X		X
2	Priority Dispatch ProQA Fire	Prioritization and effective resource utilization.	85,000		X		X		X
3	Upgrade Public Safety Logistics Classroom	Failing and inadequate video equipment needs to be replace. Classroom has a hardened storm room that can be used as an emergency operations center. Could serve as a back-up facility to City Hall EOC. This classroom is available for use for training by all city departments.	400,000		X				X
4	3rd Party Data Compliance Service	Recommended by our medical direction consultant.	100,000		X				X
5	Rip and Run upgrade	Old printer and alarm technology is in need of upgrade.	1,500,000		X		X		X
6	10 - Cradlepoints	Equip remaining Fire and Rescue units that need mobile data unit connectivity. These units will allow for reserve units to support MDU's when frontline units are out of service. Also will allow reserve units to be placed in-service for disaster response or event support. This project supports full implementation of funded Quickest Route Dispatch Project.	10,000		X		X		X
Total IT Initiatives for Fire & Rescue Service			2,195,000						





Information Technology (continued)

				Core Belief					
Priority	Request	Reason	Cost	#1	#2	#3	#4	#5	#6
Initiatives for Federal Programs:									
1	CityLaw	File Management	9,000		X				X
Total IT Initiatives for Federal Programs			9,000						

				Core Belief					
Priority	Request	Reason	Cost	#1	#2	#3	#4	#5	#6
Initiatives for Police:									
1	Body Camera Replacement	We have over 200 Body Worn Cameras (BWC) issued to officers which require replacement/repair on a regular basis (Average cost to repair \$300). The bulk of our BWCs are LE2/LE3 model BWC's which are no longer manufactured. The LE4 model is the newest version in our inventory, and it will likely be replaced by the LE5 model within the next year. If that occurs we will have to upgrade existing body camera docking stations (for downloading video files) to accommodate the LE5.	50,000		X		X		X
2	New Body Cameras	We currently are approved for 286 sworn officers but have just over 200 Body Worn Cameras (BWC). Additionally, we need to have BWCs in reserve for times a BWC must be taken out of service it can be immediately replaced. This will ensure an officer always has the benefit of a BWC, which is now a necessity for a Police Officer.	50,000		X		X		X
3	In Car Camera System	We currently use two different models of in-car camera systems. The older models are in the 9-14 year old range. The newer models are in the 4-6 year range and useful life is 3-5 years. These systems need to be replaced just as our PC's are replaced every 3 years. Repairs are costly on these systems and these systems are a necessary component in our patrol vehicles.	90,000	X	X		X		X





Information Technology (continued)

				Core Belief					
Priority	Request	Reason	Cost	#1	#2	#3	#4	#5	#6
Initiatives for Police (continued):									
4	In Car Video System Parts	In-car video systems are aging and external components such as microphones, microphone cradles, cabling, and other similar parts become worn out or damaged by normal wear and tear by officers who use them daily. (Example: A microphone and cradle is \$650 to replace each time it is damaged or lost in the course of duty.)	25,000	X	X		X		X
5	In Car Video system repairs	Our in-car video systems are aging and repairs can be costly. Repairs are frequent on older models and at times on the new models as well. To maintain continuous service these systems will need repairs that require the system be returned to the manufacturer. Average cost of a system sent back to the manufacturer is \$450.	25,000		X		X		X
6	Mark 700EDU	A hands-free communication unit is needed to provide a communications link to a technician while in the bomb suit performing render safe actions.	7,500		X		X		X
7	Thermo Scientific First Defender RMX - 5 year warranty	Allows HDU Techs to quickly identify unknown solid and liquid chemicals down range including explosives, toxic industrial chemicals, narcotics, precursors, white powders, etc. Will be a key tool in identifying precursors to homemade explosives and the finished product (TATP and HMTD).	86,000		X		X		X
Total IT Initiatives for Police			333,500						
Total Information Technology Initiatives			4,718,074						





Infrastructure and Public Services

Priority	Request	Reason	Cost	Core Belief					
				#1	#2	#3	#4	#5	#6
1	Tennis Facility	PARA no longer maintaining Tennis Facility Cost detail - (\$147,947 ROW, \$53,000 FM, \$451,927 Pub Services); \$617,874 annually (\$53,000 FM, \$112,947 ROW, \$451,927 Pub Services); \$252,500 in Revenue to offset expenses	652,874		X		X		X
Total IPS Initiatives for Mayor/Clerk			652,874						

				Core Belief					
Priority	Request	Reason	Cost	#1	#2	#3	#4	#5	#6
Internal Initiatives:									
1	Logistics and Asset Management - Administration: GasBoy Fuel System Upgrade (General Fund and Water/Sewer Components)	Current system is outdated. Currently, to review records we have to print the list of fueling transactions. There is no possibility of integration with any other software.	250,000	X	X	X	X		X
2	Infrastructure - Airport: Airport Lease Policy	Establish standards for leases and the parameters in which the City can negotiate terms with tenants. Will provide transparency to the lease process with tenants.	20,000	X	X	X			X
3	Infrastructure - Airport: Air Service Development Efforts	Supplements community efforts toward air service recruitment. Funding for consultants to represent Tuscaloosa to commercial air carriers and studies to utilize for air service development.	30,000	X	X	X			X
4	Infrastructure - Airport: Airport Branding	To support airport redevelopment initiatives	10,000	X	X	X			X
5	Engineering: Drainage Standards Phase I	No current standards. These standards are needed in order to be consistent with requirements for design, whether a private development or a capital project. These will be used for support and documentation when the Engineering division needs to enforce certain design standards and regulations.	175,000	X	X	X	X		X



**Infrastructure and Public Services (continued)**

Priority	Request	Reason	Cost	Core Belief					
				#1	#2	#3	#4	#5	#6
Internal Initiatives (continued):									
6	Engineering: Drainage Standards Phase II	No current standards. These standards are needed in order to be consistent with requirements for design, whether a private development or a capital project. These will be used for support and documentation when the Engineering division needs to enforce certain design standards and regulations.	125,000	X	X	X	X		X
7	Infrastructure - Traffic: Line Locating	Contracting out for line locating; this will free up two signal technicians to do signal work. Signal work has become more significant with all the construction taking place.	120,000	X	X	X			X
8	Public Services - Administration: AV Specialist	A&E has a pressing need for an AV specialist to handle LED walls and Amp / RM displays through out Amp / and Gateway and the Inteactive Gateway wall. IT has stated that they don't handle AV. Also to handle POS issues	74,695		X	X			X
9	Public Services - River Market: Ramp	ADA accessibility	52,750		X	X	X		X
Total Internal Initiatives			857,445						
Total Infrastructure and Public Services Initiatives			1,510,319						

Mayor/Clerk

Priority	Request	Reason	Cost	Core Belief					
				#1	#2	#3	#4	#5	#6
1	Add back 5% cut from various accounts in FY 2018 to Outside Services	There were document storage services and media production (Jones Production) services that increases costs within FY 2018 outside of the normal budget by \$11,000. Funding from various line items covered this amount which could end up causing a budget shortfall in FY 2019.	11,000		X				X
Total Mayor/Clerk Initiatives			11,000						



**Municipal Court**

Priority	Request	Reason	Cost	Core Belief					
				#1	#2	#3	#4	#5	#6
1	Permanent Document Scanning Project	Due to retention laws, Municipal Court is in need of finding an outside service to scan various documents to become more efficient in their services. This will ultimately reduce staff time, and provide a lot more efficiency in the future.	25,000		X				X
2	Municipal Court Software Platform	Software to replace current Municipal Court platform which is being phased out.	300,000		X				X
3	Parking Software Platform	Software to replace current Municipal Court platform which is being phased out. Staff is looking at several options to find the best option that meets the City's needs.	25,000		X				X
Total Municipal Court Initiatives			<u>350,000</u>						

Office of the City Attorney

Priority	Request	Reason	Cost	Core Belief					
				#1	#2	#3	#4	#5	#6
1	Fund transfer of \$500,000 to the Law Enforcement Liability Fund	Establish annual transfer to maintain minimum balance of \$500,000.	500,000		X				X
2	Fund transfer of \$250,000 to the Public Officials Liability Fund	Establish annual transfer to maintain minimum balance of \$250,000.	250,000						X
Total Office of the City Attorney Initiatives			<u>750,000</u>						

Office of Urban Development

Priority	Request	Reason	Cost	Core Belief					
				#1	#2	#3	#4	#5	#6
1	Increase in telephone budget for UD-Planning 10109086-3231	Additional cost for the Verizon cell phone monthly plans/data for two new positions hired in summer 2018 - Code Enforcement Officers (short-term rental enforcement)	1,248		X		X		X





Office of Urban Development (continued)

Priority	Request	Reason	Cost	Core Belief					
				#1	#2	#3	#4	#5	#6
2	Increase in outside services budget for UD-Planning 10109086-3100	Additional funding to be transferred to the Public Works Capital Fund for the 2018 Comprehensive Plan update. This would cover any contract costs or incidental costs related to the contract if we are not able to expend all available CDBG funding before the deadline. A portion of this request could also potentially be budgeted in the Water & Sewer Fund instead of the General Fund	160,000	X	X	X	X		X
3	Increase in outside services budget for UD-Admin 10109080-3100	Economic development initiatives	100,000	X	X	X			X
4	Increase in machine rental budget for UD-Planning 10109086-3110	To cover additional anticipated copier costs for printing 2018 Comprehensive Plan meeting materials	500			X			
5	Increase in office supplies budget for UD-Planning 10109086-3155	To cover additional anticipated paper costs for printing 2018 Comprehensive Plan meeting materials	500			X			
6	Increase in uniforms budget for UD-Planning 10109086-3225	To purchase uniforms for two new positions - Code Enforcement Officers - for professional presentation and clear identification of personnel in the field (short-term rental enforcement)	1,500		X				X
7	Increase in outside services budget for UD-Planning 10109086-3100	To outsource scanning of paper files related to Zoning Board of Adjustments cases, Rezoning, and others for preservation of files, ease of access and incorporation into the GIS mapping system	15,000		X				

Total Office of Urban Development Initiatives

278,748

**Police**

Priority	Request	Reason	Cost	Core Belief					
				#1	#2	#3	#4	#5	#6
1	Cyber-Intelligence Unit (annual salary, computers and phones)	This is something we have been working on with Carly for several months. The initial funding for a Supervisor to oversee the unit, 2 analysts, computers, and phones only covers the 1st year of implementation. The funding was to come from the surplus in the FY 2018 salaries line item. This project may have to be put on hold now that the salaries surplus is needed to replace the HVAC system at TPD HQ.	259,040				X		
2	Recruitment	Recruitment budget: Consistently being twenty or more officers short for more than a year, I feel we need to create a budget for recruitment. This will cover expenses for travel to college and military job fairs. It would also pay for advertising and the creation of recruitment brochures and videos. The ability to be more effective in our recruitment efforts will lead to attracting a larger pool of applicants from which we can hire.	5,000				X		
Total Police Initiatives			264,040						



**Accounting & Finance**

Priority	Description	Justification	Purchase	Lease
1	Ford Explorer for Senior Business Tax Auditor	For Senior Business Tax Auditor requested in FY 2019 budget, and presented as part of the A&F Revenue Enforcement Plan presented to the Mayor on June 22, 2018; auditors primary function is field audits	\$ 26,000	N/A
2	Ford Explorer for Business Tax Auditor	For Business Tax Auditor; auditors primary function is field audits	26,000	N/A
Total Accounting & Finance			\$ 52,000	N/A

Council

» None

Federal Programs

» None

Fire & Rescue Service

Priority	Description	Justification	Purchase	Lease
1	Cardiac monitors (1 new; 2 replacements - \$38,000 each)		\$ 114,000	N/A
2	Ballistic gear for 70 riding positions (\$715 each)		50,050	N/A
3	F-250 4x4 Truck- Logistics Vehicle with radio, striping and emergency lights	Delivery of supplies to stations and used for deployment with Alabama Mutual Aid Teams	60,000	N/A
4	ARFF Quick Attack Vehicle	Replace 24 year old front line airport response apparatus	350,000	N/A
5	Thermal Imaging Cameras (2 - \$7,500 each)	Life cycle to replace Fire Fighter Safety Equipment	15,000	N/A
6	SUV 4x4 with radio and lighting for Fire Chief	Replace aging equipment	50,000	N/A
7	Hydraulic Extrication System	Life cycle to replace rescue equipment	25,000	N/A



**Fire & Rescue Service (continued)**

Priority	Description	Justification	Purchase	Lease
8	F-150 4x4 Truck with radio, lighting and striping- Training Division	Replace vehicle received when another department surpluses. Current vehicle does not completely meet this division's needs	50,000	N/A
9	Air Lifting Rescue Bag Systems (3 - \$6,000 each)	Replace older systems that is no longer serviceable	18,000	N/A
10	Mechanical CPR System	Life cycle of aging equipment used during cardiac arrest intervention	15,000	N/A
11	Zero Turn Lawnmower	Replace old lawnmower	12,000	N/A
12	ARFF Apparatus	Replace 33 year old front line airport response apparatus	700,000	N/A
13	Advanced Life Support Medical Training Simulation Equipment	Aide in realistic training scenarios for life saving advanced life support procedures	10,000	N/A
14	Bariatric Ambulance Conversion Kit	Provide for the safe and efficient transport of morbidly obese patients	20,000	N/A
15	HazMat Support/Back-up Apparatus	This unit is a repurposed rescue unit that would be replaced with appropriately designed apparatus	600,000	N/A
16	Stretcher	Stretcher system needed to augment event medical equipment	15,000	N/A
17	Automated External Defibrillator	Life cycle of required medical equipment used during cardiac arrest intervention	10,000	N/A
Total Fire & Rescue Service			\$ 2,114,050	N/A

Human Resources

» None



**Information Technology**

Priority	Description	Justification	Purchase	Lease
1	2018 F-150, regular cab, camper shell with side bins, bed slide	IT-Communications servicing all City Facilities and Public Safety tower sites	\$ 27,000	N/A
2	Public safety radio base units (5 - \$8,000 each)	49 units are obsolete. Requesting 5 units based on current failure rate	40,000	N/A
3	Communication analyzer	Used to test Radio infrastructure for proper operation and FCC compliance	35,000	N/A
Total Information Technology			\$ 102,000	N/A

Infrastructure and Public Services

Priority	Description	Justification	Purchase	Lease
1	Automated Garbage Truck w/ route software (Public Services – Environmental Services)	Automated garbage truck rollout	\$ 269,000	\$ 65,000
2	Automated Garbage Truck w/ route software (Public Services – Environmental Services)	Automated garbage truck rollout	269,000	65,000
3	Cyclone Sidewalk Cleaner (Infrastructure – ROW & Landscaping)	Clean sidewalks & parking lots in the downtown area	170,000	170,000
4	Forklift with Rotator (Public Services – Environmental Services & Amphitheater)	New forklift will purchase for recycling plant and old forklift moved to AMP	30,000	30,000
5	Bush Hog (Infrastructure – Airport)	Worn out	25,000	25,000
6	2019 Stainless Steel Sanding Unit (Infrastructure – Streets & Drainage)	Worn out / sand and salting roadway	13,200	13,200
7	2019 Stainless Steel Sanding Unit (Infrastructure – Streets & Drainage)	Worn out / sand and salting roadway	13,200	13,200
8	2019 CAT Forklift Dual Fuel (Logistics and Asset Management – Fleet)	Current forklift is not operational, in need of new forklift to use in daily operations at Fleet Maintenance shop	30,000	30,000
9	Trash Truck and Knuckleboom (Public Services – Environmental Services)	12 years old / maintenance	115,000	115,000
10	Recycling Trailer - Pro Bin (Public Services – Environmental Services)	1999 Recycling Trailer	18,000	18,000
11	Shuttle Truck (Public Services – Environmental Services)	2006 shuttle truck, unable to replace in 2017	71,000	71,000



**Infrastructure and Public Services (continued)**

Priority	Description	Justification	Purchase	Lease
12	Truck replacement – Mosquito Truck (Infrastructure – ROW & Landscaping)	Mosquito Control Age and Mileage	30,000	30,000
13	2019 Gas Forklift (Logistics and Asset Management – Technical Services)	Forklift will be used at the IPS Logistics warehouse; current forklift is electric and batteries will no longer charge; cost to repair will exceed forklift value	30,000	30,000
14	Truck replacement – Maintenance Crew Callout Truck (Infrastructure – ROW & Landscaping)	Maintenance Crew call out truck	N/A	23,000
15	2019 Ford F-250 with Utility Bed (Logistics and Asset Management – Facilities Maintenance)	Technician vehicle	N/A	29,000
16	2019 National Boom Truck (Infrastructure – Streets & Drainage)	Worn out / haul pipe and heavy metal	N/A	90,000
17	2019 Ford F-250 with Utility Bed (Logistics and Asset Management – Facilities Maintenance)	Technician vehicle	N/A	29,000
18	2019 Pickup Truck (Infrastructure – Streets & Drainage)	Worn out / foreman pickup	N/A	23,000
19	2019 Squad Truck F-350 (Infrastructure – Streets & Drainage)	Worn out / transport crew	N/A	90,000
20	Glass Trailer - Renasant Lot (Public Services – Environmental Services)	To be used in Renasant Lot	N/A	6,500
Total Infrastructure and Public Services			\$ 1,083,400	\$ 965,900

Mayor/Clerk

» None

Municipal Court

» None

Office of the City Attorney

» None





UNFUNDED EQUIPMENT REQUESTS

Office of Urban Development

Priority	Description	Justification	Purchase	Lease
1	2018-2019 Small SUV	Pooled vehicle for Planning staff - will be shared by 12 staff to replace vehicle over 10 yrs. old and > 100K miles	\$ 19,000	N/A
2	2018-2019 Small SUV	Pooled vehicle for Planning staff - will be shared by 12 staff to replace vehicle over 10 yrs. old and > 100K miles	19,000	N/A
3	2018-2019 Small SUV	Pooled vehicle for Planning staff - will be shared by 12 staff to replace vehicle over 10 yrs. old and > 100K miles	19,000	N/A
4	2018-2019 Pickup Truck	Take home vehicle for building inspector; replace vehicle > 10 yrs. old and > 100K miles	23,000	N/A
5	2018-2019 Pickup Truck	Take home vehicle for building inspector; replace vehicle > 10 yrs. old and > 100K miles	23,000	N/A
6	2018-2019 Pickup Truck	Take home vehicle for building inspector; replace vehicle > 10 yrs. old and > 100K miles	23,000	N/A
Total Office of Urban Development			\$ 126,000	N/A

Police

Priority	Description	Justification	Purchase	Lease
1	Bomb Suit (Police Bomb Squad)	Replacement for the MED ENG model 9 bomb suit acquired in July 2007. Suits are constructed with Kevlar panels in which protective properties degrade after a period of 7 years. Per National Standards require Bomb Squads to maintain 2 Bomb Suits capable of being used with SCBA for certification. ALL TPD SUITS ARE PAST THE MANUFACTURER'S RECOMMENDED REPLACEMENT PERIOD.	35,000	N/A





Police (continued)

Priority	Description	Justification	Purchase	Lease
2	Snap On Verus Scan Tool (Police Garage)	This scan tool is to replace the current Snap On scan tool we have that is ten years old, which cannot be up-dated. This tool is essential to repair the electronic control systems on modern vehicles	10,000	N/A
3	Live Scan Booking System (Police CID)	This is a system that is used every day. The current system is old and requires an update. To update would be \$31,000. The new system will include all new equipment. This update should have been done 5 years ago.	71,000	N/A
4	Bomb Suit (Police Bomb Squad)	Same as above.	35,000	N/A
5	2019 Chevy Tahoe PPV (Police Patrol)	Police Patrol	36,000	N/A
6	2019 Chevy Tahoe PPV (Police Patrol)	Police Patrol	36,000	N/A
7	2019 Chevy Tahoe PPV (Police Patrol)	Police Patrol	36,000	N/A
8	2019 Chevy Tahoe PPV (Police Patrol)	Police Patrol	36,000	N/A
9	2019 Chevy Tahoe PPV (Police Patrol)	Police Patrol	36,000	N/A
10	2019 Chevy Tahoe PPV (Police Patrol)	Police Patrol	36,000	N/A
11	2019 Chevy Tahoe PPV (Police Patrol)	Police Patrol	36,000	N/A
12	2019 Chevy Tahoe PPV (Police Patrol)	Police Patrol	36,000	N/A
13	2019 Chevy Tahoe PPV (Police Patrol)	Police Patrol	36,000	N/A
14	2019 Chevy Tahoe PPV (Police Patrol)	Police Patrol	36,000	N/A
15	2019 Chevy Tahoe PPV (Police Patrol)	Police Patrol	36,000	N/A
16	2019 Chevy Tahoe PPV (Police Patrol)	Police Patrol	36,000	N/A
17	2019 Chevy Tahoe PPV (Police Patrol)	Police Patrol	36,000	N/A
18	2019 Harley Davidson FLHTP (Police Traffic)	Police Traffic	23,000	N/A
19	2019 Harley Davidson FLHTP (Police Traffic)	Police Traffic	23,000	N/A
20	2019 Harley Davidson FLHTP (Police Traffic)	Police Traffic	23,000	N/A
21	2019 Harley Davidson FLHTP (Police Traffic)	Police Traffic	23,000	N/A
22	2019 Harley Davidson FLHTP (Police Traffic)	Police Traffic	23,000	N/A
23	2019 Ford F-150 Crew Cab (Police Traffic)	Police Traffic	28,000	N/A





Police (continued)

Priority	Description	Justification	Purchase	Lease
24	2019 Ford F-250 Crew Cab 4x4 (Police Water Treatment Plant)	Police Water Treatment Plant	34,000	N/A
25	2019 Ford F-150 Regular Cab (Police Garage)	Police Garage	24,000	N/A
26	2019 Ford F-150 Crew Cab (Police Investigations/CID)	Police Investigations/CID	28,000	N/A
27	2019 Ford F-150 Crew Cab (Police Investigations/CID)	Police Investigations/CID	28,000	N/A
28	2019 Ford F-150 Crew Cab (Police Investigations/CID)	Police Investigations/CID	28,000	N/A
29	2019 Ford F-150 Crew Cab (Police Investigations/CID)	Police Investigations/CID	28,000	N/A
30	2019 Ford F-150 Crew Cab (Police Investigations/CID)	Police Investigations/CID	28,000	N/A
31	2019 Ford Expedition SSV (Police Investigations/Code)	Police Investigations/CID	28,000	N/A
32	2019 Ford F-150 Crew Cab (Police Investigations/Youth Aid)	Police Investigations/Youth Aid	28,000	N/A
33	2019 Ford F-150 Crew Cab (Police Investigations/Youth Aid)	Police Investigations/Youth Aid	28,000	N/A
34	2019 Ford F-150 Crew Cab (Police Investigations/Youth Aid)	Police Investigations/Youth Aid	28,000	N/A
35	2019 Ford F-150 Crew Cab (Police Investigations/Youth Aid)	Police Investigations/Youth Aid	28,000	N/A
36	2019 Ford F-150 Crew Cab (Police Investigations/Youth Aid)	Police Investigations/Youth Aid	28,000	N/A
37	2019 Ford F-150 Crew Cab (Police Investigations/CID)	Police Investigations/Youth Aid	28,000	N/A
38	2019 Ford F-150 Crew Cab (Police Training/Logistics)	Police Training/Logistics	28,000	N/A
39	2019 Ford Interceptor Sedan (Police Dispatch Supervisor)	Police Dispatch Supervisor	24,000	N/A
40	SC-16 Nightsun Searchlight System (Police Helicopter)	We have a helicopter that does not have night mission capable equipment. This makes it difficult to use after dark for search capabilities when requested.	37,336	N/A
41	2018 Ford F-150 on-call vehicle (Police Helicopter)	We have been assigned another employee who will be on call and does not have a vehicle.	27,076	N/A





Police (continued)

Priority	Description	Justification	Purchase	Lease
42	2018 Ford F-150 (Police Helicopter)	The vehicle is older and needs to be replaced due to the older model and higher mileage.	27,076	N/A
43	Openvision OVCF-NDT Live X-Ray System (Police Bomb Squad)	Allows the bomb tech to use a portable, live x-ray system to obtain live images of unattended/suspicious packages. With the current x-ray system the tech needs to evacuate a small area, place the x-ray panels, shoot the item with portable x-ray source, then take the panels back to the bomb trailer to develop images with the Logos scanner. This item will not replace the Logos scanner but allow the tech to scan suspicious item in a more efficient and less intrusive manner. Would be great asset during large events such as Alabama football games, triathlons, etc.	65,000	N/A
44	XTK Grid Aim System (Police Bomb Squad)	A necessary precise aiming technology used for PAN shots, which is the main tool used for disruption shots in the render safe procedures. It works by giving precise targeting coordinates and enabling the bomb technician to precisely aim the PAN at a device, ultimately targeting the power source in a device, rendering it safe and minimizing the chance of a device to go high order (explode). This system is designed to work in conjunction with the Logos x-ray system.	5,000	N/A
45	Miscellaneous Explosive Supplies (Police Bomb Squad)	HDU uses various types of explosives to conduct render safe procedures. Training and experience is used to select the proper compound from a variety of options on hand. Various explosives are used to counter charge suspected IED's or recovered ordinance. In the past, these explosives were purchased from OMNI Explosives in Memphis, TN.	5,500	N/A





Police (continued)

Priority	Description	Justification	Purchase	Lease
46	Avalet Technologies HD Multi-channel Digital Video Recorder (Police Helicopter)	This would give us the capability to record on our current FLIR system for court purposes.	18,382	N/A
47	2018 Ford F-150 Crew Cab 4WD	Violent crimes investigator issued vehicle; current vehicle is over 100,000 miles and in bad shape. Homicide investigators routinely travel to remote locations with rugged terrain to which 4 wheel drive capability is essential. This will allow investigators to reach the location safely and efficiently. The 4 door crew cab option would allow enough room to transport witnesses, suspects, and victims and provide extra room for equipment. A lockable bed cover or box would allow storage of essential equipment. The trucks will allow the transportation of large items of evidence that would not fit in the trunk of a car. There have also been times when bodies have needed to be removed from remote areas by placing them on a backboard and transporting to a secure location where ADFS can take custody of the body.	24,954	N/A
48	Security Camera System for Public Safety Complex – entire facility including outdoor areas	Existing camera system is now over 25 years old. There is limited recording of video at present and camera images are poor. Cameras are needed outside on the grounds of the facility as well as the interior of the facility especially where the public has access. Recording should be 24/7 in the event of a needed video file. Building and grounds should be monitored by police personnel at all times.	60,000	N/A
Total Police			\$ 1,478,324	N/A





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UNFUNDED FACILITIES IMPROVEMENTS

Accounting & Finance

» None

Council

» None

Federal Programs

» None

Fire & Rescue Service

Priority	Facility	Description	Justification	Cost Estimate
1	Fire Stations 1, 2, 6 and 7	Install remaining storm shelters.	Protect crews during storms without having to abandon their stations and move to protected location. This will allow crews to immediately begin to provide service to their coverage areas.	\$ 20,000
2	Fire Administration Office at City Hall	Expansion of office space by taking in parking bays outside 1st floor offices.	Current office space is inadequate to provide efficient work space for current employees.	500,000
3	Fire Station 1	Modification of parking area outside storage room. Remove tree and pour concrete area to provide covered parking reserve rescue unit.	Provide parking for rescue unit that is placed in service during emergency situations or when current unit availability is overwhelmed.	20,000
4	Fire Station 2	Concrete grass area at rear of the station to provide additional parking for equipment.	Parking areas are insufficient for additional equipment to support Technical and Dive operations housed at Station 2.	50,000
5	Fire Stations	Paint and perform trim work at various fire stations each year to be determined by greatest need.	Paint and perform trim work at various fire stations each year to be determined by greatest need.	25,000





UNFUNDED FACILITIES IMPROVEMENTS

Fire & Rescue Service (continued)

Priority	Facility	Description	Justification	Cost Estimate
6	Fire Station 12	Replace fiberglass panels with metal and insulation.	Block radiant heating from sunlight and reduce heat in engine bay during summer and retain heating during winter, reducing cost to freeze protect engine bay.	5,000
7	Fire Station 1	Move laundry out of main hall into locker room.	Replacement washer and dryer does not fit in existing laundry closet.	50,000
Total Fire & Rescue				\$670,000

Human Resources

None

Information Technology

Priority	Facility	Description	Justification	Cost Estimate
1	City Hall	Renovation to OCR - Annex 1	Make room for new employees.	\$150,000
2	City Hall	Renovations to IT space.	Expanding existing department.	300,000
Total Information Technology				\$450,000

Infrastructure and Public Services

Priority	Facility	Description	Justification	Cost Estimate
1	Fleet Maintenance Shop	Upgrade lighting in shop to high bay LED 4' fixtures and lights.	The shop is very poorly lit and the current fixtures are mounted very high in the shop. Therefore, fixtures should be replaced with LED fixtures and mounted lower to improve lighting (come with 6' chain to hang). Total of 34 fixtures to be replaced.	\$ 17,000
2	Police Garage	Renovate the 2 restrooms in the maintenance garage at TPD.	This area has not been updated or renovated since original construction in 1990. The area is in desperate need of new paint, flooring and fixtures.	7,000
3	Airport	Perimeter fence repairs.	Coyote mitigation; rusted/broken fence.	35,000
4	Environmental Services	Repaint metal beams at back of building.	Beams rusted.	8,000





UNFUNDED FACILITIES IMPROVEMENTS

Infrastructure and Public Services (continued)

Priority	Facility	Description	Justification	Cost Estimate
5	Gateway	Painting in selected rooms.	The rooms that have dry erase paint begin to look worn because of writing on it multiple times.	20,000
6	Amphitheater	Create a recessed area for the new ATMs.	Need to pull out the old ATMs and create an area for new stand-alone units.	10,000
7	Amphitheater	Add privacy fence.	This will allow a private events area for the artists and for storage of the coolers and other unused items around the facility during shows.	4,500
8	Amphitheater	Service window in the Mercedes Club.	This will allow the wait staff to better serve our customers by having a window on the side of the bar.	15,000
9	Amphitheater	Storage building by main gate.	Storage of walk through metal detectors.	30,000
10	Amphitheater	Asphalt resealing.	The asphalt has been patched and repaired in several places and needs to be completely resealed.	40,000
11	Amphitheater	Flooring in box office.	The finish on the concrete is worn and new flooring is needed.	15,000
12	Amphitheater	Flooring in dressing rooms.	The finish on the concrete is worn and new flooring is needed.	25,000
13	Environmental Services	Parking lot.	Holes, crumbling asphalt.	250,000
14	Airport	New structure (Airfield Storage Shelter) to provide storage capability of airfield equipment, airfield electrician work shop, and material commonly used on the airport. New structure would be similar to existing facilities at IPS Infrastructure.	Previous shelter did not provide dimensions adequate for equipment, or dry space for fill dirt and airfield barricades.	25,000
Total Infrastructure and Public Services				<u>\$501,500</u>

Mayor/Clerk

» None





UNFUNDED FACILITIES IMPROVEMENTS

Municipal Court

» None

Office of the City Attorney

Priority	Facility	Description	Justification	Cost Estimate
1	City Hall	Renovations to stairwell and new elevator from existing lobby to the "attic" of OCA.	Request that a new elevator be installed in City Hall in order to reach the "Attic" which now holds offices and a conference room for OCA. In adding a new elevator, this allows for greater security by installing a code to reach Floor 3 and Floor 4 (like Accounting and Finance). Request renovations to allow for stairwell in old City Hall to be fireproofed and enclose the area.	\$2,000,000
2	City Hall	Realign entrance into OCA (Design Only)	Design engineering to get a cost estimate to realign the front door of OCA to face the crosswalk from Annex 1. This would control all public access through one entrance.	\$10,000
Total Office of the City Attorney				<u><u>\$2,010,000</u></u>

Office of Urban Development

» None

Police

Priority	Facility	Description	Justification	Cost Estimate
1	TPD – HVAC Project	HVAC Upgrade	Police Headquarters HVAC system is approximately 30 years old, and needs to be upgraded. Most of the equipment has reached the end of its useful life. This is currently just an estimate as there are still a lot of unknowns.	\$2,300,000





UNFUNDED FACILITIES IMPROVEMENTS

Police (continued)

Priority	Facility	Description	Justification	Cost Estimate
2	Police/Helicopter Division - West Hangar	Roof repair/replacement.	The west hangar currently has multiple leaks in the roof and needs general improvements. The hangar currently used has six employees and three helicopters in use as well as aviation parts.	\$100,000
3	Police Training/Range	Renovations to dog pen shelter.	The range house is too small and inadequate for needs. A new building is needed for a new classroom at the firing range that can hold more officers and allow for multiple classes to go on at once.	20,000
Total Police				<u>\$2,430,000</u>





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UNFUNDED TECHNOLOGY REQUESTS

Accounting & Finance

»» Surface Book, desktop computer, monitors (2), Microsoft Office and Adobe Acrobat DC software, cellphone and Shoretel phone for Director of Accounting and Financial Reporting (vacant)	\$ 3,869
»» Desktop computer, monitors (2), Microsoft Office and Adobe Acrobat DC software, cellphone and Shoretel phone for Director of Financial Services (new personnel request)	2,509
»» Desktop computer, monitors (2), Microsoft Office and Adobe Acrobat DC software and Shoretel phone for Grants Accounting Manager (new personnel request)	2,259
»» Laptop, monitors (2), Microsoft Office software, cellphone and Shoretel phone for Senior Business Tax Auditor (new personnel request)	2,559
»» TV for Chief Financial Officer	800
»» Adobe Acrobat DC licenses (4 employees - \$245 each)	980
Total Accounting & Finance	\$ 12,976

Council

»» None

Federal Programs

»» None

Fire & Rescue Service

»» Equipment and software for Fire Captain – plans review (new personnel request)	\$ 3,500
»» Equipment and software for EMS Training Officer (new personnel request)	6,500
»» Equipment and software for Secretary – EMS, Training and Logistics (new personnel request)	1,500
»» Equipment and software for Fire Lieutenant – EMS Prevention (new personnel request)	3,500
»» Equipment and software for Fire Inspector – Business Services Center (new personnel request)	6,500
»» Equipment and software for Civilian EMS Prevention Coordinator (new personnel request)	3,500
»» Cradle-Points (10 - \$1,000 each)	10,000
Total Fire & Rescue Service	\$ 35,000

Human Resources

»» None



**Information Technology**

» Desktop computer, Microsoft Office software, cellphone and Shoretel phone for System Administrator (new personnel request)	\$ 1,638
» Desktop computer, Microsoft Office software, cellphone and Shoretel phone for IT Auditor (new personnel request)	1,638
» Desktop computer, Microsoft Office software, cellphone and Shoretel phone for System Administrator – 911 (new personnel request)	1,638
» Ipad Pro (4 employees - \$1,000 each)	4,000
Total Information Technology	\$ 8,914

Infrastructure and Public Services*Administration:*

» Shoretel phone for Secretary, Senior (vacant)	\$ 600
» Desktop computer, monitors (2) Microsoft Office software and Shoretel phones (2) for requested reclassification (currently Secretary)	2,450
» Shoretel phone for conference room	600
» Surface Book (13.5”) and Microsoft Office software (4 employees - \$1,625 each)	6,503
Total Administration	\$ 10,153

Engineering:

» Desktop computer, monitors (2), Microsoft Office, Autocad, Micro Station and Adobe Acrobat Standard software and Shoretel phone for Development Engineer (vacant)	\$ 3,690
Total Engineering	\$ 3,690

Infrastructure - Administration:

» Laptops and Microsoft Office software for working remotely (2 employees - \$1,145)	\$ 2,290
» Monitor (1 employee)	155
» Desktop scanner (1 employee)	255
» Visio Software (2 employees - \$165 each)	330
Total Infrastructure - Administration	\$ 3,030

Infrastructure - Airport:

» Surface laptop and Microsoft Office software for working remotely (1 employee)	\$ 1,615
Total Infrastructure - Airport	\$ 1,615

Infrastructure - Collections:

» Rugged laptops and Microsoft Office software for field work (2 employees - \$4,745 each)	\$ 9,490
Total Infrastructure - Collections	\$ 9,490

Infrastructure - Distribution:

» Monitors (5) for simultaneous work in Lucity and GIS (5 employees - \$154 each)	\$ 770
Total Infrastructure - Distribution	\$ 770



**Infrastructure and Public Services (continued)***Infrastructure - Meters:*

»» Laptop and Microsoft Office software (1 employee)	\$ 1,145
Total Infrastructure - Meters	<u>\$ 1,145</u>

Logistics and Asset Management - Administration:

»» Laptop and Microsoft Office software (1 employee)	\$ 1,145
»» Monitor (1 employee)	154
Total Logistics and Asset Management - Administration (General Fund)	<u>\$ 1,299</u>

Logistics and Asset Management - Facilities Maintenance:

»» Samsung S3 9.7" Tablets - Supervisors and Custodial Leaders (5 employees - \$700 each)	\$ 3,500
»» Samsung S3 9.7" Tablets - Custodians (21 employees - \$700 each)	14,700
Total Logistics and Asset Management - Facilities Maintenance	<u>\$ 18,200</u>

Logistics and Asset Management - Fleet:

»» Samsung S3 9.7" Tablets - Fleet Maintenance employees (\$700 each)	\$ 4,900
Total Logistics and Asset Management - Fleet	<u>\$ 4,900</u>

Public Services - Administration:

»» Surface Book (13.5") and Microsoft Office software (1 employee)	\$ 1,605
Total Public Services - Administration	<u>\$ 1,605</u>

Public Services - Amphitheater:

»» Monitors (2) (1 employee)	\$ 400
Total Public Services - Amphitheater	<u>\$ 400</u>

Public Services - Environmental Services:

»» Monitors (2) (1 employee)	\$ 605
»» Surface Book and Microsoft Office software for Deputy Director - Public Services (vacant)	1,605
Total Public Services - Environmental Services	<u>\$ 2,210</u>

Public Services – Rivermarket:

»» Desktop computer, monitors (2), Microsoft Office software and ShoreTel phone (1 employee)	\$ 1,850
»» Adobe Acrobat DC license (1 employees)	245
Total Public Services – Rivermarket	<u>\$ 2,095</u>

Total Infrastructure and Public Services	<u>\$ 60,602</u>
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UNFUNDED TECHNOLOGY REQUESTS

Mayor/Clerk

» Adobe Acrobat DC licenses (3 employees - \$245 each)	\$ 735
» GoPro Fusion 360 degree and VR camera for Communications (1 employee)	700
» iPad Pro with cellular capability for Communications (1 employee)	1,000
» Apple Pencil for Communications (1 employee)	95
» Apple Smart keyboard	145
» Wacom Intuos Pro Medium for Communications (1 employee)	350
» 16GB DDR4 RAM for 2017 5K iMac 2x8 GB for Communications (1 employee)	189
» Mevo Plus Pro Bundle for Communications (1 employee)	900
Total Mayor/Clerk	\$ 4,114

Municipal Court

» None

Office of the City Attorney

» Tablet or iPad (5 employees - \$1,000 each)	\$ 5,000
Total Office of the City Attorney	\$ 5,000

Office of Urban Development

» Desktop computer, monitors (2), Microsoft Office software, and Shoretel phone for Associate Building Official (vacant)	\$ 2,045
» Rugged tablets (3 employees - \$4,000 each)	12,000
» Rugged tablets (6 employees - \$2,500 each)	15,000
Total Office of Urban Development	\$ 29,045

Police

» Desktop computers for CID (\$1,250 each)	\$ 2,500
» Laptop and monitor for Code Enforcement Division	1,800
» Laptops for Juvenile Division (\$900 each)	8,100
» Desktop Computer for Helicopter Division	1,200
» Boland Digital HD Monitor for Helicopter Division	5,607
» iPad for SRT Division	800
Total Police	\$ 20,007





WATER & SEWER FUND SUMMARY

The City of Tuscaloosa's proposed FY 2019 Water and Sewer Fund budget provides the funding to deliver water and sewer services to approximately 48,000 residential, commercial, and industrial customers in the City limits and surrounding areas.

The Water and Sewer Fund budget includes revenues of \$49,854,359 and expenses of \$54,074,701. The Water and Sewer Fund expense budget includes \$9,510,000 in debt service principal that will be treated in the annual audit as a liability reduction instead of an expense. Compared to the FY 2018 revised budget, the proposed FY 2019 budget represents an overall budgetary increase of .72% for revenues and .65% for expenditures.

Water and Sewer Fund Revenues FY 2019 Budget Summary					
Revenue Category	2017 Actual	2018 Budget	2019 Mayor Rec	Increase/ Decrease	Percentage Change
Use of Property	\$ 30,972	\$ 26,000	\$ 30,500	\$ 4,500	17.31%
Charges for Services	48,787,040	49,428,528	49,298,815	(129,713)	-0.26%
Other Operating	315,219	500	461,500	461,000	92200.00%
Transfers to Other Funds	59,870	45,384	44,544	(840)	-1.85%
Cost Reimbursements	70,338	-	19,000	19,000	100.00%
Total	\$ 49,263,439	\$ 49,500,412	\$ 49,854,359	\$ 353,947	0.72%

Water and Sewer Fund Revenue Highlights

Water Sales - \$26,415,724

- » Comprises nearly 53% of all Water and Sewer Fund revenues.
- » A rate increase of 1% is being proposed for the FY 2019 budget.
- » A rate increase of 0.5% is being proposed for rural water authorities.
- » Due to declines seen in FY 2018 water sales, the FY 2019 budget is level with prior year. This includes consideration of the 1% rate increase. Increased rainfall in FY 2018 and abnormal droughts in FY 2017 are contributing factors to the declines noted.

Sewer Sales - \$20,121,091

- » Comprises nearly 40% of all Water and Sewer Fund revenues.
- » A rate increase of 1% is being proposed for the FY 2019 budget.
- » Due to declines seen in FY 2018 sewer sales, the FY 2019 budget is level with prior year. This includes consideration of the 1% rate increase. Increased rainfall and abnormal droughts in FY 2017 are contributing factors to the declines noted.





Water and Sewer Revenue Highlights (continued)

Septage Dumping Fees - \$435,000

- » A rate increase of 1% is being proposed for the FY 2019 budget.
- » FY 2018 revenue is trending slightly lower than FY 2017 as of July 2018 and if trends continue, could be approximately \$43,000 under budget. Based on FY 2018 revenue data, the FY 2019 budget is adjusted to reflect actual expectations, which includes a 9.2% reduction over prior year of \$44,413.

Water and Sewer Fund Expenditures FY 2019 Budget Summary					
Department	2017 Actual	2018 Budget	2019 Mayor Rec	Increase/ Decrease	Percentage Change
Accounting and Finance	\$ 731,535	\$ 504,222	\$ 506,294	\$ 2,072	0.41%
Information Technology	-	106,038	524,602	418,564	394.73%
Infrastructure and Public Services	20,976,011	23,866,203	23,080,603	(785,600)	-3.29%
Office of the City Attorney	11,833	50,000	50,000	-	0.00%
Office of Urban Development	856,582	931,991	937,002	5,011	0.54%
Other Operating	21,328,610	28,268,254	28,976,200	707,946	2.50%
Total	\$ 43,904,571	\$ 53,726,708	\$ 54,074,701	\$ 347,993	0.65%

Water and Sewer Fund Expenditure Highlights

Departments were tasked with level funding FY 2019 operations, using FY 2018 original budget amounts, excluding personnel expenditures. Items outside of level funding were submitted as “unfunded requests” to be considered for funding in FY 2019. This included new personnel, new initiatives, technology items, vehicles and equipment and any facility improvements. Various initiatives were incorporated in the proposed FY 2019 and are summarized below.

New Initiatives for FY 2019

- » \$150,000 to pressure wash three water tanks located in the City.
- » \$300,000 in budgeted funds will be transferred into a new Water and Sewer Facility Renewal Fund to begin funding much needed facility improvements.

Investment in Employees - \$308,737

- » A 2% cost of living adjustment is included for all employees effective October 1, 2018. The cost of the General Fund portion of the cost of living adjustment is \$196,781.
- » One step increase (1.5%) is included for all eligible employees effective on their anniversary hire date. The cost of the General Fund portion of the step increase is \$111,956.





Water and Sewer Fund Expenditures Highlights (continued)

Health Insurance

- » The budget includes a \$50,000 transfer from the Water and Sewer Fund to the City's Health Insurance Fund to offset a deficit fund balance. By offsetting the current deficit, the City can begin to work on a long-term plan to address funding concerns in future years.
- » The proposed FY 2019 budget includes a 5% increase to health insurance expenditures. This increase is budgeted to allow flexibility with new hires who may choose from a variety of different plans, to account for any changes made during open enrollment and to cover possible increases to the stop-loss coverage.
- » No increase is being recommended for the deposit rate portion of employee paid health insurance premiums.

Capital Equipment Investments - \$650,000

- » The proposed FY 2019 budget includes \$650,000 for capital equipment, of which \$228,305 is dedicated to capital lease payments for equipment purchased in FY 2017 and FY 2018.
- » The remaining \$421,695 in capital equipment funding will be allocated in the Fall through the Capital Asset Purchasing Committee.

Debt Service - \$12,555,141

- » The FY 2019 proposed budget includes a \$634,828 increase in debt service, of which \$620,564 can be attributed to capitalizing interest in FY 2018 on the 2016 DWSRF and 2016 CWSRF issues, which delayed timing of principal and interest payments.
- » Overall, debt service represents about 23% of the total FY 2019 expense budget.

Water and Sewer Fund Debt Service FY 2019 Budget Summary					
Debt Issue	Principal	Interest	Total	Remaining Principal	Maturity Date
2013 DWSRF Refunding (2004)	\$ 410,000	\$ 58,480	\$ 468,480	\$ 3,655,000	August 2026
2010 SRF Refunding (1998)	655,000	16,834	671,834	655,000	August 2019
2012-B	1,305,000	849,394	2,154,394	22,380,000	January 2035
2012-A SRF Refunding (2002/2003)	-	983,700	983,700	22,975,000	August 2025
2014-A&B Refunding (2006)	5,545,000	211,463	5,756,463	11,695,000	July 2020
2014-C	485,000	362,090	847,090	8,205,000	January 2035
2016 DWSRF	220,000	105,251	325,251	5,485,000	August 2038
2016 CWSRF	890,000	457,930	1,347,930	20,815,000	August 2037
Total	\$ 9,510,000	\$ 3,045,141	\$ 12,555,141	\$ 95,865,000	





WATER & SEWER FUND SUMMARY

Account Category	2017 Actual	2018 Budget	2018 Actual	2019 Dept Request	2019 Mayor Rec
WATER AND SEWER FUND REVENUES					
Use of Property	30,972	26,000	28,391	-	30,500
Charges for Services	48,787,040	49,428,528	43,199,055	-	49,298,815
Other Operating	315,219	500	491,123	-	461,500
Transfers to Other Funds	59,870	45,384	40,482	-	44,544
Cost Reimbursements	70,338	-	31,675	-	19,000
TOTAL WATER AND SEWER FUND REVENUES	49,263,439	49,500,412	43,790,726	-	49,854,359
WATER AND SEWER FUND EXPENDITURES					
Accounting and Finance	731,535	504,222	177,383	338,000	506,294
Information Technology	-	106,038	-	644,802	524,602
Infrastructure and Public Services	20,976,011	23,866,203	18,324,982	12,145,415	23,080,603
Office of the City Attorney	11,833	50,000	17,656	-	50,000
Office of Urban Development	856,582	931,991	704,369	304,645	937,002
Other Operating	21,328,610	28,268,254	23,515,358	-	28,976,200
TOTAL WATER AND SEWER FUND EXPENDITURES	43,904,571	53,726,708	42,739,748	13,432,862	54,074,701





WATER & SEWER FUND REVENUES

Account	2017 Actual	2018 Budget	2018 Actual	2019 Dept Request	2019 Mayor Rec
USE OF PROPERTY					
60100065-0901 Rents	30,972	26,000	28,391	-	30,500
TOTAL USE OF PROPERTY	30,972	26,000	28,391	-	30,500





WATER & SEWER FUND REVENUES

Account		2017 Actual	2018 Budget	2018 Actual	2019 Dept Request	2019 Mayor Rec
CHARGES FOR SERVICES						
60100070-10020	Clean Our Lake	1,750	7,300	-	-	2,000
60100070-1701	Water Sales	26,109,069	26,415,724	23,141,534	-	26,415,724
60100070-1704	Sewer Sales	19,913,538	20,121,091	17,806,967	-	20,121,091
60100070-1705	Tap Fees-Inspections	112,714	115,000	157,550	-	170,000
60100070-1708	Collection Fees	949,511	845,000	822,819	-	915,000
60100070-1711	Meter Service Connect Fee	1,027,081	800,000	470,030	-	800,000
60100070-1712	Fire Service Connect Fee	140,470	525,000	201,076	-	300,000
60100070-1713	Lake Inspection Fee	45,070	65,000	93,885	-	80,000
60100070-1715	Septage Dumping Charges	426,856	479,413	400,008	-	435,000
60100070-1801	Interest Income-Cd'S	17,669	10,000	54,050	-	15,000
60100070-1803	Recovered Bad Debts	45,413	45,000	52,134	-	45,000
60100070-1898	Cash Over/Short	(2,101)	-	(998)	-	-
CHARGES FOR SERVICES		48,787,040	49,428,528	43,199,055	-	49,298,815





WATER & SEWER FUND REVENUES

Account		2017 Actual	2018 Budget	2018 Actual	2019 Dept Request	2019 Mayor Rec
OTHER OPERATING						
60100080-1430	Interest Income - Debt Service	453	500	1,512	-	1,500
60100080-1535	Auction Sales	11,762	-	60,790	-	10,000
60100080-1710	WME Cost Recovery Fees	303,004	-	428,821	-	450,000
TOTAL OTHER OPERATING		315,219	500	491,123	-	461,500





WATER & SEWER FUND REVENUES

Account		2017 Actual	2018 Budget	2018 Actual	2019 Dept Request	2019 Mayor Rec
TRANSFERS FROM OTHER FUNDS						
60100085-1605	Trans From Beer Tax Bonus	42,857	45,384	40,482	-	44,544
60100085-1620	Trans From General Fun	14,760	-	-	-	-
60100085-8081	Trans From Amp Clearing	2,253	-	-	-	-
TOTAL TRANSFERS FROM OTHER FUNDS		59,870	45,384	40,482	-	44,544





WATER & SEWER FUND REVENUES

Account		2017 Actual	2018 Budget	2018 Actual	2019 Dept Request	2019 Mayor Rec
COST REIMBURSEMENTS						
60100090-9900	Cost Reimburse	6,970	-	14,054	-	5,000
60100090-9919	Cost Reim-Distribution	29,955	-	9,032	-	8,000
60100090-9927	Cost Reim-Filter Plant	26,672	-	4,414	-	2,000
60100090-9929	Cost Reim-Meter Read	2,306	-	2,254	-	2,000
60100090-9948	Cost Reim-Waste Water	4,435	-	1,921	-	2,000
TOTAL COST REIMBURSEMENTS		70,338	-	31,675	-	19,000





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In the spirit of excellence, the Accounting and Finance Department is committed to providing a service-oriented, team approach to effectively manage the City's financial health, provide stewardship of resources while maintaining the City's financial integrity. During the reorganization, the Finance Department, the Revenue Department and the Water and Sewer Billing Office were combined.

Accounting & Finance FY 2019 Water & Sewer Fund Budget Summary					
<u>Divisions</u>	<u>2017 Actual</u>	<u>2018 Budget</u>	<u>2019 Mayor Rec</u>	<u>Increase/ Decrease</u>	<u>Percentage Change</u>
Financial Reporting & Budgets	\$ 572,011	\$ 337,600	\$ 332,000	\$ (5,600)	-1.66%
Revenue & Financial Services	159,524	166,622	174,294	7,672	4.60%
Total	\$ 731,535	\$ 504,222	\$ 506,294	\$ 2,072	0.41%
<u>Expenditure Category</u>					
Salaries/Benefits	\$ 159,333	\$ 166,222	\$ 168,294	\$ 2,072	1.25%
Overtime/Wages	191	-	-	-	0.00%
Auditing	67,600	67,600	72,000	4,400	6.51%
Bad Debt Write Offs	504,411	270,000	260,000	(10,000)	-3.70%
Operating Costs	-	400	6,000	5,600	1400.00%
Total By Category	\$ 731,535	\$ 504,222	\$ 506,294	\$ 2,072	0.41%

Accounting & Finance Budget Highlights

- » Overall operating expenditures increased \$2,072 due to personnel increases associated with the 2.0% COLA, and step raise.
- » From the FY 2018 budget, the department level funded expenses for FY 2019. Total proposed budget is \$506,294, of which \$338,000 is level funded.
- » Bad debt write-offs reduced by \$10,000 to fund copier costs, office supplies, training, and uniforms for our water and sewer billing team. In FY 2018, only \$400 was budgeted outside of salaries and benefits. Our water and sewer billing team processes over 180 billing cycles annually, and impacts over 48,000 customers in the City each month. The FY 2019 budget will ensure that our team has the proper supplies and training necessary to carry out their function in a manner consistent with our standard of excellence while protecting one of the City's most critical revenue streams.

Short-Term Goals:

	Target Date	Core Belief					
		#1	#2	#3	#4	#5	#6
Continue implementation of Positive Pay and ACH fraud filter. These fraud protection measures are intended to provide additional security for safeguarding the City's fiscal assets. ACH Fraud Filter has been implemented and has already successfully deterred an attempt to debit the City's bank account. Positive Pay is in the final testing phase and is expected to go live before year-end.	9/30/2018						X
Enhance current city-wide purchasing and p-card policies to strengthen controls while addressing prior year audit findings.	12/31/2018		X				X
Automate the banking/investment processes and eliminate time consuming bank runs.	12/31/2018		X				
Monitor financial performance to ensure financial stability for future debt issuances (i.e. TCRIC/NASCAR debt issuances, goal of AAA bond rating).	12/31/2018	X		X			X
Continue implementation of the Munis Project Accounting module (aka Project Ledger) with the focus being transparency and accessibility of project data in one location, available to all end users with a 100% project conversion goal.	3/31/2019		X	X			X
Ensure timely completion of all agreed-upon audit timelines with no significant deficiencies or material weaknesses.	3/31/2019		X				
Convert fire and police pension accounting to QuickBooks to eliminate tedious manual spreadsheets and data tracking.	3/31/2019		X				
Develop standard reports to be distributed to specific end users to further aid in decision making (i.e. capital projects, budgets, cash projections, revenues, forecasts).	6/30/2019		X	X			X
Streamline reporting and enhance data accessibility to provide end users with information at the click of a button.	6/30/2019		X	X			X
Institute collaborative efforts city-wide to maximize use of available resources (agency, grant, and federal funding) to "move the needle" and achieve the highest level of success within our community programs.	9/30/2019	X	X	X	X	X	X

Long-Term Goals:

	Target Date	Core Belief					
		#1	#2	#3	#4	#5	#6
Develop and document departmental standard operating procedures	12/31/2019		X				
Implement Munis General Billing module to appropriately accrue revenues in real time, issue standard City invoices and allow for	12/31/2019		X				X
Convert all employees to direct deposit and eventually eliminate paper paystubs replacing them with electronic records	12/31/2019		X				



Accounting & Finance Goals (continued)

Long-Term Goals:	Target Date	Core Belief					
		#1	#2	#3	#4	#5	#6
Become primarily paperless in our financial processing and workflows to gain efficiencies, curb costs and minimize space needed for hard copy data storage (i.e. accounts payable, purchasing, banking, capital assets).	12/31/2019		X				X
Implement a Learning Management System (LMS software) to provide targeted and relevant employee training (a capital investment of approximately \$40,000 would be required).	3/31/2020	X	X				X
Migrate the City's budget process from a bottom up approach to one that is focused on performance based budgeting and budgeting for outcomes/results. Continue making strides towards providing a more analytical, comprehensive and transparent budget document (i.e. Greenville, S.C.).	9/30/2020		X	X			X
Establish multi-year budgets to improve financial management, establish long-term and strategic planning and identify imbalances between revenues and expenditure trends.	9/30/2020		X	X	X		X
Continue to research online sales and its impact to our City while monitoring federal and state legislative changes with ongoing consideration of possible revenue restructure needs.	Ongoing	X		X			X

Accounting & Finance Unfunded Requests

Unfunded Initiatives:

» None

Unfunded Equipment:

» None

Unfunded Facility Improvements:

» None

Unfunded Technology Requests:

» None





**WATER & SEWER FUND
ACCOUNTING & FINANCE**

Account		2017 Actual	2018 Budget	2018 Actual	2019 Dept Request	2019 Mayor Rec
A&F BUDGETS AND FINANCIAL REPORTING						
60101010-3007	Auditing	67,600	67,600	67,600	72,000	72,000
60101010-3992	Bad Debt Write Offs - Tax	263,049	-	-	-	-
60101010-3997	Bad Debt Write Offs	241,362	270,000	-	260,000	260,000
TOTAL A&F BUDGETS AND FINANCIAL REPORTING		572,011	337,600	67,600	332,000	332,000





**WATER & SEWER FUND
ACCOUNTING & FINANCE**

Account		2017 Actual	2018 Budget	2018 Actual	2019 Dept Request	2019 Mayor Rec
A&F REVENUE AND FINANCIAL SERVICES						
60101030-1005	Beer Tax Bonus	732	732	562	-	696
60101030-1015	Salaries	119,221	124,481	81,972	-	125,101
60101030-1025	Salary Overtime	191	-	175	-	-
60101030-2010	Employee Insurance	21,397	21,790	13,866	-	22,873
60101030-2025	State Pension	9,733	10,619	6,966	-	10,949
60101030-2029	Medicare Tax	1,564	1,631	1,080	-	1,645
60101030-2030	Social Security	6,686	6,969	4,619	-	7,030
60101030-3110	Machine Rental	-	-	-	3,700	3,700
60101030-3155	Office Supplies	-	400	543	1,000	1,000
60101030-3210	Travel/Education	-	-	-	1,000	1,000
60101030-3225	Uniforms/Prot Clothing	-	-	-	300	300
TOTAL A&F REVENUE AND FINANCIAL SERVICES		159,524	166,622	109,783	6,000	174,294





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The Information Technology Department provides centralized technology services for the City of Tuscaloosa and this offers a unique opportunity to assist other City departments and the City as a whole in achieving the Mayor's Standard of Excellence that states Tuscaloosa *will be the most innovative and efficiently managed city in the country*. The department is currently staffed with 19 technology positions and 6 communication positions, which maintain the following technology environments:

» Servers:	130+
» Network Switches:	300+
» Total Data Storage:	350 Terabytes (U.S. Library of Congress print collection = 10 Tb)
» Computers/Printers:	900+
» Telephones:	675+
» Mobile Devices/Radios:	1225+
» Major Application Platforms:	40+
» Locations Housing IT Equipment	50+

The total number of IT Help Desk Requests has jumped significantly over the past three years (3,457 to 6,032). The monthly service requests average from January to March of 2018 was 595 requests per month. If this average holds, 2018 service requests will total approximately 7,140, which is an 18.4% increase over last year. As the City of Tuscaloosa becomes more technology dependent, the IT department is working hard to ensure the expectations are exceeded.

Information Technology FY 2019 Water & Sewer Fund Budget Summary					
<u>Divisions</u>	<u>2017 Actual</u>	<u>2018 Budget</u>	<u>2019 Mayor Rec</u>	<u>Increase/ Decrease</u>	<u>Percentage Change</u>
Information Technology	\$ -	\$ 106,038	\$ 524,602	\$ 418,564	395%
Total	\$ -	\$ 106,038	\$ 524,602	\$ 418,564	395%
<u>Expenditure Category</u>					
Salaries/Benefits	\$ -	\$ 106,038	\$ -	\$ (106,038)	-100%
Maintenance Contracts	-	-	524,602	524,602	100%
Other Operating	-	-	-	-	0%
Total By Category	\$ -	\$ 106,038	\$ 524,602	\$ 418,564	395%

Information Technology Budget Highlights

- » Overall operating expenditures increased \$418,564 due to maintenance contracts.

Information Technology Budget Highlights (continued)

- » Total proposed budget for FY 2019 is \$524,602, which is the net effect of transferring personnel to the general fund, and increased for maintenance contracts.
- » In general, there is an increase to maintenance contracts exceeding \$536,915 in both water and sewer and general fund which is broken down by the following:
 - General Fund - \$10,813
 - Amphitheater - \$1,500
 - Water and Sewer Fund - \$524,602

Information Technology Goals

Short-Term Goals:

	Target Date	Core Belief					
		#1	#2	#3	#4	#5	#6
Implementation of Spreadsheet Server Financial Reporting Platform.	Accomplished		X				X
Implementation of Qlik Sense Data Analytics Platform.	Accomplished		X	X	X		X
Implementation of Open Counter Zoning Portal.	Accomplished	X	X	X			X
Implementation and Expansion of ERSI Business Analyst Platform.	Accomplished	X		X			X
Move City's Redundant Data Center to new E-911 Communications Center.	12/31/2018		X	X	X		X
Business Continuity and Cyber Security Efforts (cloud-based back up of critical data, two factor network authentication, preferably using badge and password to require "something you have to have and something you have to know" security; single sign-on eliminate the number of logins and passwords staff have to utilize.	12/31/2018		X	X	X		X

Long-Term Goals:

	Target Date	Core Belief					
		#1	#2	#3	#4	#5	#6
Implementation of the Civic Platform.	9/30/2019		X	X			X
Internet of Things (IoT) and Smart City Projects (sensor based networks to assist functions such as parking, water quality testing, monitoring of noise levels, or crowd controls; Smart Roads & Transportation, Waste Management; Smart Metering).	Ongoing		X	X			X
Spillman Quickest Route.	9/30/2019				X		X
Work with IPS to develop and implement improvements to the City's Fiber Optic Network.	Ongoing		X	X	X		X
Implement Redundant Internet Connectivity for the City of Tuscaloosa.	9/30/2019		X	X	X		X
Technology initiatives to assist and enhance public safety (both Police & Fire) including new security cameras and Wi-Fi hotspots, access to private security camera systems as Mobile, AL has done with their Project Shield, use of sensor-based technology to help identify suspects or related objects such as vehicles, license plate recognition systems and platforms to provide a common operating picture linking CAD and camera systems for real time incident management. Currently on unfunded requests.	9/30/2019		X	X	X		X



Information Technology Unfunded Requests

Unfunded Initiatives:

» None

Unfunded Equipment:

» None

Unfunded Facility Improvements:

» None

Unfunded Technology Requests:

» None





**WATER & SEWER FUND
INFORMATION TECHNOLOGY**

Account		2017 Actual	2018 Budget	2018 Actual	2019 Dept Request	2019 Mayor Rec
INFORMATION TECHNOLOGY						
60104030-1015	Salaries	-	76,626	-	-	-
60104030-2010	Employee Insurance	-	16,715	-	-	-
60104030-2025	State Pension	-	6,513	-	-	-
60104030-2029	Medicare Tax	-	1,111	-	-	-
60104030-2030	Social Security	-	5,073	-	-	-
60104030-3156	Maintenance Contracts	-	-	-	644,802	524,602
TOTAL INFORMATION TECHNOLOGY		-	106,038	-	644,802	524,602



Infrastructure and Public Services (IPS), comprising of Administration, Engineering, Infrastructure, Logistics and Asset Management, and Public Services, accounts for approximately one third of City employees. IPS is responsible for approximately \$33,212,877 in General Fund dollars, \$23,080,603 in Water & Sewer dollars, \$198,911,830 in Capital Project dollars, and \$171,447,528 in Grant Project dollars. The department operates on the core principle of delivering the highest caliber of performance and integrity while providing the citizens of Tuscaloosa with exceptional customer service both at City Hall and in the community. Infrastructure and Public Services manages and facilitates all infrastructure, capital projects, public facilities, and public services for the City of Tuscaloosa. The department achieves this by working together, always being prepared for all scenarios, using asset management principles to drive decisions, and consistently providing excellent customer service. For a more detailed review of Infrastructure and Public Services, please reference the 2017 Annual Report that can be found on the City website.

Infrastructure & Public Services FY 2019 Water & Sewer Fund Budget Summary					
<u>Divisions</u>	<u>2017 Actual</u>	<u>2018 Budget</u>	<u>2019 Mayor Rec</u>	<u>Increase/ Decrease</u>	<u>Percentage Change</u>
Engineering	\$ 594,434	\$ 726,308	\$ 711,467	\$ (14,841)	-2.04%
Logistics & Asset Mgmt	12,293,206	13,210,777	13,657,171	446,394	3.38%
Administration	-	52,280	62,448	10,168	19.45%
Public Services	6,581	10,300	7,300	(3,000)	-29.13%
Infrastructure	6,396,443	6,725,181	6,945,229	220,048	3.27%
Special Projects	1,685,347	3,141,357	1,696,988	(1,444,369)	-45.98%
Total	\$ 20,976,011	\$ 23,866,203	\$ 23,080,603	\$ (785,600)	-3.29%
<u>Expenditure Category</u>					
Salaries/Benefits	\$ 9,651,227	\$ 10,587,588	\$ 11,070,188	\$ 482,600	4.56%
Overtime/Wages/Holiday Pay	677,540	785,883	659,943	(125,940)	-16.03%
Auto Fuel/Maintenance	509,551	418,547	409,945	(8,602)	-2.06%
Chemicals	1,508,290	1,506,875	1,568,200	61,325	4.07%
Maintenance Contracts	446	3,576	3,576	-	0.00%
Tip Fee	476,190	409,200	400,000	(9,200)	-2.25%
Utilities	3,065,791	3,004,481	2,957,297	(47,184)	-1.57%
Capital Outlay	2,302,879	4,297,392	3,232,988	(1,064,404)	0.00%
Other Operating	2,784,097	2,852,661	2,778,466	(74,195)	-2.60%
Total By Category	\$ 20,976,011	\$ 23,866,203	\$ 23,080,603	\$ (785,600)	-3.29%

Infrastructure & Public Services Budget Highlights

- » Overall operating expenditures decreased by \$785,600 due to purchase order carryforwards from prior years.
- » From the FY 2018 budget, the department level funded expenses for FY 2019. Total proposed budget is \$23,080,603 of which \$12,145,415 is level funded with the exception of the following items:
 - \$15,000 to take over the maintenance of the boat landings from PARA, which is offset by a reduction in PARA's agency funding within the General Fund.
 - \$150,000 to pressure wash three water tanks at \$50,000/each.
 - \$300,000 decrease in Special Projects that is offset by a transfer to Water and Sewer Facility Renewal Fund. This reduction in Special Projects will be funded towards projects that relate to the revenues generated through the service fee funds.
- » The Logistics and Asset Management division reflects an overall increase of \$307,594 due to an increase in chemical cost for the Wastewater Treatment Plant and the purchase of equipment and improvements to aging assets, as well as the maintenance of the boat landings.
- » The Infrastructure division reflects an overall increase of \$220,048 to replace/repair approx. 800 water meters.
- » Budget decreases were made from the following sub divisions in the respective amounts to meet the immediate needs as listed above which are reflected within the level funded amounts:
 - Engineering: \$2,120
 - Logistics and Asset Management – Administration: \$9,733
 - Logistics and Asset Management – Lakes: \$27,484
 - Logistics and Asset Management – Technical Services: \$975
 - Logistics and Asset Management – Jerry Plott Treatment Plant: \$70,439
 - Logistics and Asset Management – Ed Love Treatment Plant: \$33,324
 - Public Services – Administration: \$3,000
 - Infrastructure – Administration: \$17,292
 - Infrastructure – Collections: \$20,694
 - Special Projects: \$549,008

Infrastructure & Public Services Goals

Short-Term Goals:	Target Date	Core Belief					
		#1	#2	#3	#4	#5	#6
PACT: A new initiative involving management level employees to equip the department in the areas of planning and preparedness, asset management, customer service, and training.	Ongoing		X	X			X
Fleet Analytics: Comprehensive software and initiatives will allow for IPS to analyze each City vehicle and equipment usage (excluding police and fire) which in turn will allow for cost savings, forecasting for vehicle and equipment replacement, employee accountability, increased response time, and scheduled maintenance.	12/31/2018		X	X	X		X



Infrastructure & Public Services Goals (continued)

Long-Term Goals:	Target Date	Core Belief					
		#1	#2	#3	#4	#5	#6
Asset Management: A comprehensive assessment of City infrastructure, facilities, process assets and much more in order to be fully equipped with the knowledge to forecast for improvements and replacement, cost effectiveness and efficiencies, and in some cases a quicker response time.	Ongoing	X	X	X			X
Annual Report: To increase transparency within Infrastructure and Public Services, the department will release an Annual Report to give citizens a deeper look into operations and how IPS employees contribute to the community. Recently completed the annual report for 2017.	Ongoing		X	X			X
Automated Garbage Trucks and routing software: The addition of automated garbage trucks and routing software will allow for higher efficiency in terms of service and reduced employee time spent on the job which consequently leads to cost savings as well as increased safety for employees.	1/31/2020		X	X	X		X

Infrastructure & Public Services Unfunded Requests

Unfunded Initiatives:

» Infrastructure – Meters: Smart Metering Initiative	\$ 375,000
Total Unfunded Initiatives	\$ 375,000

Unfunded Equipment (listed in order of priority):

	Purchase
» 2019 Ford F-150 (Infrastructure – Meters)	\$ 23,000
» F-550 with Service Body, 2x4, Long Wheel Base (Logistics and Asset Management – Wastewater Treatment)	60,000
» 2019 Half Ton Single Cab Truck (Logistics and Asset Management – Technical Services)	23,000
» 10 ton Trailer (Infrastructure – Distribution)	7,000
» 10 ton Trailer (Infrastructure – Distribution)	7,000
» F-250 Tool Bed (Logistics and Asset Management – Plott Plant)	29,000
» 2019 Ford F-150 (Logistics and Asset Management – Plott Plant)	23,000
» 4x4 1/2 ton Truck (Infrastructure – Collections)	26,000
» 2019 F-250 4X4 Crew Cab (Logistics and Asset Management – Lakes)	37,000
» Hydraulic Crane rated to 8,000lbs with 29' reach IMT Model 2020 (Logistics and Asset Management – Wastewater Treatment)	20,000
» Backhoe (Infrastructure – Distribution)	98,000
» Tow Behind Air Compressor (Infrastructure – Distribution)	25,000
» 2019 Ford F-250 Utility with Air Upgrade (Infrastructure – Meters)	40,000
» 2019 Ford F-150 (Infrastructure – Meters)	23,000



Infrastructure & Public Services Unfunded Requests (continued)

»» 2019 Ford F-150 (Infrastructure – Meters)	23,000
»» 2019 Ford F-150 4x4 (Logistics and Asset Management – Lakes)	31,000
Total Unfunded Equipment	\$ 495,000

Unfunded Facilities Improvements:

»» Ed Love (Logistics and Asset Management)	\$ 8,000
»» Waste Water Treatment (Logistics and Asset Management)	121,000
Total Unfunded Facility Improvements	\$ 129,000

Unfunded Technology Requests:

»» Vacant / New Personnel Technology Requests	\$ -
»» Other Technology Requests	22,020
Total Technology Requests	\$ 22,020

Refer to the **Unfunded Requests** tab for complete listing of all Infrastructure & Public Services unfunded requests.





WATER & SEWER FUND
INFRASTRUCTURE & PUBLIC SERVICES

Account		2017 Actual	2018 Budget	2018 Actual	2019 Dept Request	2019 Mayor Rec
IPS - ADMINISTRATION						
60109050-1005	Beer Tax Bonus	-	244	18	-	232
60109050-1015	Salaries	-	35,485	9,472	-	36,584
60109050-1025	Salary Overtime	-	-	-	200	200
60109050-2010	Employee Insurance	-	11,152	3,019	-	11,018
60109050-2025	State Pension	-	3,030	564	-	2,310
60109050-2029	Medicare Tax	-	449	115	-	454
60109050-2030	Social Security	-	1,920	492	-	1,940
60109050-3010	Auto-Fuel & Oil	-	-	-	1,000	1,000
60109050-3015	Auto-Maintenance	-	-	-	1,000	1,000
60109050-3106	Toll Bridge	-	-	-	50	50
60109050-3170	Repairs & Supplies	-	-	-	925	925
60109050-3210	Travel/Education	-	-	-	5,000	5,000
60109050-3214	Books/Dues/Subscriptions	-	-	-	285	285
60109050-3225	Uniforms/Prot Clothing	-	-	-	500	500
60109050-3231	Telephone	-	-	-	750	750
60109050-3999	Miscellaneous Expense	-	-	-	200	200
TOTAL IPS - ADMINISTRATION		-	52,280	13,680	9,910	62,448





WATER & SEWER FUND
INFRASTRUCTURE & PUBLIC SERVICES

Account		2017 Actual	2018 Budget	2018 Actual	2019 Dept Request	2019 Mayor Rec
IPS - ENGINEERING						
60109030-1005	Beer Tax Bonus	1,904	1,952	1,891	-	1,856
60109030-1015	Salaries	361,035	401,065	331,013	-	426,647
60109030-1025	Salary Overtime	50,934	62,460	52,954	62,460	62,460
60109030-1045	Holiday Pay	908	1,500	216	1,000	1,000
60109030-2010	Employee Insurance	60,014	82,896	50,553	-	68,423
60109030-2025	State Pension	31,936	33,889	28,743	-	34,783
60109030-2029	Medicare Tax	5,562	5,252	5,314	-	5,720
60109030-2030	Social Security	23,783	22,447	22,722	-	24,448
60109030-3010	Auto-Fuel & Oil	10,695	7,600	5,930	7,600	7,600
60109030-3015	Auto-Maintenance	2,177	3,800	2,132	3,000	3,000
60109030-3100	Outside Services	21,714	77,026	282	50,000	50,000
60109030-3106	Toll Bridge	94	71	49	100	100
60109030-3138	Operating Forms	-	89	89	-	-
60109030-3156	Maintenance Contracts	446	-	-	-	-
60109030-3170	Repairs & Supplies	10,197	9,411	4,356	8,700	8,700
60109030-3210	Travel/Education	6,640	8,250	1,167	9,000	9,000
60109030-3214	Books/Dues/Subscriptions	-	2,100	230	2,240	2,240
60109030-3225	Uniforms/Prot Clothing	2,338	1,750	1,257	1,230	1,230
60109030-3231	Telephone	4,057	4,750	3,208	4,260	4,260
TOTAL IPS - ENGINEERING		594,434	726,308	512,106	149,590	711,467





WATER & SEWER FUND
INFRASTRUCTURE & PUBLIC SERVICES

Account		2017 Actual	2018 Budget	2018 Actual	2019 Dept Request	2019 Mayor Rec
IPS - LAM - ADMINISTRATION						
60109040-1005	Beer Tax Bonus	2,045	1,952	1,740	-	1,856
60109040-1015	Salaries	654,979	552,492	464,111	-	553,308
60109040-1025	Salary Overtime	7,835	8,205	2,629	3,000	3,000
60109040-1030	Wages	35,530	44,000	22,070	44,000	44,000
60109040-2010	Employee Insurance	66,091	49,762	44,905	-	58,231
60109040-2025	State Pension	47,235	44,506	33,888	-	42,293
60109040-2029	Medicare Tax	9,607	8,528	6,755	-	8,534
60109040-2030	Social Security	41,077	36,442	28,881	-	36,462
60109040-3010	Auto-Fuel & Oil	-	850	777	850	850
60109040-3015	Auto-Maintenance	-	750	2	750	750
60109040-3100	Outside Services	64,434	18,463	3,900	8,000	8,000
60109040-3106	Toll Bridge	-	5	3	-	-
60109040-3137	Postage & Freight	7	125	67	125	125
60109040-3138	Operating Forms	78	-	-	-	-
60109040-3155	Office Supplies	897	1,000	455	1,000	1,000
60109040-3170	Repairs & Supplies	(100)	-	-	-	-
60109040-3210	Travel/Education	12,374	21,200	13,336	21,650	21,650
60109040-3212	Car Allowance	400	-	-	-	-
60109040-3214	Books/Dues/Subscriptions	820	5,480	1,028	1,000	1,000
60109040-3215	Trade Organization Dues	8,663	9,600	6,828	9,600	9,600
60109040-3225	Uniforms/Prot Clothing	-	3,500	3,288	1,300	1,300
60109040-3231	Telephone	4,112	7,250	10,589	6,622	6,622
60109040-3999	Miscellaneous Expense	70	200	188	200	200
TOTAL IPS - LAM - ADMINISTRATION		956,154	814,310	645,440	98,097	798,781





WATER & SEWER FUND
INFRASTRUCTURE & PUBLIC SERVICES

Account		2017 Actual	2018 Budget	2018 Actual	2019 Dept Request	2019 Mayor Rec
IPS - LAM - WW TREATMENT						
60109041-1005	Beer Tax Bonus	6,885	6,588	5,620	-	6,496
60109041-1015	Salaries	1,236,428	1,220,299	1,014,288	-	1,339,885
60109041-1025	Salary Overtime	123,047	139,414	153,648	100,000	100,000
60109041-1030	Wages	8,600	11,000	-	-	-
60109041-1045	Holiday Pay	28,475	34,500	10,733	34,000	34,000
60109041-2010	Employee Insurance	223,195	258,413	208,562	-	284,660
60109041-2025	State Pension	104,178	108,392	92,116	-	110,080
60109041-2029	Medicare Tax	18,675	17,663	15,811	-	17,565
60109041-2030	Social Security	77,239	72,548	64,668	-	72,009
60109041-3010	Auto-Fuel & Oil	45,150	40,000	28,877	40,000	40,000
60109041-3015	Auto-Maintenance	30,246	30,000	20,054	28,000	28,000
60109041-3047	Chemicals	283,667	271,500	277,756	300,000	300,000
60109041-3048	Chemical Supplies-Lab	2,516	3,000	3,728	3,000	3,000
60109041-3077	Electricity	1,369,332	1,300,000	1,246,396	1,300,000	1,300,000
60109041-3100	Outside Services	29,050	34,851	34,920	29,000	29,000
60109041-3102	Outside Services-Lab	15,573	10,800	9,814	12,000	12,000
60109041-3106	Toll Bridge	8,691	11,781	6,371	11,781	11,781
60109041-3110	Machine Rental	98,177	68,900	71,054	47,900	47,900
60109041-3137	Postage & Freight	1,070	1,000	535	1,000	1,000
60109041-3138	Operating Forms	3,787	3,300	1,735	2,000	2,000
60109041-3155	Office Supplies	2,736	3,000	2,656	2,800	2,800
60109041-3170	Repairs & Supplies	440,314	405,000	341,355	400,000	400,000
60109041-3195	Tip Fee	475,528	403,200	330,383	390,000	390,000
60109041-3210	Travel/Education	16,487	25,500	5,118	18,000	18,000
60109041-3214	Books/Dues/Subscriptions	1,995	2,660	1,600	3,400	3,400
60109041-3225	Uniforms/Prot Clothing	11,786	9,700	8,546	9,700	9,700
60109041-3230	Utilities	37,273	33,000	27,762	33,000	33,000
60109041-3231	Telephone	67,239	65,000	46,498	65,000	65,000
60109041-3999	Miscellaneous Expense	334	750	270	750	750
60109041-4011	Equipment - WS Process	-	198,500	89,953	400,000	400,000
60109041-4170	Capital Repairs/Improvements	302,266	385,575	107,832	500,000	500,000
60127010-3170	Repairs & Supplies	392	-	-	-	-
TOTAL IPS - LAM - WW TREATMENT		5,070,331	5,175,834	4,228,659	3,731,331	5,562,026





WATER & SEWER FUND
INFRASTRUCTURE & PUBLIC SERVICES

Account		2017 Actual	2018 Budget	2018 Actual	2019 Dept Request	2019 Mayor Rec
IPS - LAM - LAKES						
60109042-1005	Beer Tax Bonus	1,707	1,952	1,766	-	2,088
60109042-1015	Salaries	260,061	327,171	278,098	-	379,375
60109042-1025	Salary Overtime	1,630	3,082	3,089	5,000	7,000
60109042-1030	Wages	-	20,000	-	-	-
60109042-2010	Employee Insurance	48,865	65,432	56,945	-	69,513
60109042-2025	State Pension	20,512	27,130	21,856	-	30,326
60109042-2029	Medicare Tax	3,440	4,317	3,690	-	5,042
60109042-2030	Social Security	14,709	18,449	15,779	-	21,546
60109042-3010	Auto-Fuel & Oil	10,929	9,975	7,710	10,000	15,000
60109042-3015	Auto-Maintenance	9,130	5,700	4,459	4,000	4,000
60109042-3100	Outside Services	845	72,758	34,811	30,000	30,000
60109042-3110	Machine Rental	1,061	1,520	1,060	1,520	1,520
60109042-3137	Postage & Freight	1,862	4,900	3,231	5,000	5,000
60109042-3138	Operating Forms	-	250	94	250	250
60109042-3155	Office Supplies	902	950	766	950	950
60109042-3170	Repairs & Supplies	21,173	32,900	23,119	20,000	28,000
60109042-3210	Travel/Education	882	6,000	3,333	5,500	5,500
60109042-3214	Books/Dues/Subscriptions	451	1,570	259	570	570
60109042-3225	Uniforms/Prot Clothing	2,517	2,800	2,232	2,800	2,800
60109042-3230	Utilities	15,668	16,720	12,719	16,720	16,720
60109042-3231	Telephone	10,188	9,500	9,920	12,906	12,906
60109042-3999	Miscellaneous Expense	447	475	107	400	400
TOTAL IPS - LAM - LAKES		426,979	633,551	485,043	115,616	638,506





WATER & SEWER FUND
INFRASTRUCTURE & PUBLIC SERVICES

Account		2017 Actual	2018 Budget	2018 Actual	2019 Dept Request	2019 Mayor Rec
IPS - LAM - TECHNICAL SERVICES						
60109043-1005	Beer Tax Bonus	1,210	1,952	1,686	-	2,320
60109043-1015	Salaries	272,498	360,825	303,948	-	480,361
60109043-1025	Salary Overtime	14,858	18,500	17,905	12,500	12,500
60109043-1045	Holiday Pay	206	-	-	-	-
60109043-2010	Employee Insurance	39,810	66,210	66,951	-	98,334
60109043-2025	State Pension	23,016	30,580	26,570	-	35,440
60109043-2029	Medicare Tax	3,802	4,819	4,121	-	6,216
60109043-2030	Social Security	16,259	20,594	17,622	-	26,568
60109043-3010	Auto-Fuel & Oil	2,362	5,500	4,467	5,000	5,000
60109043-3015	Auto-Maintenance	-	3,000	1,623	1,750	1,750
60109043-3100	Outside Services	1,018	-	-	500	500
60109043-3106	Toll Bridge	25	150	119	125	125
60109043-3138	Operating Forms	-	500	287	800	800
60109043-3170	Repairs & Supplies	4,746	7,000	7,223	4,500	4,500
TOTAL IPS - LAM - TECHNICAL SERVICES		379,810	519,630	452,522	25,175	674,414





WATER & SEWER FUND
INFRASTRUCTURE & PUBLIC SERVICES

Account		2017 Actual	2018 Budget	2018 Actual	2019 Dept Request	2019 Mayor Rec
IPS - LAM - PLOTT						
60109044-1005	Beer Tax Bonus	1,426	1,708	1,829	-	2,088
60109044-1015	Salaries	295,503	381,570	330,462	-	434,301
60109044-1025	Salary Overtime	26,343	30,902	22,172	23,000	23,000
60109044-1045	Holiday Pay	11,471	14,000	11,872	13,926	13,926
60109044-2010	Employee Insurance	62,818	82,773	65,662	-	68,900
60109044-2025	State Pension	26,754	33,200	29,956	-	34,805
60109044-2029	Medicare Tax	4,365	5,093	4,848	-	5,840
60109044-2030	Social Security	18,662	21,763	20,728	-	24,960
60109044-3010	Auto-Fuel & Oil	30	950	254	950	950
60109044-3015	Auto-Maintenance	-	713	22	700	700
60109044-3047	Chemicals	214,950	165,000	158,604	190,000	190,000
60109044-3048	Chemical Supplies-Lab	22,548	21,650	12,790	22,000	22,000
60109044-3077	Electricity	426,025	427,500	347,051	387,200	387,200
60109044-3100	Outside Services	308	9,480	9,394	15,000	15,000
60109044-3110	Machine Rental	1,231	1,520	1,257	1,520	1,520
60109044-3155	Office Supplies	622	850	843	650	650
60109044-3170	Repairs & Supplies	97,781	95,000	78,730	95,000	95,000
60109044-3210	Travel/Education	-	3,425	2,381	8,000	8,000
60109044-3214	Books/Dues/Subscriptions	282	600	170	600	600
60109044-3216	Regulatory Permits	-	-	-	3,830	3,830
60109044-3225	Uniforms/Prot Clothing	-	1,900	463	1,900	1,900
60109044-3231	Telephone	2,487	13,200	9,880	20,000	20,000
60109044-3999	Miscellaneous Expense	499	475	155	475	475
60109044-4011	Equipment - WS Process	-	20,000	-	25,000	25,000
60109044-4170	Capital Repairs/Improvements	17,748	216,327	164,356	82,000	82,000
TOTAL IPS - LAM - PLOTT		1,231,853	1,549,599	1,273,879	891,751	1,462,645





WATER & SEWER FUND INFRASTRUCTURE & PUBLIC SERVICES

Account		2017 Actual	2018 Budget	2018 Actual	2019 Dept Request	2019 Mayor Rec
IPS - LAM - ED LOVE						
60109045-1005	Beer Tax Bonus	6,191	6,588	5,656	-	6,032
60109045-1015	Salaries	1,097,273	1,235,285	994,381	-	1,240,104
60109045-1025	Salary Overtime	78,315	93,780	69,800	83,000	83,000
60109045-1030	Wages	6,140	20,000	-	-	-
60109045-1045	Holiday Pay	21,051	26,372	18,029	27,857	27,857
60109045-2010	Employee Insurance	165,681	211,331	151,423	-	202,447
60109045-2025	State Pension	90,739	98,900	83,304	-	100,871
60109045-2029	Medicare Tax	16,193	16,664	14,625	-	16,549
60109045-2030	Social Security	69,239	71,215	62,535	-	70,719
60109045-3010	Auto-Fuel & Oil	22,747	16,464	14,189	15,000	15,000
60109045-3015	Auto-Maintenance	8,201	6,650	8,181	6,500	6,500
60109045-3047	Chemicals	922,395	989,750	768,316	989,750	989,750
60109045-3048	Chemical Supplies-Lab	34,928	42,500	39,803	38,000	38,000
60109045-3077	Electricity	890,025	910,750	720,819	909,000	909,000
60109045-3100	Outside Services	209,461	217,711	166,840	260,000	260,000
60109045-3106	Toll Bridge	26	95	49	50	50
60109045-3110	Machine Rental	1,420	1,920	-	1,920	1,920
60109045-3137	Postage & Freight	566	800	499	800	800
60109045-3138	Operating Forms	10,840	3,500	3,426	4,000	4,000
60109045-3155	Office Supplies	2,590	2,700	1,908	2,700	2,700
60109045-3170	Repairs & Supplies	232,323	208,000	186,741	200,000	200,000
60109045-3210	Travel/Education	28,754	30,000	14,329	24,100	24,100
60109045-3214	Books/Dues/Subscriptions	3,090	2,370	3,968	2,250	2,250
60109045-3216	Regulatory Permits	1,745	2,000	1,745	2,000	2,000
60109045-3225	Uniforms/Prot Clothing	8,787	8,150	7,944	8,150	8,150
60109045-3231	Telephone	73,996	52,250	41,570	55,000	55,000
60109045-3999	Miscellaneous Expense	395	425	-	1,000	1,000
60109045-4011	Equipment - WS Process	-	40,000	31,014	53,000	53,000
60109045-4170	Capital Repairs/Improvements	224,968	201,683	123,142	200,000	200,000
TOTAL IPS - LAM - ED LOVE		4,228,079	4,517,853	3,534,236	2,884,077	4,520,799





**WATER & SEWER FUND
INFRASTRUCTURE & PUBLIC SERVICES**

Account		2017 Actual	2018 Budget	2018 Actual	2019 Dept Request	2019 Mayor Rec
IPS - PS - ADMINISTRATION						
60109060-3086	Public Education	6,581	6,500	-	3,800	3,800
60109060-3100	Outside Services	-	3,800	2,802	3,500	3,500
TOTAL IPS - PS - ADMINISTRATION		6,581	10,300	2,802	7,300	7,300





WATER & SEWER FUND
INFRASTRUCTURE & PUBLIC SERVICES

Account		2017 Actual	2018 Budget	2018 Actual	2019 Dept Request	2019 Mayor Rec
IPS - INFR - ADMINISTRATION						
60109070-1005	Beer Tax Bonus	18,075	19,276	17,288	-	18,096
60109070-1015	Salaries	3,065,383	3,362,533	2,761,589	-	3,398,621
60109070-1025	Salary Overtime	262,157	258,168	199,728	248,000	248,000
60109070-1045	Holiday Pay	40	-	-	-	-
60109070-2010	Employee Insurance	544,524	625,489	525,596	-	627,636
60109070-2025	State Pension	256,372	273,364	234,956	-	278,141
60109070-2029	Medicare Tax	44,329	44,385	39,500	-	44,974
60109070-2030	Social Security	189,543	189,654	168,896	-	192,181
60109070-3110	Machine Rental	8,955	10,450	8,438	10,450	10,450
60109070-3137	Postage & Freight	1,139	1,440	203	1,440	1,440
60109070-3138	Operating Forms	975	979	-	2,500	2,500
60109070-3155	Office Supplies	10,385	10,450	3,897	10,000	10,000
60109070-3210	Travel/Education	15,884	28,000	11,536	25,000	25,000
60109070-3214	Books/Dues/Subscriptions	1,025	3,180	742	3,200	3,200
60109070-3225	Uniforms/Prot Clothing	29,402	30,000	23,551	27,010	27,010
60109070-3231	Telephone	31,255	30,975	24,436	29,000	29,000
60109070-3999	Miscellaneous Expense	1,852	4,750	836	4,500	4,500
TOTAL IPS - INFR - ADMINISTRATION		4,481,295	4,893,093	4,021,192	361,100	4,920,749





WATER & SEWER FUND
INFRASTRUCTURE & PUBLIC SERVICES

Account		2017 Actual	2018 Budget	2018 Actual	2019 Dept Request	2019 Mayor Rec
IPS - INFR - METERS						
60109071-3010	Auto-Fuel & Oil	37,570	35,245	29,533	35,245	35,245
60109071-3015	Auto-Maintenance	21,798	15,200	18,672	14,000	14,000
60109071-3100	Outside Services	-	475	-	475	475
60109071-3106	Toll Bridge	74	294	83	200	200
60109071-3156	Maintenance Contracts	-	3,576	4,111	3,576	3,576
60109071-3160	Large Meter Maint Supplies	85,263	88,750	46,454	90,250	90,250
60109071-3170	Repairs & Supplies	160,055	142,500	114,635	168,326	168,326
60109071-3230	Utilities	12,990	13,375	10,817	11,875	11,875
60109071-4170	Capital Repairs/Improvements	-	-	-	200,000	200,000
60121012-3010	Auto-Fuel & Oil	3,332	-	-	-	-
TOTAL IPS - INFR - METERS		321,082	299,415	224,305	523,947	523,947





WATER & SEWER FUND
INFRASTRUCTURE & PUBLIC SERVICES

Account		2017 Actual	2018 Budget	2018 Actual	2019 Dept Request	2019 Mayor Rec
IPS - INFR - COLLECTIONS						
60109072-3010	Auto-Fuel & Oil	56,475	48,600	42,080	48,600	48,600
60109072-3015	Auto-Maintenance	108,845	85,000	69,274	80,000	80,000
60109072-3047	Chemicals	27,060	13,000	7,401	25,000	25,000
60109072-3100	Outside Services	195,459	269,333	172,045	250,000	250,000
60109072-3106	Toll Bridge	11	181	133	181	181
60109072-3110	Machine Rental	5,762	8,550	906	8,550	8,550
60109072-3170	Repairs & Supplies	171,775	196,050	170,578	190,000	190,000
60109072-3195	Tip Fee	662	6,000	109	10,000	10,000
60109072-3230	Utilities	17,185	20,437	16,263	18,437	18,437
60109072-4010	Equipment	-	17,950	17,950	-	-
TOTAL IPS - INFR - COLLECTIONS		583,234	665,101	496,739	630,768	630,768





WATER & SEWER FUND
INFRASTRUCTURE & PUBLIC SERVICES

Account		2017 Actual	2018 Budget	2018 Actual	2019 Dept Request	2019 Mayor Rec
IPS - INFR - DISTRIBUTION						
60109073-3010	Auto-Fuel & Oil	50,870	40,800	41,252	40,000	40,000
60109073-3015	Auto-Maintenance	92,326	61,750	43,156	61,000	61,000
60109073-3047	Chemicals	226	475	-	450	450
60109073-3077	Electricity	284,281	261,634	251,415	260,000	260,000
60109073-3100	Outside Services	4,750	5,700	4,095	5,500	5,500
60109073-3106	Toll Bridge	649	198	782	300	300
60109073-3110	Machine Rental	1,510	4,750	113	4,500	4,500
60109073-3170	Repairs & Supplies	489,428	394,250	463,278	400,000	400,000
60109073-3216	Regulatory Permits	858	950	982	950	950
60109073-3230	Utilities	13,012	21,065	1,962	21,065	21,065
60109073-4170	Capital Repairs/Improvements	72,550	76,000	55,847	76,000	76,000
60132010-3170	Repairs & Supplies	372	-	-	-	-
TOTAL IPS - INFR - DISTRIBUTION		1,010,832	867,572	862,882	869,765	869,765





WATER & SEWER FUND
INFRASTRUCTURE & PUBLIC SERVICES

Account		2017 Actual	2018 Budget	2018 Actual	2019 Dept Request	2019 Mayor Rec
IPS - SPECIAL PROJECTS						
60138010-4010	WS Equip Purchases Allocation	253,124	103,336	103,336	-	-
60138010-608980	Water Tanks Pressure Wash	-	-	-	-	150,000
60138010-609570	SS Flow Monitoring/Analysis	98,000	129,000	81,000	106,000	108,500
60138010-609920	CMOM Devlpmt Ph II Prof Serv	17,087	-	-	-	-
60138010-609940	Pipe/Manhole Rehab/Repair	1,048,078	2,571,120	1,150,418	1,500,000	1,197,500
60138010-609950	Pipe/Manhole Assess/Clean	211,367	325,610	230,992	240,988	240,988
60138010-611290	CMOM Development PH III	57,691	12,291	5,751	-	-
TOTAL IPS - SPECIAL PROJECTS		1,685,347	3,141,357	1,571,497	1,846,988	1,696,988



The Office of the City Attorney is a direct department under the Mayor. They provide the highest quality legal services and representation to the City, elected City officials, and City staff.

Office of the City Attorney FY 2019 Water & Sewer Fund Budget Summary						
<u>Divisions</u>	<u>2017 Actual</u>	<u>2018 Budget</u>	<u>2019 Mayor Rec</u>	<u>Increase/ Decrease</u>	<u>Percentage Change</u>	
Claims & Judgements	\$ 11,833	\$ 50,000	\$ 50,000	\$ -	0.00%	
Total	\$ 11,833	\$ 50,000	\$ 50,000	\$ -	0.00%	
<u>Expenditure Category</u>						
Damage Claims	\$ 11,833	\$ 50,000	\$ 50,000	\$ -	0.00%	
Operating Costs	-	-	-	-	0.00%	
Total By Category	\$ 11,833	\$ 50,000	\$ 50,000	\$ -	0.00%	

Office of the City Attorney Budget Highlights

» Overall operating expenditures were level funded to FY 2018.

Office of the City Attorney Goals

Short-Term Goals:	Target Date	Core Belief					
		#1	#2	#3	#4	#5	#6
Increase physical security measures for the City Attorney's Office.	Ongoing				X		

Long-Term Goals:	Target Date	Core Belief					
		#1	#2	#3	#4	#5	#6
Make the office more ADA compliant.	Ongoing		X				

Office of the City Attorney Unfunded Requests

Unfunded Initiatives:

» None

Unfunded Equipment:

» None



Office of the City Attorney Unfunded Requests (continued)

Unfunded Facility Improvements:

» None

Unfunded Technology Requests:

» None





WATER & SEWER FUND
OFFICE OF THE CITY ATTORNEY

Account		2017 Actual	2018 Budget	2018 Actual	2019 Dept Request	2019 Mayor Rec
OCA - CLAIMS AND JUDGEMENTS						
60104081-3060	Damage Claims	-	50,000	17,656	-	50,000
60121011-3060	Damage Claims	11,833	-	-	-	-
TOTAL OCA - CLAIMS AND JUDGEMENTS		11,833	50,000	17,656	-	50,000





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Urban Development is an office of 60 customer service-oriented employees in five divisions – Administration and Economic Development; 311; Planning; Building and Inspections; and Water and Sewer Business Services. Urban Development embodies five of Mayor Maddox’s six core values and works to make Tuscaloosa the most innovative and effectively managed city in the United States. Through repeated interactions with our citizens, we have hundreds of thousands of opportunities each year to provide an outstanding customer service experience.

Office of Urban Development FY 2019 Water & Sewer Fund Budget Summary					
<u>Divisions</u>	<u>2017 Actual</u>	<u>2018 Budget</u>	<u>2019 Mayor Rec</u>	<u>Increase/ Decrease</u>	<u>Percentage Change</u>
Business Services	\$ 856,582	\$ 931,991	\$ 937,002	\$ 5,011	0.54%
Total	\$ 856,582	\$ 931,991	\$ 937,002	\$ 5,011	0.54%
<u>Expenditure Category</u>					
Salaries/Benefits	\$ 569,799	\$ 629,096	\$ 632,357	\$ 3,261	0.52%
Overtime/Wages	6,426	6,100	6,100	-	0.00%
Auto Fuel/Maintenance	-	150	150	-	0.00%
Other Operating	280,357	296,645	298,395	1,750	0.59%
Total By Category	\$ 856,582	\$ 931,991	\$ 937,002	\$ 5,011	0.54%

Office of Urban Development Budget Highlights

- » Overall operating expenditures increased by \$5,011 due to the net effect of personnel movements within the department, FY 2019 personnel increases associated with the 2.0% COLA and step raise, and other operating changes.
- » Total proposed budget for FY 2019 is \$937,002 of which \$298,045 is level funded from the FY 2018 budget with the exception of the following item:
 - \$6,600 increase to Outside Services to cover the cost of a recently approved contract with Fiserv, which provides financial services within our utility payment processing function.
- » A vacant grade 22 position was converted to a Grade 11 position, which generated \$31,993 in savings for FY 2018 and \$14,708 in permanent savings for the Water and Sewer Fund.
- » Urban Development is a revenue generating department:
 - **Service fees:** since the effective date of our ordinance on October 1, 2017, we have collected just over \$432,000.
 - **Construction permit fees:** during the last five years, we have collected over \$1.6 million per year, on average.
 - **Application fees:** during the last five years, we have collected \$36,000 per year, on average, in application fees for zoning and planning cases.

Office of Urban Development Budget Highlights (continued)

- The above sources of revenue represent **40% of our total budget**.
- **Economic Development:** the work of our Economic Development team ultimately helps generate revenues from sales, property and lodging taxes, business licenses and rental business licenses, service fees, permit fees and helps create jobs in our community. Some projects come online within a single fiscal year, while others take years of dedicated work to bring to fruition.

Office of Urban Development Goals

Short-Term Goals:	Target Date	Core Belief					
		#1	#2	#3	#4	#5	#6
Enhancement of policies for short-term rental housing.	Accomplished		X	X			
Implementation of service fees.	Accomplished		X	X			
Establishment of an investment program addressing the recovery area and West Tuscaloosa.	Accomplished	X	X	X			

Long-Term Goals:	Target Date	Core Belief					
		#1	#2	#3	#4	#5	#6
Implementing a new civic platform.	2019		X				X
Collaboratively creating a shared economic model and continuing to monitor it over the long-term.	2019	X		X			X
Updating the citywide comprehensive plan	2020	X	X	X			X
Finding solutions for Tuscaloosa Country Club in West Tuscaloosa.	Ongoing	X	X	X			X
Facilitating discussions and solutions for the Encore site.	Ongoing		X	X			X
Enhancing the customer experience by modernizing and streamlining operations.	Ongoing		X	X	X		X

Office of Urban Development Unfunded Requests

Unfunded Initiatives:

» None

Unfunded Equipment:

» None

Unfunded Facility Improvements:

» None

Unfunded Technology Requests:

» None





WATER & SEWER FUND
OFFICE OF URBAN DEVELOPMENT

Account		2017 Actual	2018 Budget	2018 Actual	2019 Dept Request	2019 Mayor Rec
UD - BUSINESS SERVICES						
60109084-1005	Beer Tax Bonus	2,683	2,440	2,426	-	2,784
60109084-1015	Salaries	439,165	480,567	375,544	-	481,078
60109084-1025	Salary Overtime	6,426	6,100	3,884	6,100	6,100
60109084-2010	Employee Insurance	64,659	69,246	56,402	-	79,860
60109084-2025	State Pension	31,780	35,210	26,572	-	34,308
60109084-2029	Medicare Tax	5,973	6,737	5,131	-	6,509
60109084-2030	Social Security	25,539	28,796	21,937	-	27,818
60109084-3010	Auto-Fuel & Oil	-	150	-	150	150
60109084-3100	Outside Services	237,088	247,115	182,327	246,600	246,600
60109084-3110	Machine Rental	2,879	5,000	1,723	5,000	5,000
60109084-3137	Postage & Freight	5,319	6,450	2,995	6,450	6,450
60109084-3138	Operating Forms	234	500	78	500	500
60109084-3155	Office Supplies	8,451	6,910	5,459	8,000	8,000
60109084-3156	Maintenance Contracts	-	465	-	465	465
60109084-3170	Repairs & Supplies	203	8,625	8,644	500	500
60109084-3188	Furniture Supplies	616	-	-	-	-
60109084-3210	Travel/Education	6,429	4,000	2,030	7,200	7,200
60109084-3214	Books/Dues/Subscriptions	1,265	1,975	1,460	1,975	1,975
60109084-3230	Utilities	795	1,855	-	1,855	1,855
60109084-3231	Telephone	8,267	9,350	7,443	9,350	9,350
60109084-3995	Bank Charges	8,742	10,000	314	10,000	10,000
60109084-3999	Miscellaneous Expense	-	500	-	500	500
60121010-3995	Bank Charges	69	-	-	-	-
TOTAL UD - BUSINESS SERVICES		856,582	931,991	704,369	304,645	937,002





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**WATER & SEWER FUND
OTHER OPERATING**

Account		2017 Actual	2018 Budget	2018 Actual	2019 Dept Request	2019 Mayor Rec
DEBT SERVICE						
60135010-5020	General Warrants - Principal	-	9,055,000	9,055,000	-	9,510,000
60135010-5030	Interest Warrants - Gen	2,322,815	2,865,314	2,865,313	-	3,045,141
60135010-5044	Amortization - Deferred Loss	444,152	-	-	-	-
60135010-5045	Fees - Debt Issues	21,500	-	1,500	-	25,000
TOTAL DEBT SERVICE		2,788,467	11,920,314	11,921,813	-	12,580,141





**WATER & SEWER FUND
OTHER OPERATING**

Account		2017 Actual	2018 Budget	2018 Actual	2019 Dept Request	2019 Mayor Rec
DEPRECIATION						
60129010-3061	Depreciation	9,285,167	9,000,000	-	-	9,000,000
TOTAL DEPRECIATION		9,285,167	9,000,000	-	-	9,000,000





**WATER & SEWER FUND
OTHER OPERATING**

Account		2017 Actual	2018 Budget	2018 Actual	2019 Dept Request	2019 Mayor Rec
TRANSFERS TO OTHER FUNDS						
60136010-8002	Trans To Health Insurance Fund	-	-	-	-	50,000
60136010-8033	Transfer To Facility Renewal Fund	-	-	-	-	300,000
60136010-8039	Trans To SRF	268,468	-	-	-	-
60136010-8048	Trans-GF Temp Serv Wage	28,569	35,000	-	-	25,000
60136010-8054	Trans To GF- Indirect Costs	5,421,765	5,770,565	5,770,565	-	5,828,270
60136010-8055	Trans To General Fund - Ins	377,745	327,745	347,747	-	350,000
60136010-8058	Trans To GF- Maint Contracts	-	60,000	-	-	-
60136010-8068	Trans To GF- WS Worker's Comp	-	-	-	-	50,000
60136010-8070	Trans-GF Build Maint	105,095	136,556	-	-	142,789
60136010-8074	Trans To WS-RFFI	3,050,000	946,246	5,475,233	-	650,000
60136010-8083	Trans To Pub Safety Capital	3,334	-	-	-	-
60136010-8084	Trans To Pub Works Capital	-	71,828	-	-	-
TOTAL TRANSFERS TO OTHER FUNDS		9,254,976	7,347,940	11,593,545	-	7,396,059





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**Accounting & Finance**

»» None

Information Technology

»» None

Infrastructure and Public Services

Priority	Request	Reason	Cost	Core Belief					
				#1	#2	#3	#4	#5	#6
1	Infrastructure Meters: Smart Metering Initiative	There are approximately 55,000 meters read by the City each month. Out of those we have to conduct re-read of approximately 6,000 meters which means multiple trips are made to these meters each month. The City is currently not funding any meter change out program so the number of re-reads increases by 100 each month. The City's current meter reading and billing practices rate at average or below in the following six major categories: 1. Customer Service 2. Efficiency 3. Innovative 4. Effectiveness 5. Data Driven 6. Operational costs	375,000	X	X	X	X		X

Total Infrastructure and Public Services Initiatives**375,000****Office of the City Attorney**

»» None

Office of the Urban Development

»» None





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UNFUNDED EQUIPMENT REQUESTS

Accounting & Finance

» None

Information Technology

» None

Infrastructure and Public Services

Priority	Description	Justification	Purchase	Lease
1	2019 Ford F-150 (Infrastructure – Meters)	This vehicle is used for meter reading and maintenance functions. This vehicle age currently exceeds 14 years. This vehicle mileage currently exceeds 100,000 miles. This vehicle was included for 2018 replacement in the previous 5 Year Equipment Plan.	\$ 23,000	N/A
2	F-550 with Service Body, 2x4, Long Wheel Base (Logistics and Asset Management – Wastewater Treatment)	For Maintenance Tech	60,000	N/A
3	2019 Half Ton Single Cab Truck (Logistics and Asset Management – Technical Services)	Truck will be used by Planner/Scheduler to visit job sites and plan work; will be shared with warehouse personnel as needed.	23,000	N/A
4	10 ton Trailer (Infrastructure – Distribution)	Trailer used to transport equipment	7,000	N/A
5	10 ton Trailer (Infrastructure – Distribution)	Trailer used to transport equipment	7,000	N/A
6	F-250 Tool Bed (Logistics and Asset Management – Plott Plant)	Maintenance vehicle for water treatment plant maintenance, booster station maintenance, water tank maintenance, lift station maintenance	29,000	N/A
7	2019 Ford F-150 (Logistics and Asset Management – Plott Plant)	Used by Police for security patrol of water plants	23,000	N/A
8	4x4 1/2 ton Truck (Infrastructure – Collections)	This truck is currently a spare truck that is used for traffic control. If 1832 is replaced the new truck will go to Stacey King and his truck will be used as spare by crews to do traffic control or SLRat.	26,000	N/A





UNFUNDED EQUIPMENT REQUESTS

Infrastructure and Public Services (continued)

Priority	Description	Justification	Purchase	Lease
9	2019 F-250 4X4 Crew Cab (Logistics and Asset Management – Lakes)	Grass Crew Truck/ pull trailers	37,000	N/A
10	Hydraulic Crane rated to 8000 lbs with 29' reach IMT Model 2020 (Logistics and Asset Management – Wastewater Treatment)	This crane has the ability to pull any pump in our system. Currently we have one service truck with a crane. The crane on that service truck can only pull most of the pumps in our system. The current crane we have requires constant upkeep and maintenance.	20,000	N/A
11	Backhoe (Infrastructure – Distribution)	Backhoe used for digging on jobs	98,000	N/A
12	Tow Behind Air Compressor (Infrastructure – Distribution)	Compressor used for jackhammer/make taps	25,000	N/A
13	2019 Ford F-250 Utility with Air Upgrade (Infrastructure – Meters)	This vehicle is used for maintenance functions. This vehicle age currently exceeds 12 years. This vehicle mileage currently exceeds 142,000 miles. This vehicle is requested to be upgraded to a utility body service vehicle with air upgrade to allow for multiple meter maintenance crews to be utilized simultaneously. This vehicle was included for 2019 replacement in the previous 5 Year Equipment Plan.	40,000	N/A
14	2019 Ford F-150 (Infrastructure – Meters)	This vehicle is used for maintenance functions. This vehicle age currently exceeds 12 years. This vehicle mileage currently exceeds 105,000 miles.	23,000	N/A
15	2019 Ford F-150 (Infrastructure – Meters)	This vehicle is used for meter reading and maintenance functions. This vehicle age currently exceeds 14 years. This vehicle mileage currently exceeds 100,000 miles. This vehicle was included for 2018 replacement in the previous 5 Year Equipment Plan.	23,000	N/A
16	2019 Ford F-150 4x4 (Logistics and Asset Management – Lakes)	Inspector Truck/ pull trailer, inspect	31,000	N/A
Total Infrastructure and Public Services			\$ 495,000	N/A





UNFUNDED EQUIPMENT REQUESTS

Office of the City Attorney

» None

Office of Urban Development

» None





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UNFUNDED FACILITIES IMPROVEMENTS

Accounting & Finance

» None

Information Technology

» None

Infrastructure and Public Services

Priority	Facility	Description	Justification	Cost Estimate
1	Ed Love	Replace two A/C units in pipe gallery; recommended by Facilities Maintenance	Units are at end of useful life.	\$ 8,000
2	Waste Water Treatment – Digester Building	Roof Replacement and Air Conditioning for the control room	Original roof on the digester building has started to leak slightly. Air Conditioning to keep the control room and PLCs cool.	65,000
3	Waste Water Treatment	WWTP Security Upgrade - badge access controls, secretary desk window and gate repair.	To restrict access to various places in the WWTP. Currently a person can enter any building at the WWTP.	56,000
Total Infrastructure and Public Services				<u>\$ 129,000</u>

Office of the City Attorney

» None

Office of Urban Development

» None





UNFUNDED FACILITIES IMPROVEMENTS

Accounting & Finance

»» None

Information Technology

»» None

Infrastructure and Public Services

Priority	Facility	Description	Justification	Cost Estimate
1	Ed Love	Replace two A/C units in pipe gallery; recommended by Facilities Maintenance	Units are at end of useful life.	\$ 8,000
2	Waste Water Treatment – Digester Building	Roof Replacement and Air Conditioning for the control room	Original roof on the digester building has started to leak slightly. Air Conditioning to keep the control room and PLCs cool.	65,000
3	Waste Water Treatment	WWTP Security Upgrade - badge access controls, secretary desk window and gate repair.	To restrict access to various places in the WWTP. Currently a person can enter any building at the WWTP.	56,000
Total Infrastructure and Public Services				<u>\$ 129,000</u>

Office of the City Attorney

»» None

Office of Urban Development

»» None





Accounting & Finance

»» None

Information Technology

»» None

Infrastructure and Public Services

Administration:

»» Adobe Acrobat and Visio software (1 employee)	\$ 410
Total Logistics and Asset Management – Lakes	<u>\$ 410</u>

Logistics and Asset Management – Administration:

»» Laptop, power laptop with large screen and Microsoft Office Professional and Visio software for Asset Management Group and Data Analyst	\$ 2,290
»» Annual subscription to Wrike for Asset Management Group (20 users - \$253 each)	5,060
»» Microsoft Office and Visio software for Asset Management Group (1 laptop)	540
»» Samsung S3 9.7" Tablets with cellular capability – 1 for Data Analyst and 3 to be shared by Asset Management Group (\$700 each)	2,800
Total Logistics and Asset Management – Administration	<u>\$ 10,690</u>

Logistics and Asset Management – Ed Love:

»» Replacement laptop toughbook and Microsoft Office software (1 employee)	\$ 1,145
»» Replacement laptop and Microsoft Office software (1 employee)	945
»» Samsung Galaxy 16 GB Tablet with data (1 employee)	700
»» Monitors for head loss indicators to SCADA (Ed Love) and monitor for Plott's lab (\$200 each)	600
»» Video cards (2) to give older CPUs ability to use VT SCADA (\$25 each)	50
Total Logistics and Asset Management – Ed Love:	<u>\$ 3,440</u>

Logistics and Asset Management – Lakes:

»» Monitor for Lake Inspector	\$ 200
Total Logistics and Asset Management – Lakes	<u>\$ 200</u>

Logistics and Asset Management – Waste Water Treatment:

»» Desktop computers (2), monitors (4) and Microsoft Office software (2 employees - \$1,345 each)	\$ 2,690
»» Laptop and Microsoft Office , AutoCAD, SewerCAD and Adobe Acrobat Standard software (1 employee)	1,345





UNFUNDED TECHNOLOGY REQUESTS

Infrastructure & Public Services (continued)

»» Laptop and Microsoft Office software (1 employee)	1,145
»» Samsung Galaxy 16 GB Tablet with cellular capability for remote use with Lucidity and VT SCADA (3 employees - \$700 each)	2,100
Total Logistics and Asset Management – Waste Water Treatment	<u>\$ 7,280</u>
Total Infrastructure and Public Services	<u>\$ 22,020</u>

Office of the City Attorney

»» None

Office of Urban Development

»» None

